

**CITY OF SOUTH LEBANON  
ORGANIZATIONAL MEETING AND  
REGULAR MEETING MINUTES  
January 2, 2025  
6:00 P.M.**

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.

2. ATTENDANCE

Linda Allen – Present  
Sharon Carmack – Present  
Brenda Combs – Present

Lisa Fedor – Present  
Maryan Harrison – Present  
Rolin Spicer – Present

3. ORGANIZATIONAL MEETING OF COUNCIL AS REQUIRED BY CITY CHARTER SECTION 3.11(A)

a) Election of Vice Mayor

Mayor Burke asked the Council for nominations for the appointment of Vice Mayor.

Harrison nominated Combs for Vice Mayor while Allen nominated Spicer for Vice Mayor.

Mayor Burke closed the floor for nominations.

Affirmative votes for Combs: Combs and Harrison. Affirmative votes for Spicer: Allen, Carmack, Spicer.

Spicer was appointed Vice Mayor.

4. GUESTS - No guests present.

5. Mayor Burke opened the floor to the public.

No public comments.

Mayor Burke closed the floor to the public.

**NEW BUSINESS**

6. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$366,349.22) was made by Combs, seconded by Allen, all yeas.

## **OLD BUSINESS**

None.

## **COMMUNICATION ITEMS**

### **7. COMMUNICATIONS & REPORTS**

#### Mayor Burke

- a. Burke announced that Don Justison has been re-hired for the Water Operator position.
- b. Mentioned that bad weather is approaching and people in the community need warming centers.
- c. Stated that the City of South Lebanon is hiring, and interviews are with coming.

#### Director of Finance Tina Williams

- d. Nothing to report.

#### Administrator Jerry Haddix

- a. Announced that new employee Mike Jones has been hired and starts on Monday, January 6, 2025.
- b. Announced that Don Justison has been re-hired as the Water Operator and started on Monday, December 30, 2024.

#### Law Director Andrew Meier

- e. Nothing to report.

#### Deputy Sheriff Fox

- a. Mentioned that he will forward e-mails from the Sheriff's Office regarding the warming centers.
- b. Introduced Deputy Sheriff O'Brien. Deputy O'Brien is training and shadowing Deputy Fox for the next couple of weeks. However, he is not assigned to work in South Lebanon.

#### Rolin Spicer

- c. Nothing to report.

Lisa Fedor

- a. Nothing to report.

Sharon Carmack

- c. Inquired about the status of the City Flag and Seal.

Maryan Harrison

- a. Distributed mail package scam

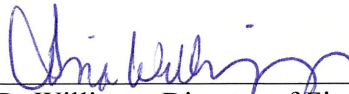
Linda Allen

- a. Nothing to report.

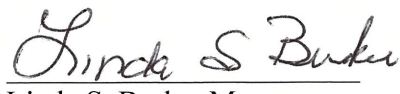
Brenda Combs

- a. Nothing to report.

- 8. Mayor Burke asked for a motion to adjourn the meeting at 6:15 p.m. A motion was made by Allen, seconded by Combs, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the January 2, 2025 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at [twilliams@southlebanonohio.org](mailto:twilliams@southlebanonohio.org).