

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES**

April 4, 2024

6:00 P.M.

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.

2. ATTENDANCE

Linda Allen – Present
Sharon Carmack – Absent
Brenda Combs – Present

Lisa Fedor – Present
Maryan Harrison – Present
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Burke opened the floor to the public.

Ginger Mandelstein, 500 Morrow Road South Lebanon – shared photos of a property located adjacent to a property she owns on King Avenue. She has a concern for the conditions at the adjacent property and stated that she had brought this to Mayor Smith two years ago, however nothing was ever done. Discussion ensued with Meier stating that this property would be added to a list to be investigated, Haddix added that he would take this notification as a filed complaint. Willard Spicer stated that the property is made up of two parcels with approximately 7 acres total. Mayor Burke stated that this will be taken care of.

Mayor Burke closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2024-09, AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2024 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF THE CITY OF SOUTH LEBANON, OHIO, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Allen, seconded by Combs, all yeas. By title only, Ordinance 2024-09, a motion to adopt was made by Combs, seconded by Allen, all yeas.

6. RESOLUTION 2024-13, A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND THE DIRECTOR OF FINANCE TO EXECUTE AN EASEMENT AGREEMENT FOR A PERPETUAL WATERLINE EASEMENT ON THE PROPERTY OWNED BY OEDER & SONS GARAGE INC. NECESSARY FOR THE CONSTRUCTION OF A WATER LINE, AND DECLARING AN EMERGENCY

Haddix commented that this is the final piece to extend water from Sutton Drive to River Creek Lofts.

A motion to waive the two-reading rule was made by Combs, seconded by Allen, all yeas. By title only, Resolution 2024-13, a motion to adopt was made by Allen, seconded by Fedor, all yeas.

7. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$219,164.05) was made by Combs, seconded by Allen, all yeas.

8. APPROVAL OF MEETING MINUTES

Regular Meeting – March 21, 2024

A motion to adopt the minutes was made by Allen, seconded by Fedor, all yeas.

COMMUNICATION ITEMS

9. COMMUNICATIONS & REPORTS

Mayor Burke

- a. Has been busy meeting with residents, developers, and the Civil Service Commission.
- b. Cleaning out the upstairs of the Municipal Building has begun.
- c. Thanked everyone for all their work.
- d. Friday, April 5, 2024 she will be meeting with Haddix and Hamilton Township.
- e. At the next Council meeting on April 18, 2024 we will be having pictures taken. Please try to arrive by 5:00 p.m.
- f. Stated that she and administration will be looking more into the issue of safe spaces for the community during inclement weather.

Director of Finance Tina Williams

- a. Tax Day is Monday, April 15, 2024. The Tax Department will have extended hours on Thursday, April 11, 2024 from 4:30 p.m. – 6:30 p.m. and on Saturday, April 13, 2024 from 8:00 a.m. – 12:00 p.m. This has been posted on the board in front of the Municipal Building and on the website.

Administrator Jerry Haddix

- a. The Civil Service exam for Public Works was given on Saturday, March 23, 2024. The Civil Service Commission met on Monday, April 1, 2024 to certify the eligibility list. The next step will be interviews.
- b. Saturday, May 4, 2024 will be the City Spring Clean-up. Dumpsters will be at Rogers Park and volunteers will be walking around the city.
- c. The Pike Street bridge should be opening in 2 weeks, weather permitting.
- d. The Mason Morrow Millgrove Road project is in the final design phase and will be going out to bid soon.
- e. The Forest Avenue and Morrow Road projects are going out to bid.
- f. The Board of Zoning Appeals had their 2nd meeting of the year last night, April 3, 2024 with another meeting scheduled for Tuesday, April 9, 2024 and possibly another after that.
- g. The Planning Commission has a meeting scheduled for Wednesday, April 10, 2024.

Law Director Andrew Meier

- a. Nothing to report.

Sgt, Corey Adams

- a. Nothing to report.

Rolin Spicer

- a. Nothing to report.

Lisa Fedor

- a. Nothing to report.

Sharon Carmack

- a. Absent

Maryan Harrison

- a. The April Municipal League dinner/meeting will be held on Wednesday, April 17, 2024. Networking will begin at 5:45 p.m. at the Jones Pavilion located at Armco Park. Dinner will be provided by Busy Bee Real Meals. The speaker will be Matt Latham, Warren County Chief Executive Officer of the Warren County Park District. RSVP to Haddix.
- b. Thanked the Village Church for opening to the community during the bad weather this week.

Linda Allen

- a. Nothing to report.

Brenda Combs

- a. Thanked the first responders, Sheriff's deputies, and Union Township for keeping us safe.
- b. Thanked Village Church for helping the community during the inclement weather.

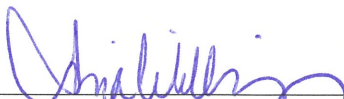
10. ADJOURN TO EXECUTIVE SESSION PURSUANT TO ORC 121.22(G)(1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, AND COMPENSATION OF POTENTIAL PUBLIC EMPLOYEES AND CURRENT PUBLIC EMPLOYEES.

A motion to enter into executive session at 6:22 p.m. was made by Allen, seconded by Combs, all yeas.


A motion to exit out of executive session at 6:44 p.m. was made by Combs, seconded by Spicer, all yeas.

Mayor Burke stated that no action was taken during the executive session.

11. Mayor Burke asked for a motion to adjourn the meeting at 6:46 p.m. A motion was made by Allen, seconded by Combs, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the April 4, 2024 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.