



## AGENDA

### **South Lebanon Charter Commission Organizational Meeting June 8, 2022 at 6:00 p.m.**

1. Call to Order
2. Roll Call and Oath of Office of Charter Commission Members by Mayor James Smith
3. Pledge of Allegiance
4. City Officials Introductions: Mayor James Smith  
Jerry Haddix, City Administrator  
Andrew Meier, City Solicitor
5. Charter Commission Members Introductions
6. Special Counsel Introductions: Catherine Cunningham and Tom Pannett  
Kegler Brown Hill + Ritter
  - Discussion of Charter Commission generally and application of Sunshine Law
  - Discussion on Election of Officers and Commission procedures
  - Discussion regarding process of drafting a charter including:
    - Timelines - Charter Commission, Council, Board of Elections
    - Timelines and date any proposed charter must be on the ballot
    - Obtaining information on municipalities and priority of making charter decisions
    - Charter drafting and review process
    - Transitional period for charter to become effective
    - Charter Commission mailings and educational materials
    - Role of City Council
7. Election of Officers
  - Chair
  - Vice Chair
  - Secretary
8. Adjournment