

PERSONNEL COMMITTEE AGENDA



**City Personnel Committee Meeting
12:30 PM Monday, September 16, 2024**

**City Administration Building
10 N. High Street
South Lebanon, Ohio 45065**

- 1. Call Meeting to Order**
- 2. Roll Call**
 - Linda Allen, Chairperson
 - Rolin Spicer, Vice-Chairperson
 - Sharon Carmack
- 3. New Business**
 - a. Review job description for Deputy Director of Finance/Tax Administrator
 - b. Establish Pay Grade for Deputy Director of Finance/Tax Administrator
- 4. Old Business**
 - a. Discussion re: Personnel Policy Manual & On-Call Policy
- 5. Adjournment**