

**CITY OF SOUTH LEBANON, OHIO
ORDINANCE NO. 2023-33**

**AN ORDINANCE CREATING PART-TIME LABORER POSITIONS IN THE
PUBLIC WORKS DEPARTMENT, ESTABLISHING COMPENSATION, AND
DESIGNATING COMPENSATION OF CERTAIN CITY EMPLOYEES TO SPECIFIC
CITY FUND(S) AND DECLARING AN EMERGENCY**

WHEREAS, due to the expanding workload year-round within the City Public Works Department, staff is recommending the creation of two (2) part-time positions within the department; and,

WHEREAS, per Ordinance 2022-23, the City Council previously created three (3) Temporary Laborer positions due to the increased workload within the department; and,

WHEREAS, the Temporary Laborer positions are limited to one-hundred twenty days (120) days of employment; and,

WHEREAS, the human resources consultant Clemans Nelson & Associates has recommended the city create part-time positions for work assignments that are expected to exceed one-hundred twenty (120) days of employment; and,

WHEREAS, allocation of pay shall be established for all City positions and reflective of an employees' job description and duties and responsibilities; and

WHEREAS, immediate action is required to fill this position immediately, and such action is necessary in order to preserve the public peace, health, safety or welfare of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Lebanon, at least two-thirds of all members elected thereto concurring:

Section 1. That two (2) part-time laborer positions in the Public Works Department are hereby created.

Section 2. That the following position of the City of South Lebanon, Ohio shall be paid from the respective City fund as indicated herein:

<u>Job Description</u>	<u>Fund/Percentage</u>
Part-time Laborer – Public Works	General – 100%

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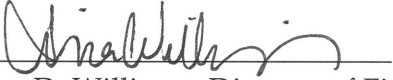
Section 3. That the compensation pay range for said position shall be equal to Pay Grade 1 as set forth in the City of South Lebanon Compensation Plan.


Section 4. That, per Section 5.01(A)(12) of the City's Civil Service Rules and Regulations, the new positions created by this Ordinance shall be unclassified positions.

Section 5. That this Ordinance is hereby declared to be an emergency measure in accordance with Ohio Rev. Code § 731.30 for the immediate preservation of the public peace, health, safety and general welfare; and, this Ordinance shall be in full force and effective immediately upon its passage.

Section 6. That it is found and determined that all formal actions of the Council concerning and relating to passing this Ordinance were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this 7th day of December, 2023.

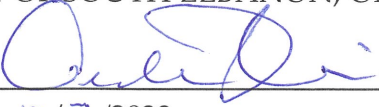
Attest: 
Petrina D. Williams, Director of Finance


James D. Smith, Mayor

Rules Suspended: <u>12/7/2023</u> (if applicable)	Effective Date - <u>12/7/2023</u>
Vote - <u>6</u> Yeas	
<u> </u> Nays	
First Reading - / /2023	Effective Date - / /2023
Second Reading - / /2023	
Vote - <u> </u> Yeas	
<u> </u> Nays	

Prepared by and approved as to form:

ANDREW P. MEIER
LAW DIRECTOR
CITY OF SOUTH LEBANON, OHIO

By: 
Date: 12/7/2023