

**VILLAGE OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2016-34**

**A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND FISCAL
OFFICER TO EXECUTE AN AGREEMENT WITH GRW INC. TO PREPARE A
WATER AND SANITARY SEWER RATE STUDY**

WHEREAS, based on a rate study conducted by an independent consultant, the Village Council adopted Ordinance 2012-14 and 2012-17 which set Village water and sanitary sewer rates, respectively, through December 31, 2016, and,

WHEREAS, this Village Council desires to conduct a water and sanitary sewer rate study prior to making any changes to the Village's water and sanitary sewer rate structure; and,

WHEREAS, Village staff recommends GRW Inc. to perform said study; and,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of South Lebanon, Ohio, at least a majority of all members elected thereto concurring:

Section 1. That the Council approves and authorizes the Mayor and Fiscal Officer to execute an Agreement with GRW, Inc., as attached hereto.

Section 2. That the Council is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Attest: Sharon Louallen James D. Smith
Sharon Louallen, Fiscal Officer/Clerk James D. Smith, Mayor

Rules Suspended: / /2016 (if applicable)

Effective Date - / /2016

Vote - ____ Yeas
____ Nays


First Reading - 10/6/2016
Second Reading - 10/20/2016
Third Reading - 11/3/2016

Effective Date - / /2016

Vote - 6 Yeas
____ Nays

Prepared by and approved as to form:

PAUL R. REVELSON
VILLAGE SOLICITOR
SOUTH LEBANON, OHIO

By: 
Date: 11/3/2016



GRW | engineering | architecture | geospatial
801 Corporate Drive | Lexington, KY 40503
859.223.3999 | www.grwinc.com

September 23, 2016

Honorable Jim Smith
Mayor, Village of South Lebanon
99 North High Street
South Lebanon, OH 45065

Re: Engineering Services Proposal for Preparation of Separate Water Utility and Wastewater Utility Rate Studies

Dear Mayor Smith,

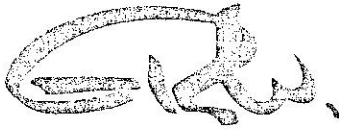
As we recently discussed with Jerry Haddix, we are pleased to provide this engineering services proposal for the preparation of a Water Utility Rate Study and a Wastewater Utility Rate study for the Village of South Lebanon:

Task	Proposed Fee
Prepare Water Utility Rate Study	\$12,000
Prepare Wastewater Utility Rate Study	\$12,000
Total	\$24,000

The proposed rate studies would compile historical utility revenues, expenses and current operating costs. That information along with possible additional capital expenses would be utilized to project future revenue requirements for each utility. We would expect to receive the following historical data from South Lebanon for the past five (5) years (2012 – 2016) including:

- Water Purchased/Wastewater Treatment Purchased (Total Annual)
- Utility Revenues
- Utility Operation and Maintenance Expenses
- Utility Debt Service
- Utility Capital Expenses.

The historical data will be used to project future utility revenues and expenses for the next five years (2017 – 2021). South Lebanon would also furnish any anticipated capital improvements projects over the next five years. We will work together with you and your staff to develop future projections of utility operation and maintenance costs, debt service, capital expenses and required revenues (and associated rates) that would be needed to meet current and future bond coverage requirements.



Please call me if you have any questions concerning this matter.

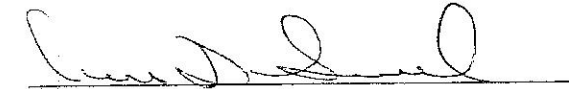
If this proposal is acceptable to the Village of South Lebanon, please execute and return one (1) copy.

Respectfully yours,



Bob Smallwood, P.E.
Vice President

ACCEPTED BY:


Village of South Lebanon

RCS/rb

Enclosure

Study Outline Water Utility Rate Study

1. Purpose of Study
2. Background
3. Existing Water Utility Rate Structure
4. Review of Historical Revenues and Expenses (2012 – 2016)
5. Projected Revenues and Expenses without Rate Adjustment (2017 – 2021)
6. Projected Revenues and Expenses with Rate Adjustment (2017 – 2021)
7. Summary
8. Conclusions

Appendices:

- Bond Debt Amortization Schedule
- Oakwood Annual Combined Water and Sewer Rate Survey
(for comparison with other Southwest Ohio utilities)

Study Outline
Wastewater Utility Rate Study

1. Purpose of Study
2. Background
3. Existing Wastewater Utility Rate Structure
4. Review of Historical Revenues and Expenses (2012 – 2016)
5. Projected Revenues and Expenses without Rate Adjustment (2017 – 2021)
6. Projected Revenues and Expenses with Rate Adjustment (2017 – 2021)
7. Summary
8. Conclusions

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