

**CITY OF SOUTH LEBANON, OHIO
ORDINANCE NO. 2026-05**

**AN ORDINANCE APPOINTING PETRINA WILLIAMS, CITY OF SOUTH LEBANON
DIRECTOR OF FINANCE TO THE POSITION OF CLERK OF COUNCIL,
ESTABLISHING COMPENSATION, DESIGNATING COMPENSATION, AND
DECLARING AN EMERGENCY**

WHEREAS, Section 3.09 of the City Charter confers upon the City Council the authority to appoint a Clerk of Council; and,

WHEREAS, the position of Clerk of Council has become vacant; and,

WHEREAS, the position was previously held by the appointee, and the Mayor is recommending that Council reappoint Petrina Williams to the position of Clerk of Council; and,

WHEREAS, the Council finds that the appointment of a qualified individual is necessary to ensure continuity and the efficient operation of municipal functions; and

WHEREAS, immediate action is required to fill this position and appoint a Clerk of Council as soon as possible, and such action is necessary in order to preserve the public peace, health, safety or welfare of the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of South Lebanon, at least two-thirds of all members elected thereto concurring:

Section 1. That Petrina Williams, currently serving as Director of Finance for the City of South Lebanon, is hereby appointed to the position of Clerk of Council.

Section 2. That the compensation for said position shall be \$300 per month.

Section 3. The recitals contained in the Whereas clauses set forth above are incorporated by reference herein.

Section 4. All formal actions of the City Council regarding this Ordinance were adopted in an open meeting of City Council in compliance with all legal requirements, including, but not limited to, Section 121.22 of the Ohio Revised Code.

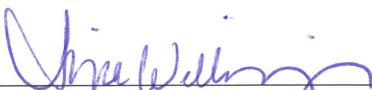
Section 5. This Ordinance is hereby declared to be an emergency measure in accordance with Section 731.30 of the Ohio Revised Code for the immediate preservation of the public peace, health, safety, and general welfare; and this Ordinance shall be in full force and effective immediately upon its passage.

Ordinance 2026-05 Clerk of Council Appointment

Adopted this 23rd day of April, 2026.



Linda S. Burke, Mayor

Attest: 
Petrina D. Williams, Director of Finance

Rules Suspended: 4/23/26 (if applicable)

First Reading: -

Second Reading: -

Vote: 5 Yeas
- Nays

Effective Date: 4/23/26

Prepared by and approved as to form:



Chase Kirby
Law Director
City of South Lebanon, Ohio