

PERSONNEL COMMITTEE AGENDA



City Personnel Committee Meeting
10:30 AM Monday, November 15, 2024

City Administration Building
10 N. High Street
South Lebanon, Ohio 45065

1. Call Meeting to Order

2. Roll Call

Linda Allen, Chairperson
Rolin Spicer, Vice-Chairperson
Sharon Carmack

3. New Business

- a. Review job description for Finance Specialist
- b. Establish Pay Grade for Finance Specialist
- c. Review job description for Executive Assistant/Clerk to Council
- d. Establish Pay Grade for Executive Assistant/Clerk to Council
- e. Discuss items related to employee compensation

4. Old Business

- a. None

5. Adjournment