



City of South Lebanon
10 N. High St. South Lebanon, Ohio 45065
Ph:(513)494-2296 Fax:(513)494-1656

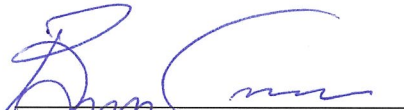
**Charter Commission Meeting
MEETING MINUTES**

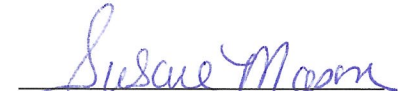
Wednesday, March 1, 2023 @ 6:00pm

1. Call to Order by Chairman, Bryan Corcoran at 6:00pm.
2. Roll Call:
Present Members – Bryan Corcoran, Susanne Mason, Richard Bertagna, Donald Burke, Aubrey Corcoran, Peter Geraci, Ginger Mandelstein, William Melzer, Brian Payne, Nathan Smith, Angela Vick, Michael Wells
Absent Members –Arthur McFarland, David Frasure, Arthur McFarland
Staff – Andrew Meier, City Solicitor
Visitors – Catherine Cunningham, & Tom Pannett, Kegler Brown, Hill & Ritter
3. Chairman, Bryan Corcoran asks for a motion to approve the Meeting Minutes from November 2, 2022. Motion made by Donald Burke and seconded by Nathan Smith.
VOTE TAKEN: All Yeas
4. Bryan Corcoran opened the floor to Andrew Meier to update on special election and action of Board of Election.
 - A. The Board of Election has approved and confirmed the language of the charter to be placed on the May 2023 ballot.
 - B. There is another issue on the ballot regarding gas and energy aggregation, which may increase voter turn-out.
5. Andrew Meier updated that the charter will be mailed to registered electors, not less than thirty days prior to the election. Staff is on track to disseminate an easy, mailable format.
6. Bryan Corcoran opened the floor to Catherine Cunningham for discussion on preparation of information campaign as it relates to the charter. Discussion of Commissioners included:
 - A. Sending a colored postcard with a QR code directing citizens to a website.
 - B. Info on marquee in front of building, City's Facebook and Twitter page, and HOA's social media.
 - C. Discussion on cost of campaign will include staff wages and postcard mailout. Andrew Meier will address the use of funds with City Council.

- D. Catherine Cunningham reminded the Commission that the charter will be mailed separately from the postcard and that postcard must be informational only and not endorsing the charter.
 - E. Website will include a list contrasting a charter city versus a statutory city, a Q an A section, and a link to the full charter, and election date.
 - F. Info to highlight includes terms and roles of Mayor and Council, staggering of terms, appointment of Administrator, Finance Officer and Attorney and reason for the decision to appoint, no creation of unnecessary positions, consistency / continued stability of jobs and programs as long as there is no conflict with the charter, no gaps / seamless transition, Charter is designed by citizens / your neighbors, advantage of city having full power
 - G. Next Steps include:
 - Andrew Meier will draft informational material and circulate to Commissioners within the next week.
 - Next meeting: March 15, 2023 at 6:00 PM
7. Nathan Smith makes a motion to adjourn and is seconded by Angela Vick.

VOTE TAKEN: All Yeas


Bryan Corcoran – Chairman


Susanne Mason – Vice Chair