



**MUST BE COMPLETED ONLY BY THOSE WHO HAVE TAXABLE INCOME OTHER THAN WAGES  
OR WHO CLAIM A DEDUCTION FROM SUCH WAGES.  
SUPPORTING DOCUMENTATION MUST BE ATTACHED OR FORM WILL BE RETURNED.**

22. NET PROFIT (LOSS) FROM BUSINESS (ATTACH FEDERAL SCHEDULE C) .....\$ \_\_\_\_\_
23. RENTAL INCOME (ATTACH FEDERAL SCHEDULE E) .....\$ \_\_\_\_\_
24. OTHER INCOME (ATTACH FEDERAL FORMS & SCHEDULES)
- (A) Schedule K-1 Income.....\$ \_\_\_\_\_
- (B) Miscellaneous Income -1099-MISC \ W2-G.....\$ \_\_\_\_\_
- (C) Total of A-B.....\$ \_\_\_\_\_
25. TOTAL OTHER INCOME combine Lines 22, 23, and 24C.....\$ \_\_\_\_\_
- NET LOSS FROM A BUSINESS ACTIVITY CANNOT BE USED TO OFFSET WAGE EARNINGS. LOSS CARRY FORWARD LIMITED TO 5 YEARS.**
26. DEDUCTIONS: (only complete this section if you were a part year resident) .....\$ \_\_\_\_\_
27. ADD LINE 25 (ONLY IF A POSITIVE NUMBER) AND 26 (CARRY TO LINE 2, PAGE 1).....\$ \_\_\_\_\_

### **INSTRUCTIONS**

**NOTE: Please consider rounding all your entries to whole dollar amounts.**

**LINE 1:** Enter the total qualifying wages from all W-2's. In general, you will use box 5 (Medicare Wage Box) to compute taxable income for your return. Pre-1986 employees exempt from Medicare will not have income listed in box 5 due to Medicare grand fathering provisions. This does not mean you are exempt from paying these W-2 wages. Income taxable by South Lebanon may differ from income taxable by the IRS. Do not use amounts from federal returns, as they may not be correct for South Lebanon tax purposes. All W-2's must be attached to the return along with Page One of the Federal 1040.

**LINE 2:** Enter total of income reported on page 2, line 27.

**LINE 3:** Add or subtract line 1 and 2. A loss from Federal Schedule C or E cannot be used to offset wages. This is your taxable income for 2023.

**LINE 4:** Multiply line 3 by 1%; this is your South Lebanon tax.

**LINE 5:** Total 2023 estimates paid.

**LINE 6:** To be used for reporting taxes withheld by your employer for the City of South Lebanon

**LINE 7:** Overpayments of 2022 tax applied to 2023 estimate and credits carried over from prior years.

**LINE 8:** Credit for taxes withheld by other localities. Credit is limited to ½% of other local wages shown in Box 18 of the W-2.

**LINE 9:** Total of Lines 5 – 8.

**LINE 10:** If Line 9 is greater than Line 4, enter the difference here. This is the amount overpaid.

**LINE 11:** Amount of Line 10 to be credited to your 2024 estimate.

**LINE 12:** Amount of Line 10 to be refunded to you. Refunds of less than \$10.00 will not be paid out.

**LINE 13:** If Line 9 is less than Line 4, enter the difference here. This is the amount you owe. Amounts less than \$10 will not be collected.

**LINE 14:** If the return is filed past the due date, a late filing penalty of \$25 will be added. Interest charges will be calculated by the Income Tax Department.

**Complete Lines 15-20 only if you wish to declare and pay estimated taxes for 2024.**

**LINE 15:** Amount of estimated taxable 2024 income.

**LINE 16:** Estimated tax. Line 15 X 1.0%.

**LINE 17:** Taxes withheld by employer and paid to South Lebanon plus ½% of wages subject to other local taxes.

**LINE 18:** 2023 credits to be applied to 2024 from Line 11.

**LINE 19:** Subtract Lines 17-18 from Line 16. This is your total estimated tax due.

**LINE 20:** Multiply Line 19 by 25%. This is the minimum estimated tax due for the first quarter. You may pay a larger portion or all of your estimated tax if you wish.

**LINE 21:** Total of Lines 13, 14 and 20. This is the amount due.

**LINE 22:** Net profit (loss) –attach all Federal Schedules. Residents are subject to South Lebanon tax no matter where earned. Non-residents of South Lebanon are subject to South Lebanon tax on profits derived in South Lebanon. Loss carry forwards are limited to 5 prior years.

**LINE 23:** Rental Income –attach Federal Schedule E. Residents report all profits or losses from rental property no matter where the property is located. Non-residents must report activity for rental property in South Lebanon. Loss carry forwards are limited to 5 prior years.

**LINE 24:** Enter amounts on Lines A through B then total on line C. Businesses operating in South Lebanon are required to report their distributive share of income or loss that was not withheld on by the business. The resident taxpayer may claim a credit for taxes paid to other localities by the business, subject to the ½% limitation. Other income, please provide documentation such as copies of Federal Schedules or Form 1099-MISC not already reported on Schedule C, and form W2-G if received.

**LINE 25:** Total of lines 22, 23 & 24C. NOTE: Losses cannot offset wages.

**LINE 26:** Deduction for part year residency. Enter income not allocable to South Lebanon due to part year residency and attach a statement explaining the computation.

**LINE 27:** Total line 25, but only if it is a positive number and line 26 enter here and on line 2 of page 1.

#### **General Information:**

**TAXABLE INCOME** – All qualifying wages, and other compensation (1099 MISC) paid by an employer or employers before deductions, and/or the net profits from the operation of a business, profession or other enterprise or activity, rental income, vacation pay, dismissal or severance pay, insurance premium payments by employer included on W-2, deferred compensation and gambling winnings are also taxable for village purposes.

**NON-TAXABLE INCOME** –Individuals under the age of 18, interest, dividends, capital gains, social security benefits, welfare benefits, unemployment compensation, pensions, annuities, active-duty military pay, alimony, child support, election poll worker wages.

**EXTENSION POLICY** – Extensions may be granted for filing of the annual return, provided an IRS extension has been requested. Please provide a copy of the FEDERAL EXTENSION when submitting your return. Failure to do so will result in penalties and interest.

**The due date for filing this return is Monday April 15<sup>th</sup>, 2024. The City of South Lebanon has mandatory filing even though no tax may be due. If you have received an income tax return postcard reminder it is under the assumption of the tax office, you need to file a return. If you have received a postcard in error, you must notify the tax office. Otherwise, an income tax return form is expected.**

#### **2024 DECLARATION AND RETURN PAYMENT CALENDAR**

**APRIL 15, 2024,**  
File 2023 Return  
File 2024 Declaration  
with ¼ payment

**JUNE 15, 2024,**  
Make 2<sup>nd</sup>  
quarterly payment

**SEPTEMBER 15, 2024**  
Make 3<sup>rd</sup>  
quarterly payment

**DECEMBER 15, 2024**  
Make 4<sup>th</sup>  
quarterly payment