

CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
January 16, 2025
6:00 P.M.

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.
2. ATTENDANCE

Linda Allen – Present
Sharon Carmack – Present
Brenda Combs – Present

Lisa Fedor – Present
Maryan Harrison – Present
Rolin Spicer – Present

3. GUESTS

No guests were present.

4. Mayor Burke opened the floor to the public.

No public comments.

Mayor Burke closed the floor to the public

NEW BUSINESS

5. RESOLUTION 2025-01, A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE AMENDMENT #2 TO AGREEMENT WITH CHOICE ONE ENGINEERING FOR THE MORROW ROAD RECONSTRUCTION PROJECT PHASE ONE, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Allen, seconded by Combs, all yeas. By title only, Resolution 2025-01, a motion to adopt was made by Combs, seconded by Carmack, all yeas.

6. RESOLUTION 2025-02, FIRST READING, A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO SIGN A PRE-ANNEXATION AGREEMENT WITH ROSE THORTON, TRUSTEE, ROSE H. THORNTON TRUST UTA, DATED FEBRUARY 22, 1995 ("TRUST")
7. ORDINANCE 2025-01, FIRST READING, AN ORDINANCE AMENDING ORDINANCE 2008-12 REGARDING TRANSIENT VENDOR REGULATIONS
8. ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE AUTHORIZED UNDER SECTION 121.22(G)(1) OF THE OHIO REVISED CODE, CONFERENCE WITH THE CITY SOLICITOR TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE.

A motion to enter into executive session at 6:07 p.m. was made by Combs, seconded by Allen, all yeas.

A motion to exit out of executive session at 6:23 p.m. was made by Allen, seconded by Combs, all yeas.

Mayor Burke stated that no action was taken during the executive session.

9. ORINANCE 2025-02, AN ORDINANCE APPOINTING JENNIFER M. O'BRIEN TO THE POSITION OF CLERK OF COUNCIL, ESTABLISHING COMPENSATION, AND DESIGNATING COMPENSATION, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Allen, seconded by Fedor, all yeas. By title only, Ordinance 2025-01, a motion to adopt was made by Combs, seconded by Fedor, all yeas.

10. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$120,311.41) was made by Combs, seconded by Carmack, all yeas.

OLD BUSINESS

None.

COMMUNICATION ITEMS

11. COMMUNICATIONS & REPORTS

Mayor Burke

- a. Stated that we had an unprecedented snowstorm, eleven inches fell in thirty-six hours. The Public Works crew worked 24 hours a day.
- b. Addressed the inappropriate comments that were posted on Facebook, regarding staff and the Public Works department.
- c. Mentioned working on many forthcoming projects

Director of Finance Tina Williams

- d. Reported that Tonya Bernard was hired for the Financial Specialists position and will start on February 3, 2025. Further, Jennifer O'Brien was hired for the Executive Assistant/Clerk of Council position and will start on February 3, 2025.

Administrator Jerry Haddix

- e. Reported update on utility on-line billing from Invoice Cloud. He stated that 59% of customers use on-line payments, which increased from 6% the previous year. Further, 58% of customers are paperless and 21% are on auto pay.

Public Works Director Harry Holbert

- a. Provided a report to Council on the happenings within the Public Works Department. The report included information on the City's public roadways, public water and sewer systems and other miscellaneous department items.

Law Director Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Nothing to report

Rolin Spicer

- a. Nothing to report

Lisa Fedor

- a. Reported discussed future events at the Event Committee Meeting on February 16, 2025. Reminded everyone that the Christmas Parade is on the second Saturday in December.

Sharon Carmack

- a. Asked about flying a flag at Heritage Park

Mayor Burke asked Haddix if he would fly the flag, if a flag was made.

Haddix answered "yes" if Mayor Burke instructs him to fly the flag.

Maryan Harrison

- a. Nothing to report.

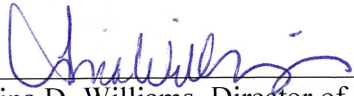
Linda Allen

- a. Nothing to report.


Brenda Combs

a. Nothing to report.

12. Mayor Burke asked for a motion to adjourn the meeting at 6:42 p.m. A motion was made by Combs, seconded by Allen, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the January 16, 2025, City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.