

CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
September 5, 2024
6:00 P.M.

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.

2. ATTENDANCE

Linda Allen – Present
Sharon Carmack – Absent
Brenda Combs – Present

Lisa Fedor – Present
Maryan Harrison – Present
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Burke opened the floor to the public.

Lisa Wilson, 572 Route 22 & 3 Maineville – shared that there will be a Car Show at Rogers Park on Saturday, September 14, 2024 from 10:00 a.m. to 2:00 p.m.

Mayor Burke closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2024-18, AN ORDINANCE FIXING RESIDENTIAL RATES FOR SOLID WASTE AND RECYCLING COLLECTION EFFECTIVE SEPTEMBER 1, 2024 AND, DECLARING AN EMERGENCY

Allen asked if the rates would remain the same to which Haddix stated that for this year they would.

A motion to waive the two-reading rule was made by Combs, seconded by Allen, all yeas. By title only, Ordinance 2024-18, a motion to adopt was made by Allen, seconded by Fedor, all yeas.

6. ORDINANCE 2024-19, FIRST READING, AN ORDINANCE ACCEPTING THE ANNEXATION OF 21.5659+/- ACRES IN UNION TOWNSHIP, WARREN COUNTY, OHIO TO THE CITY OF SOUTH LEBANON, OHIO, AND DECLARING AN EMERGENCY

Allen asked where the Frank Snyder Park name came from to which Fedor gave the explanation that Frank is the husband's last name and Snyder is the wife's last name.

7. RESOLUTION 2024-31, A RESOLUTION APPROVING AND AUTHORIZING THE ISSUANCE OF A NOTICE OF AWARD TO BENCHMARK LAND MANAGEMENT,

LLC FOR THE CONSTRUCTION OF FOREST AVENUE RECONSTRUCTION PROJECT, AND AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE A CONTRACT FOR THE SAID IMPROVEMENT PROJECT AND THEREAFTER ISSUANCE OF A NOTICE TO PROCEED, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Allen, all yeas. By title only, Resolution 2024-31, a motion to adopt was made by Allen, seconded by Fedor, all yeas.

8. RESOLUTION 2024-32, A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND DIRECTOR OF FINANCE TO EXECUTE AMENDMENT #3 TO AGREEMENT WITH MCGILL SMITH PUNSHON INC. FOR THE MASON-MORROW-MILLGROVE ROAD WATERLINE EXTENSION PROJECT, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Allen, seconded by Harrison, all yeas. By title only, Ordinance 2024-32, a motion to adopt was made by Combs, seconded by Allen, all yeas.

9. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$105,314.66) was made by Allen, seconded by Combs, all yeas.

OLD BUSINESS

10. ORDINANCE 2024-17, SECOND READING, AN ORDINANCE ESTABLISHING NO PARKING REGULATION AND AUTHORIZING NO PARKING SIGNAGE ON GRANT'S FREDERICK IN THE GRANT'S FREDERICK SUBDIVISION

Ordinance 2024-17 was tabled until additional information may be obtained.

COMMUNICATION ITEMS

11. COMMUNICATIONS & REPORTS

Mayor Burke

- a. Thankful that everyone is getting better and is present this evening. Please keep those not here in your prayers.
- b. This week she and Haddix have met with candidates for the Public Works Director and hope to have a decision soon.

- c. Last evening she was in Wilmington speaking to the residents on becoming a Charter form of government. They have been a Statutory form of government for a very long time.
- d. She thanked the Event Committee for the Movie in The Park Night; it was a great success. Also thanking the First Baptist Church for providing popcorn, hotdogs, and Icees and Haddix for donation of the Migration DVD. This was a well-attended event for the first year; in the future we will discuss having more of these events next year. Haddix mentioned possibly getting sponsorships for next year.
- e. Asked Haddix if the Groundbreaking for the River Creek Lofts is still scheduled for Monday, September 9, 2024 to which Haddix stated he would confirm that information.

Director of Finance Tina Williams

- a. We have hired a Tax Clerk, and she will be starting on Monday, September 16, 2024. Her name is Malina Werner, she is the first candidate that Williams has hired through the new Civil Service process; she believes that the process went very well.

Administrator Jerry Haddix

- a. We are getting ready to close on the Hobart Street vacant property.
- b. The contractor for the Forest Avenue project is set to begin in late September. This is a total reconstruction so there will more than likely be a closure for a month to a month and a half with Broadway Avenue being the detour route.
- c. We have received our draft Street Plan from Choice One Engineering. We are currently reviewing it however once the draft is complete it will be given to the Council as well as posted on the city website and see what feedback we receive. If all goes well, we plan to put it in the budget for 2025.
- d. The Broadway Avenue and Section Street project should be complete by next week. They did the sidewalk and curb today so there is just some paving and restoration remaining.
- e. There is a Board of Zoning Appeals meeting Monday, September 9, 2024 for a pool/fence variance in Shepherd's Crossing.
- f. Tuesday, September 10, 2024 from 9:00 a.m. to 11:00 a.m. the Warren County Health Department Mobile Van will be in the parking lot across Broadway Street; flu vaccines are one of the things they will be offering.
- g. The crack sealing program should be starting in the next week or so, as soon as we can get a machine and the material.

- h. There will be a luncheon at the Union Township Fire Department on Wednesday, September 11, 2024 beginning at 12:00 p.m.

Law Director Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Gave an update on car break-ins, reminding everyone to not leave valuables in your vehicles and to lock your vehicles.
- b. Reminded everyone that Facebook is not the same as 911 as the police do not monitor Facebook.

Rolin Spicer

- a. A Public Works Committee meeting needs to be scheduled.
- b. There was no action taken at the last Parks and Recreation Committee meeting so another meeting will need to be scheduled.
- c. He would like added to the 2025 budget a table with microphones for Sgt. Adams to sit at during the Council meetings.

Lisa Fedor

- a. She would like added to the 2025 budget to have the little bridge on Main Street painted. Haddix stated he would reach out to the County Engineer as the bridge is the property of the County Engineer.

Williams went on to discuss how the committees should meet and come up with their list of ideas and what they want and then the Council would have a workshop to discuss the wants.

Sharon Carmack

- a. Absent

Maryan Harrison

- a. Thanked Sgt. Adams and his guys, telling them how much they are appreciated.
- b. Shared that there is a 9/11 Remembrance Event on Wednesday, September 11, 2024 from 8:30 a.m. to 9:10 a.m. at the 9/11 Memorial in Lebanon.

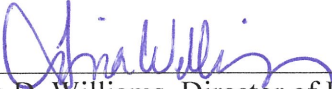
- c. There will be an event “To Vote in Honor of a Veteran” on Saturday, September 28, 2024 at the First Baptist Church. There will be a couple of speakers, and they will be recognizing our veterans.

Linda Allen

- a. Asked about the Warren County Health Department’s Mobile Van and how it works to which Haddix stated that if you have insurance, they will bill them. He went on to add that they provide different types of services and referenced the handout which had previously been provided. They do not require appointments however they would like to know ahead of time if you’re wanting a flu vaccine.

Brenda Combs

- a. Thanked the Sheriff’s Department and the Union Township Fire Department for all they do to keep us safe.
 - b. Reminded everyone of the Car Show on Saturday, September 14, 2024 from 10:00 a.m. to 2:00 p.m. Sharing that the residents love seeing the Council at these events.
 - c. Reminded everyone that on Saturday, September 28, 2024 from 2:00 p.m. to 4:00 p.m. at the First Baptist Church there will be a “Boots on the Ground” program honoring our veterans. Reach out to any veteran you know and invite them as this program is about them. There will be a light dinner served after the program.
12. Mayor Burke asked for a motion to adjourn the meeting at 6:25 p.m. A motion was made by Combs, seconded by Allen, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the September 5, 2024 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.