

VILLAGE OF SOUTH LEBANON, OHIO  
ORDINANCE NO. 2021-13

AN ORDINANCE AMENDING ORDINANCE 2020-24 REGARDING SECTION 5.03  
OF THE VILLAGE OF SOUTH LEBANON'S PERSONNEL POLICY AND  
PROCEDURE MANUAL, AND DECLARING AN EMERGENCY

**WHEREAS**, with the assistance of human resources consultant Clemans Nelson & Associates, the Village created and the Council approved Ordinance No. 2020-24 on November 5, 2020, placing in effect the Village's Personnel and Policy Procedure Manual for the Village's employees; and

**WHEREAS**, Section 5.03 of the Village's Personnel and Policy Procedures Manual defines the Village's pay period as fifty-two (52) weekly pay periods and establishes the employee pay date as Monday; and

**WHEREAS**, the Village's Fiscal Officer has recommended the Village's pay period be changed from a weekly to a biweekly pay period and the pay date be changed from Monday to Friday, and Section 5.03 of the Village's Personnel and Policy Procedure Manual be amended to incorporate these changes.

**WHEREAS**, immediate action is required to ensure the changes to the Personnel Policy Manual can take effect at the earliest possible date, and such action is necessary in order to preserve the public peace, health, safety or welfare of the Village.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of South Lebanon, at least two-thirds of all members elected thereto concurring:


**Section 1.** That the Council does hereby amend Ordinance No. 2020-24 for the proposed changes to Section 5.03 of the Village's Personnel Policy and Procedure Manual, a copy of which is attached hereto and incorporated herein by reference.

**Section 2.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 3.** That this Ordinance is hereby declared to be an emergency measure in accordance with Ohio Rev. Code § 731.30 for the immediate preservation of the public peace, health, safety and general welfare; and, this Ordinance shall be in full force and effective immediately upon its passage.

**Section 4.** That it is found and determined that all formal actions of the Council concerning and relating to passing this Ordinance were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this 3<sup>rd</sup> day of June, 2021.

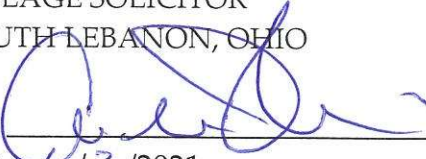
Attest:   
Petrina Williams, Fiscal Officer/Clerk

  
James D. Smith, Mayor

Rules Suspended: / /2021 (if applicable)	Effective Date - / /2021
Vote - <u>6</u> Yeas ___ Nays	
First Reading - / /2021	Effective Date - / /2021
Second Reading - / /2021	
Third Reading - / /2021	
Vote - ___ Yeas ___ Nays	

Prepared by and approved as to form:

ANDREW P. MEIER  
VILLAGE SOLICITOR  
SOUTH LEBANON, OHIO

By:   
Date: 6/3/2021