



City of South Lebanon
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**Charter Commission Meeting
MEETING MINUTES**

Wednesday, July 6th, 2022 @ 6:00pm

1. Call to Order by Chairman Corcoran at 6:00 p.m.
2. Roll Call:
Charter Commission members present: Donald Burke, Bryan Corcoran, David Frasure, Peter Geraci, Susanne Mason, William Melzer, Nate Smith, Michael Wells, Donald Burke (Clyde Adkins, Aubrey Corcoran, Ginger Mandelstein, Arthur McFarland, David Parsons, Brian Payne, Angela Vick – Absent)

Staff: Jerry Haddix, City Administrator, Andrew Meier, City Solicitor, James D. Smith, Mayor

Visitors: Catherine Cunningham and Tom Pannett, Kegler, Brown, Hill & Ritter
3. Pledge of Allegiance
4. Review & Approval of Minutes of June 22, 2022, Meeting
Ms. Mason made a motion to approve the minutes of the June 22, 2022, meeting, seconded by Mr. Burke. VOTE TAKEN: All yeas.
5. Charter Commission member David Parsons is not in attendance.
6. Chairman Corcoran asked Ms. Cunningham to give an explanation of her firm's role with respect to the Charter Commission and the relationship between City staff and her firm. The City Council approved an agreement and funding to allow Kegler & Brown to provide services to the Commission.

Clyde Adkins entered at 6:10 p.m.

Chairman Corcoran asked for a motion to authorize him to sign an agreement with Kegler & Brown to retain them as legal counsel for the Charter Commission. Mr. Burke made a motion to authorize the Chairman to sign an Agreement with Kegler & Brown, being seconded by Mr. Nate Smith. VOTE TAKEN: All yeas.

7. Chairman Corcoran asked Mr. Haddix to exit the meeting while Mayor Smith gives his presentation. Mayor Smith provided an overview of his personal background and his extensive experience as the Mayor and as a Councilmember. He gave an overview of the operation of the City and his views on the government of the City and his views. Ms. Cunningham has Mr. Mayor if he was in favor of the Mayor having veto power as provided to statutory mayors. He said he was not in favor of that. Mr. Corcoran asked the Mayor his views on the number of Councilmembers and the staggering of terms. After a brief discussion, the Mayor said he would be in favor of six (6) councilmembers with three (3) running for office at a time.
8. Mr. Haddix returned to the meeting at 7:10 p.m. Tom Pannett from Kegler & Brown gave a brief overview of the Ohio Sunshine Law. A discussion ensued re: general question on public meetings and public records.

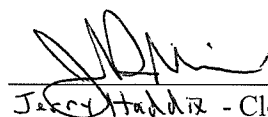
Mr. Meier gave a presentation describing the different forms of statutory forms of municipal governments, what the City currently looks like, and what can be included in a charter. A discussion ensued on the which positions are currently elected and which positions are appointed. Mr. Meier said that he will provide an organizational chart on the current South Lebanon organization.

9. Ms. Cunningham discussed the timeline that the Charter Commission need to go by to get the completed charter on the ballot for the May 2, 2023, election. The Charter Commission needs to complete their work by the end of October, 2022. Ms. Cunningham discussed the meeting panning schedule that was distributed to the Commission members. This includes the meeting dates, meeting topics as well as the approval timeline. Ms. Cunningham discussed the items in a charter and the process of developing the charter.
10. Mr. Corcoran asked the Commission members to give at least 24 hours notice if they are not able to attend the meeting given that we were close to not having a quorum at this meeting. Also, fo the next meeting, he would like to designate two (2) minutes for each member to give their viewpoint on what has been presented to date.
11. Ms. Cunningham described the path to developing the charter. After decisions are made by the Commission, then Mr. Pannett will draft the language and it will become "busy".
12. Next meeting is scheduled for July 20, 2022, at 6:00 p.m.

13. Adjournment-

Motion to adjourn presented by Mr. Smith, Seconded by Mr. Adkins , Vote taken ALL YEAS.


Bryan Corcoran - Chairman


Jacky Haddix - Clerk