

**CITY OF SOUTH LEBANON  
REGULAR MEETING MINUTES**

**March 21, 2024**

**6:00 P.M.**

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.

2. ATTENDANCE

Linda Allen – Present  
Sharon Carmack – Present  
Brenda Combs – Present

Lisa Fedor – Present  
Maryan Harrison – Present  
Rolin Spicer – Present

3. GUESTS

- a) Janis Baker, Matt Owens, and Rich Bertagna with the Lebanon Area Chamber of Commerce. Owens, the new Executive Director, gave a brief update on the happenings with the Chamber and further stated that part of their initiative is to get South Lebanon engaged with the Chamber of Commerce. Baker gave an update on upcoming events which can be located on their website: [www.lebanonchamber.org](http://www.lebanonchamber.org) or on their Facebook, LinkedIn, or Instagram pages. Many of their events are covered on YouTube as well.

Allen stated that the Events Committee had met and would like to share City events with the Chamber for them to support and advertise for us. The Events Committee would like to meet with the Chamber to discuss this. Owens remarked that they would be glad to do anything they could to promote those events through their social media. Allen stated that the Committee would reach out to set the meeting up.

Bertagna stated that more communication between the two groups is what is needed.

- b) Ed Williams, TEC Engineering - gave a presentation on the Pike Street Traffic Study, including the intersections of Lebanon, Main, and High Streets. Traffic counts were collected twice in July and September of 2023. A few options were looked at, a traffic signal, modifying the 4-way stop at Main Street and then a potential roundabout. An explanation of the statistics gathered was given as well as a description of mini roundabouts and available right-a-ways. Haddix provided additional information on the right-a-ways in that area. It was also noted that there may be grants available for whatever option is chosen.

4. Mayor Burke opened the floor to the public.

No public comments.

Mayor Burke closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2024-08, AN ORDINANCE ESTABLISHING A CAPITAL PROJECTS FUND FOR THE MORROW ROAD RECONSTRUCTION, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Allen, seconded by Combs, all yeas. By title only, Ordinance 2024-08, a motion to adopt was made by Combs, seconded by Fedor, all yeas.

6. RESOLUTION 2024-10, A RESOLUTION TO APPROVE THE WARREN COUNTY COUNTYWIDE 9-1-1 FINAL PLAN, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Allen, seconded by Fedor, all yeas. By title only, Resolution 2024-10, a motion to adopt was made by Combs, seconded by Allen, all yeas.

7. RESOLUTION 2024-11, A RESOLUTION TO APPOINT MAYOR MARK MESSER TO THE WARREN COUNTY 911 PROGRAM REVIEW COMMITTEE REPRESENTING THE CITY OF LEBANON, AND DECLARING AN EMERGENCY

Combs asked if he would be representing South Lebanon to which Haddix stated he would.

A motion to waive the two-reading rule was made by Allen, seconded by Combs, all yeas. By title only, Resolution 2024-11, a motion to adopt was made by Combs, seconded by Spicer, all yeas.

8. RESOLUTION 2024-12, A RESOLUTION SETTING A PUBLIC HEARING ON THURSDAY, APRIL 25, 2024, AT 6:00 P.M. AT THE SOUTH LEBANON MUNICIPAL BUILDING TO CONSIDER THE RECOMMENDATION OF THE PLANNING COMMISSION IN ACCORDANCE WITH ZONING REGULATIONS SECTION 15.7.7 FOR A ZONING MAP AMENDMENT FOR PARTS OF CERTAIN PROPERTIES LOCATED BETWEEN STATE ROUTE 48 AND TURTLECREEK ROAD (PARCEL NOS. 12-02-351-004, 12-02-351-003, AND 12-02-351-009) CONSISTING OF 11.09 ACRES FROM B-2 [GENERAL BUSINESS DISTRICT] TO MEP [MINERAL EXTRACTION AND PROCESSING DISTRICT], AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Allen, seconded by Fedor, all yeas. By title only, Resolution 2024-12, a motion to adopt was made by Combs, seconded by Allen, all yeas.

9. A motion to authorize the Director of Finance to send an Amended Certificate to the Warren County Auditor for fiscal year 2024 was made by Combs, seconded by Allen, all yeas.

10. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$107,846.98) was made by Allen, seconded by Fedor, all yeas.

11. APPROVAL OF THE FEBRUARY 2024 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Allen, seconded by Spicer, all yeas.

12. APPROVAL OF MEETING MINUTES

Regular Meeting – March 7, 2024

Workshop Meeting – March 7, 2024

A motion to adopt the minutes was made by Combs, seconded by Allen, all yeas.

OLD BUSINESS

13. ORDINANCE 2024-07, SECOND READING, AN ORDINANCE TO MAKE “PERMANENT” APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH LEBANON, OHIO, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024

By title only, Ordinance 2024-07, a motion to adopt was made by Allen, seconded by Combs, all yeas.

14. RESOLUTION 2024-07, SECOND READING, A RESOLUTION EXPRESSING THE COUNCIL’S INTENT TO SELL UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY BY INTERNET AUCTION AND REQUIRING PUBLICATION OF THE SAME; AND AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE ON BEHALF OF THE CITY A CONTRACT WITH GOVDEALS, INC. FOR THE CALENDAR YEAR 2024

By title only, Resolution 2024-07, a motion to adopt was made by Allen, seconded by Combs, all yeas.

15. RESOLUTION 2024-08, SECOND READING, A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH SWEEPING CORP OF AMERICA TO PROVIDE STREET SWEEPING SERVICES IN 2024

By title only, Resolution 2024-08, a motion to adopt was made by Combs, seconded by Fedor, all yeas.

## COMMUNICATION ITEMS

### 16. COMMUNICATIONS & REPORTS

#### Mayor Burke

- a. The Boy Scouts Spring Cleanup in conjunction with Rumpke trucks will be Saturday, May 4, 2024 from 9:00 a.m. to 12:00 p.m. The Rumpke trucks will be located at Rogers Park. Volunteers are appreciated. Haddix remarked that once it is confirmed with Rumpke the event will be publicized.
- b. Council pictures, including staff and Law Director, will be taken on Thursday, April 18, 2024; be here between 5:15 p.m. to 5:30 p.m.
- c. All applications for the Civil Service Exam were due today, Thursday, March 21, 2024. The Civil Service test will be given on Saturday, March 23, 2024 from 9:00 a.m. to 11:00 a.m.

#### Director of Finance Tina Williams

- a. Nothing to report.

#### Administrator Jerry Haddix

- a. Warren County has tentatively awarded the city approximately \$87,000.00 from the Community Development Block Grant for the King Avenue project. Once the numbers come from the Federal Budget and they give the allocation then we will know the definite amount.
- b. The Board of Zoning Appeals has 3 cases already this year. There is one scheduled on Wednesday, April 3, 2024 and another on Tuesday, April 9, 2024.
- c. The Pike Street Bridge project had the deck poured last week; it should open in the next 3 – 4 weeks.
- d. Waiting to hear back on the Water/Sewer Grant from the state. Once we hear back, we will need to move forward on the Sewer Project as it needs to get started this summer.
- e. Last year we entered into an agreement with the Energy Aggregation. We received our first report from December. There are 1492 accounts that are part of our electric aggregation. The aggregation rate is 6.73 cents per kilowatt if you are in the program, Duke's average rate is 8.79 cents per kilowatt. For the month of December, city residents saved over \$30,228.00 which is over \$20.00 per account.

Law Director Andrew Meier

- a. Nothing to report.

Sgt, Corey Adams

- a. Thanked the Council for passing Ordinance 2024-07 which included the position of a new deputy.
- b. Shared that the permits for the additional Flock Cameras have been approved and marked with installation hopefully beginning tomorrow, Friday, March 22, 2024. Haddix asked how many cameras Warren County had authorized to which Sgt. Adams responded that they are working on approving 13 cameras.

Rolin Spicer

- a. Asked if there had been any movement on the flag issue (city flag and logo/seal) he had previously brought up at a Council meeting to which Haddix stated there was nothing yet. Mayor Burke added that the city flag in front of the Municipal Building needs to be replaced as well.

Lisa Fedor

- a. Nothing to report.

Sharon Carmack

- a. Nothing to report.

Maryan Harrison

- a. Thanked Sgt. Adams for his service. As well as thanking everyone for doing such a fine job.

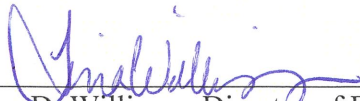
Linda Allen


- a. Nothing to report.

Brenda Combs

- a. Thanked Sgt. Adams and the deputies as well as the Union Township Fire Department for keeping us safe.
- b. Congratulated Sgt. Adams on getting an additional deputy in South Lebanon.

17. Mayor Burke asked for a motion to adjourn the meeting at 6:55 p.m. A motion was made by Allen, seconded by Combs, all yeas.

  
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Petrina D. Williams, Director of Finance/Clerk

  
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Linda S. Burke, Mayor

For an audio copy of the March 21, 2024 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at [twilliams@southlebanonohio.org](mailto:twilliams@southlebanonohio.org).