

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
August 1, 2024
6:00 P.M.**

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.
2. ATTENDANCE

Linda Allen – Present
Sharon Carmack – Present
Brenda Combs – Present

Lisa Fedor – Absent
Maryan Harrison – Present
Rolin Spicer – Present

3. GUESTS

Judge Gary Loxley, Warren County Court - gave a slideshow presentation and explained the jurisdiction of the Warren County Court; anything not within the Franklin, Lebanon, or Mason Municipal Court jurisdictions. He also discussed: court staff, comparison on the number of court cases to previous years, distracted driving, strangulation, and the Veteran’s Court Docket.

Judge Rob Fischer, Warren County Court – discussed expungement and sealing of records statutes, the public perception of the court system, and the construction of a new Warren County Clerk of Courts building, noting the completion set for the fall of 2025. Community Outreach was also discussed as well as the Success Court Docket, which is a mental health docket.

4. Mayor Burke opened the floor to the public.

Rick Gibbs, 1204 Trovillo Drive, South Lebanon – stated that he is the Riverside HOA President and would like to discuss Ordinance 2024-16. He spoke of the accidents that have occurred this past school year involving parked vehicles, and the difficulties school buses have making turns. He would like the ordinance to be passed as an emergency since Kings Schools will be starting in a couple of weeks. He further remarked that the subdivision already has 2 signs available for the city to install.

Gibbs also discussed the phases in the subdivision, stating that phases 1-3 have been completed however the ground for phase 4 has become a dumping area. He asked what could be done, to which Haddix stated he would speak with Sgt. Adams on the matter.

Lisa Wilson, 572 Route 22 & 3, Maineville – Speaking as a board member for the South Lebanon Historical Society she passed out binders highlighting the activities and outreach programs offered by the Historical Society and spoke of their deep involvement within the community. They are seeking to renew their lease at 99 Main Street, South Lebanon as their 5-year lease will be expiring at the end of the year.

Mayor Burke closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2024-15, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND EXECUTE SETTLEMENT PARTICIPATION FORMS FOR PARTICIPATION IN A PROPOSED SETTLEMENT AGREEMENT WITH THE KROGER COMPANY, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Allen, all yeas. By title only, Ordinance 2024-15, a motion to adopt was made by Allen, seconded by Carmack, all yeas.

6. ORDINANCE 2024-16, AN ORDINANCE ESTABLISHING NO PARKING REGULATION AND AUTHORIZING NO PARKING SIGNAGE ON SECTIONS OF TROVILLO DRIVE AND BRANT PLACE, AND DECLARING AN EMERGENCY

Haddix stated that this is the 1st reading tonight and the Council could pass it as an Emergency at the 2nd reading on Thursday, August 15, 2024.

Discussion ensued between councilmembers and the public regarding the area in question with Allen asking to see a map of the location.

A motion to declare Ordinance 2024-16 as an Emergency was made by Allen, seconded by Combs, all yeas.

A motion to waive the two-reading rule was made by Harrison, seconded by Carmack, all yeas. By title only, Ordinance 2024-16, a motion to adopt was made by Allen, seconded by Harrison, all yeas.

7. RESOLUTION 2024-29, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE A PROJECT GRANT AGREEMENT WITH THE OHIO ENVIRONMENTAL PROTECTION AGENCY IN THE AMOUNT OF \$10,000.00 THROUGH THE PUBLIC WATER SYSTEM EQUIPMENT GRANT PROGRAM, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Carmack, all yeas. By title only, Resolution 2024-29, a motion to adopt was made by Allen, seconded by Combs, all yeas.

8. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$89,891.73) was made by Combs, seconded by Carmack, all yeas.

9. APPROVAL OF MEETING MINUTES
Regular Meeting – July 18, 2024

A motion to adopt the minutes was made by Allen, seconded by Combs, all yeas.

OLD BUSINESS

There was no old business.

COMMUNICATION ITEMS

10. COMMUNICATIONS & REPORTS

Mayor Burke

- a. Thanked the staff for working hard on projects like street paving. Adding that they will be taking public comments in a few weeks.
- b. Asked the committees to hold meetings and come up with their wish list for the 2025 budget.
- c. A handout was provided giving information on the Warren County Health District's "WCHD Mobile Health" van coming to South Lebanon on Tuesday, September 10, 2024 from 9:00 a.m. to 1:00 p.m.
- d. A handout was provided for the Warren County Municipal League dinner meeting on Wednesday, August 21, 2024 at the Shaker Run Golf Course. The guest speaker will be Warren County Auditor Matt Nolan. Please let her know if you plan on attending.

Director of Finance Tina Williams

- a. Informed Council of a new mandate by the Ohio Auditor of State regarding Fraud Prevention training. An 8-minute video is required for all Ohio public employees and must be renewed every 4 years. Everyone was asked to print or forward via email their certificate of completion and acknowledgement form to Williams by September 28, 2024.
- b. The 2023 Audit has been completed and a draft should be sent to the councilmembers by the auditor soon. Do not share this information until the audit has been finalized with the State Auditor's Office. This is the first clean audit the city has had since at least 2006. They found no material misstatements in our financial statements, no internal control weaknesses in our accounting procedures and no instances of noncompliance with Ohio Revised Code Laws. Mayor Burke thanked Williams and staff for their hard work on this.

Administrator Jerry Haddix

- a. He and Mayor Burke will be meeting with Congressman Landsman Monday, August 5, 2024 regarding the Community Center project funding.

- b. Tuesday, August 6, 2024 will be the bid opening for the Forest Avenue Reconstruction project from High Street to Section Street.
- c. The Mason-Morrow-Millgrove Road Phase 2 project will begin on Monday, August 12, 2024. Traffic will be maintained during this project.
- d. The Broadway Street Stormwater project at Broadway and Section will begin Tuesday, September 3, 2024.
- e. River Creek Lofts plans to have a groundbreaking in early September.
- f. The guys are working hard on keeping things clean, grass cutting, and the sunflower garden. Trails have been cut through the sunflowers to allow for picture taking. Mayor Burke thanked Haddix and his staff for all the hard work they continue to do.

Law Director Andrew Meier

- a. Absent

Sgt. Corey Adams

- a. The first South Lebanon Women's Self Defense class was held Monday, July 22, 2024 with 9 participants. He thanked the deputies who had been involved in this class. Mayor Burke thanked Sgt. Adams and his staff for their hard work.

Rolin Spicer

- a. He plans to have the final city seal draft at the next Council meeting on Thursday, August 15, 2024.

Lisa Fedor

- a. Absent

Sharon Carmack

- a. Nothing to report.

Maryan Harrison

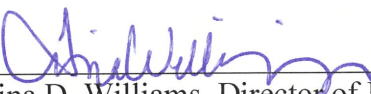
- a. Thanked Sgt. Adams for his hard work and bringing the Women's Self Defense class to the community.
- b. Thanked everyone for their work.

Linda Allen

- a. Saturday, August 17, 2024 the movie Migration will be shown in the park. An advertising poster was shown to the council. Thanked those who have shared this event on their websites. Combs reached out to the First Baptist Church and they will be donating hotdogs, popcorn and drinks until it runs out.
- b. Regarding the Horse Parade, the committee will be meeting soon with those individuals involved and they will also be meeting with Union Township to discuss safety.

Brenda Combs

- a. Asked Mayor Burke if the Historical Society may collect food for their Christmas baskets and store it in the building where the Historical Society is located to which Mayor Burke stated that would be fine.
 - b. Thanked Sgt. Adams and Union Township for all they do to keep us safe.
 - c. Thanked the city workers for their hard work out in the heat.
11. Mayor Burke asked for a motion to adjourn the meeting at 7:10 p.m. A motion was made by Allen, seconded by Combs, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the August 1, 2024 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.