

# PERSONNEL COMMITTEE AGENDA



**City Personnel Committee Meeting**  
**11:00 AM Monday, January 29, 2024**

**City Administration Building**  
**10 N. High Street**  
**South Lebanon, Ohio 45065**

**1. Call Meeting to Order**

**2. Roll Call**

Linda Allen, Chairperson  
Rolin Spicer, Vice-Chairperson  
Sharon Carmack

**3. New Business**

- a. Review job description for Part-Time Assistant City Administrator
- b. Discussion re: Personnel Policy Manual & On-Call Policy

**4. Old Business**

- a. None

**5. Adjournment**