

**CITY OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2024-26**

**A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND DIRECTOR OF
FINANCE TO EXECUTE AMENDMENT #2 TO AGREEMENT WITH CHOICE ONE
ENGINEERING FOR THE FOREST AVENUE RECONSTRUCTION PROJECT
PHASE ONE, AND DECLARING AN EMERGENCY**

WHEREAS, on June 18th, 2020, as part of a funding application to the Ohio Public Works Commission (OPWC), the then-Village Council passed Resolution No. 2020-23 and entered into an agreement with Choice One Engineering (“Engineer”) for the design of the Forest Avenue Reconstruction Project Phase One in the amount of \$38,000.00; and,

WHEREAS, on June 1st, 2023, per Resolution No. 2023-24, the City Council approved Amendment #1 to the Agreement with the Engineer with an increase of \$6,700 resulting in a not to exceed amount of \$44,700; and,

WHEREAS, City staff has requested a quote from the Engineer to provide bidding services for the Project; and,

WHEREAS, the Engineer has submitted a proposal for the bidding services which will result in a not to exceed cost of \$48,200.00 which is a net increase of \$3,500.00 from the current contract price; and,

WHEREAS, immediate action is required to approve said amendment to allow the Project to be bid out as soon as possible to insure the Project can be completed this construction season and such action is necessary in order to preserve the public peace, health, safety or welfare of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Lebanon, at least two-thirds of all members elected thereto concurring:

Section 1. Approve Amendment #2 with Choice One Engineering, a copy of which is attached hereto, and further authorize the Mayor and Director of Finance to execute an Amendment on behalf of the City.

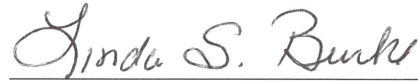
Section 2. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

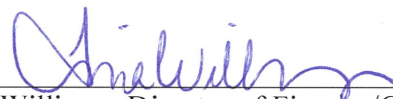
Section 3. That this Resolution is hereby declared to be an emergency measure in accordance with Ohio Rev. Code § 731.30 for the immediate preservation of the public peace, health, safety and general welfare; and, this Resolution shall be in full force and effective immediately upon its passage.

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Section 4. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

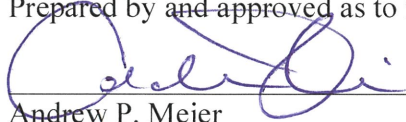
Adopted this 2ND day of July, 2024.

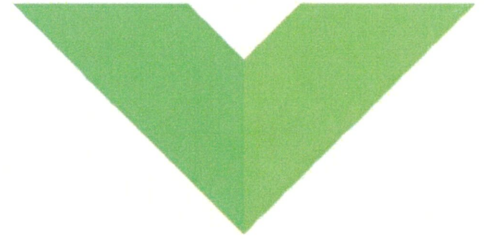

Linda S. Burke, Mayor

Attest: 
Petrina D. Williams, Director of Finance/Clerk

| | | |
|------------------|------------------|-----------------|
| Rules Suspended: | <u>7/2/24</u> | (if applicable) |
| First Reading: | <u>-</u> | |
| Second Reading: | <u>-</u> | |
| Vote: | <u>6</u> Yeas | |
| | <u> </u> Nays | |
| Effective Date: | <u>7/2/24</u> | |

Prepared by and approved as to form:

 7/2/2024
Andrew P. Meier
Law Director
City of South Lebanon, Ohio



Date
June 27, 2024

Attention
Jerry Haddix
Administrator
jhaddix@southlebanonohio.org

Address
City of South Lebanon
10 N. High Street
South Lebanon, OH 45065

Subject
Amendment #2 to Agreement for Professional Services
Forest Avenue Reconstruction – Phase 1
WAR-SLE-2004

Dear Mr. Haddix:

The Agreement referred to herein was executed on 6/19/2020 between the City of South Lebanon, hereinafter referred to as Client and Choice One Engineering Corporation, hereinafter referred to as Choice One.

This Agreement is hereby modified by mutual consent and agreement as followed. Please execute the Agreement Amendment and return it to Choice One.

If you have any questions, please feel free to give us a call.

City of South Lebanon

Sinda S. Burke

Authorized Signature

7/2/24

Date

Choice One Engineering Corporation

Troy A. Niese

Troy A. Niese, P.E., Project Manager

6/27/24

Date

Approved as to form:
ANDREW P. MEIER
LAW DIRECTOR
CITY OF SOUTH LEBANON, OHIO

By: *Andrew P. Meier*

Date: 7/2/2024

W. Central Ohio/E. Indiana
440 E. Hoewisher Rd.
Sidney, OH 45365
937.497.0200 Phone

S. Ohio/N. Kentucky
8956 Glendale Milford Rd., Suite 1
Loveland, OH 45140
513.239.8554 Phone

www.CHOICEONEENGINEERING.com



Scope of Services

Project Details

1. Construction Bidding Procedures

- a. Prepare bidding documents for the bidding process to be sold online, for free, or at Choice One's office with the cost to be reimbursed to Choice One by contractor's purchase of plans and documents.
- b. Provide assistance in the bidding process including answering questions during the bidding phase from the Client, contractors, and suppliers, including material alternatives and intent of the plans, general notes, and specifications.
- c. Process addenda, if necessary.
- d. Attend bid opening.
- e. Review bids and contractor qualifications.
- f. Prepare bid tabulations.
- g. Check System for Award Management (SAM) database prior to award to ensure contractor is not suspended or debarred.
- h. Check Ohio Auditor of State's website for unresolved findings.
- i. Prepare contracts for successful bidder.
- j. Attend preconstruction meeting.

Compensation & Schedule

Compensation

| Task | Additional Fee | Additional Fees From Previous Amendments | Original Fee | Total |
|---|-------------------|--|----------------------------|--------------------|
| Topographic Survey | \$0.00 | \$1,000.00 | \$4,200.00 | \$5,200.00 |
| Construction Plans | \$0.00 | \$5,700.00 | \$33,800.00 | \$39,500.00 |
| Construction Bidding Procedures | \$3,500.00 | \$0.00 | \$0.00 | \$3,500.00 |
| Total | \$3,500.00 | \$6,700.00 | \$38,000.00 | \$48,200.00 |
| <i>Construction Administration Services</i> | | | <i>Hourly upon request</i> | |

Schedule

Choice One will provide the bidding services within 60 days.