

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES**

June 6, 2024

6:00 P.M.

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.

2. ATTENDANCE

Linda Allen – Present

Sharon Carmack – Present

Brenda Combs – Present

Lisa Fedor – Absent

Maryan Harrison – Present

Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Burke opened the floor to the public.

Lisa Wilson, 572 Route 22 & 3 Maineville – stated that Brenda Combs has stepped down from the Historical Society board and that she has taken her place. However, Brenda will still be working with the Historical Society.

Shared that she is the admin for the South Lebanon and Hamilton Township Facebook pages. Stating that there were many inaccuracies being posted online after the Memorial Day Parade, to which she attempted to correct many of them. She went on to state that this was very much like the pothole situation. She does not feel that the streets of South Lebanon are in as bad of condition from potholes as they are described on Facebook. Photos from her cell phone were shown to Council regarding decals that Hamilton Township has placed on their street signs to make drivers aware of what streets they are responsible for, she feels this would be a great idea for South Lebanon. Mayor Burke stated that Haddix can look into this after we have our new logo approved.

Mayor Burke closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2024-18, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A MOBILE HEALTH UNIT SERVICES AGREEMENT WITH THE WARREN COUNTY HEALTH DISTRICT, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Allen, all yeas. By title only, Resolution 2024-18, a motion to adopt was made by Allen, seconded by Combs, all yeas.

6. RESOLUTION 2024-19, A RESOLUTION AUTHORIZING THE MAYOR AND THE DIRECTOR OF FINANCE TO ENTER INTO A CONTRACT WITH KT HOLDEN CONSTRUCTION, LLC FOR THE CONSTRUCTION OF THE BROADWAY STREET STORM IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY

Allen asked where on Broadway Street this would occur, to which Haddix stated it is at the corner of Section Street and Broadway Street.

A motion to waive the two-reading rule was made by Combs, seconded by Carmack, all yeas. By title only, Resolution 2024-19, a motion to adopt was made by Carmack, seconded by Allen, all yeas.

7. A motion to authorize travel expenses for Mayor Burke to attend the Mayors Association of Ohio Conference on June 12th and 13th, 2024 was made by Combs, seconded by Allen, all yeas.

8. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$117,512.26) was made by Allen, seconded by Combs, all yeas.

Allen inquired about the invoice from Choice One Engineering regarding the 5-year paving plan and if the Council would be advised of the plan once completed. Haddix stated that it would be brought to Council for approval.

9. APPROVAL OF MEETING MINUTES

Regular Meeting – May 16, 2024

A motion to adopt the minutes was made by Combs, seconded by Carmack, all yeas with Allen recusing herself.

OLD BUSINESS

No old business.

COMMUNICATION ITEMS

10. COMMUNICATIONS & REPORTS

Mayor Burke

- a. Gave some statics on D-Day which was 80 years ago today, along with a moment of silence.
- b. Thanked Union Township for the Memorial Day Parade, also thanked Chief Napier and Trustee Vonderhaar.

- c. Thanked the City Council for attending the Memorial Day Wreath Ceremony. Also, thanked Haddix for setting everything up.
- d. Thanked Tony Ledford for his work on the Sunflower field.
- e. Haddix, Williams, and Mayor Burke have been meeting on lots of issues. They have met with Senator Steve Wilson, and Representative Adam Mathews regarding sewer and wastewater issues,
- f. Thanked the city staff for everything that they do.
- g. Spoke about the retirement celebration we had for Deputy Black and Assistant Administrator Boylan's second retirement.
- h. The committees are working hard, and everyone is getting ready for the 4th of July celebration.
- i. Just a reminder that Father's Day will be here in a couple of weeks.
- j. Thanked Sgt. Adams for everything he does to try and keep us safe. She has been meeting with him every couple of weeks to discuss what is going on.
- k. Wednesday, June 19, 2024 from 5:30 p.m. to 8:00 p.m. is the Municipal League dinner at the Hidden Valley Orchard in "The Small Barn". Let the Mayor know who would like to attend by Saturday, June 15, 2024 as that is the reservation deadline.

Director of Finance Tina Williams

- a. Reminded everyone that the Thursday, July 4, 2024 council meeting has been moved to Tuesday, July 2, 2024.
- b. The 2025 tax budget is due to the county by July 15, 2024. She plans on having a Finance Committee meeting toward the end of June and to bring the proposed tax budget to the council for approval at the July 2, 2024 meeting.

Administrator Jerry Haddix

- a. The Hobart Street sidewalk project: the final utility pole has been moved; construction should begin soon.
- b. There was a pre-construction meeting for the Mason-Morrow-Millgrove Road Phase 2 project: no start date yet.
- c. The search for the Public Works Director has begun and we should have some candidates in July.

- d. Yesterday, June 5, 2024, we filed the annexation for the Frank annexation which includes Spicer Park (county park).
- e. We have received the first set of plans for the first phase of the development at the Erwin Farm “Arbors at Grandin Pond”; this should go to the Planning Commission in a couple weeks.

Law Director Andrew Meier

- a. He has sent out the street sweeping ordinance; the police did enforce the posted no parking restrictions during the sweeping. These signs must be posted consistently with the street sweeping schedule.
- b. Discussed recreational marijuana in South Lebanon. With the current law it is now legal, however it is not being sold in dispensaries across Ohio. Municipalities have been setting restrictions/prohibitions regarding the sale of marijuana; a sample resolution from Springboro was handed out. This resolution imposes a moratorium which is a delay on making a specific decision related to bringing in businesses to sell recreational marijuana because of the state of flux that this law is subject to right now in the General Assembly. There are 2 options: delay doing anything for a set time or creating a zoning text amendment which could prohibit it in all zoning. The Council can initiate zoning text amendments. There is also a 3rd option of doing nothing and using the current process for approval. He can prepare the appropriate type of legislation based on what the Council would like to do.

Discussion ensued with council members. Meier recommended that Council speak with their constituents.

Sgt. Corey Adams

- a. Regarding recreational marijuana he will follow state law and city legislation.
- b. The new traffic detail began on Saturday, May 25, 2024 and it has been going really well.
- c. In May there were approximately 800 calls for service, which is roughly 27 calls per day.
- d. There will be 2 deputies scheduled for July 4, 2024.
- e. They will be blocking off Hobart Street and possibly the baseball fields on July 4, 2024 for the fireworks set up, he will let the council know once this is finalized.

Discussion ensued with Council regarding what time to shut areas down and how to promote this information.

- f. Regarding the street sweeping signs, there is no parking on the side of the street where the signs are located.

Rolin Spicer

- a. Gave an update on the new city flag and seal. Stating that they had the first seal committee meeting, and it was very productive. He hopes to have an example soon. Mayor Burke stated that he also had a very nice prototype of the flag that Carmack had assisted with.

Lisa Fedor

- a. Absent

Sharon Carmack

- a. Nothing to report.

Maryan Harrison

- a. Thanked Sgt. Adams and thanked Lisa Wilson for her great ideas; further adding that the #1 goal is safety for the community.
- b. Stated that the Memorial Day parade was a great event. Mayor Burke additionally thanked Carmack and her family for the parade float.

Linda Allen

- a. Nothing to report.

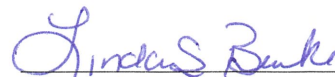
Brenda Combs

- a. The July 4th music and vendors have been set.
- b. Thanked the Sheriff's Department, Union Township, and the city workers; everything they do makes the Council look good.

- 11. Mayor Burke asked for a motion to adjourn the meeting at 6:43 p.m. A motion was made by Allen, seconded by Combs, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the June 6, 2024 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.