

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
February 15, 2024
6:00 P.M.**

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.

2. ATTENDANCE

Linda Allen – Present
Sharon Carmack – Present
Brenda Combs – Present

Lisa Fedor – Present
Maryan Harrison – Present
Rolin Spicer – Present

3. GUESTS

Maggie Hess, Warren County Career Center - Began by explaining what the Warren County Career Center is and does. She then provided a handout and video presentation explaining Issue 7 which is a bond levy that will be on the ballot March 19, 2024. The bond levy is made up of 2 parts: the bond and the maintenance fund. If this bond levy were to be approved it would increase student capacity, adapt to economic growth, and expand program offerings by allowing them to build a new building.

4. Mayor Burke opened the floor to the public.

William (Alex) Melzer, 99 E. Broadway Street, South Lebanon – introduced himself, stating that his understanding is that Harrison will be nominating him for the Tax Review Board; he cares about the town and would like to do what he can to help.

Brenda Clark, 366 N. Section Street, South Lebanon – spoke of a backup issue in her basement. Meier stated that he was aware of the issue and is working with Haddix. He further added that Haddix will be in contact with her.

Mayor Burke closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2024-03, AN ORDINANCE RESCINDING ORDINANCE NO 89-30 IN ITS ENTIRETY AND ADOPTING RULES OF COUNCIL OF THE CITY OF SOUTH LEBANON, OHIO, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Allen, all yeas. By title only, Ordinance 2024-03, a motion to adopt was made by Allen, seconded by Combs, all yeas.

6. ORDINANCE 2024-04, AN ORDINANCE ACCEPTING THE ANNEXATION OF 0.8459 ACRES IN HAMILTON TOWNSHIP, WARREN COUNTY, OHIO TO THE CITY OF SOUTH LEBANON, OHIO, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Allen, all yeas. By title only, Ordinance 2024-04, a motion to adopt was made by Allen, seconded by Combs, all yeas.

7. ORDINANCE 2024-05, FIRST READING, AN ORDINANCE APPROVING ZONING UPON COMPLETION OF ANNEXATION AT 556 MASON-MORROW-MILLGROVE ROAD CONTAINED IN THE LENIG ANNEXATION IN ACCORDANCE WITH SECTION 15.7.13 OF THE CITY ZONING REGULATIONS
8. ORDINANCE 2024-06, FIRST READING, AN ORDINANCE APPROVING ZONING UPON COMPLETION OF ANNEXATION AT 1770 MASON-MORROW-MILLGROVE ROAD CONTAINED IN THE HUDAWN ANNEXATION IN ACCORDANCE WITH SECTION 15.7.13 OF THE CITY ZONING REGULATIONS
9. RESOLUTION 2024-05, A RESOLUTION APPROVING AND FURTHER AUTHORIZING MAYOR AND DIRECTOR OF FINANCE TO EXECUTE A DISPLAY CONTRACT WITH ROZZI'S FAMOUS FIREWORKS FOR A FIREWORKS DISPLAY IN THE CITY ON JULY 4TH, 2024, JULY 4TH 2025, AND JULY 4TH, 2026, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Harrison, seconded by Combs, all yeas. By title only, Resolution 2024-05, a motion to adopt was made by Combs, seconded by Allen, all yeas.

10. RESOLUTION 2024-06, A RESOLUTION AUTHORIZING CONTRACT WITH THE WARREN COUNTY ENGINEER'S OFFICE FOR THE PURCHASE OF ROAD SALT FOR THE 2024-2025 WINTER SEASON, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Allen, all yeas. By title only, Resolution 2024-06, a motion to adopt was made by Combs, seconded by Allen, all yeas.

11. APPOINTMENT TO THE TAX REVIEW BOARD

Mayor Burke asked for recommendations for the Tax Review Board to which Harrison recommended William Melzer and Allen recommended Darrell Tucker.

A vote was taken for William Melzer: Allen-nay, Carmack-nay, Combs-yea, Fedor-nay, Harrison-yea, Spicer-nay.

A vote was taken for Darrell Tucker: Allen-yea, Carmack-yea, Combs-nay, Fedor-yea, Harrison-nay, Spicer-yea.

Darrell Tucker was appointed to the Tax Review Board.

12. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$112,100.48) was made by Combs, seconded by Allen, all yeas.

13. AUTHORIZATION OF LAW DIRECTOR'S INVOICE

A motion to authorize the invoice for payment was made by Combs, seconded by Carmack, all yeas.

14. APPROVAL OF THE JANUARY 2024 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Allen, seconded by Carmack, all yeas.

15. APPROVAL OF MEETING MINUTES

Regular Meeting – February 1, 2024

A motion to adopt the minutes was made by Allen, seconded by Carmack, all yeas.

COMMUNICATION ITEMS

16. COMMUNICATIONS & REPORTS

Mayor Burke

- a. Thanked William Melzer for coming in this evening, remarking that she would like to talk to him regarding boards and commissions.
- b. The ribbon cutting for the Vibrant Oil gas station/pub/convenience store was on Wednesday, February 14, 2024.
- c. The city is currently working on the Civil Service exam which must be taken by anyone looking to be hired by the City of South Lebanon.
- d. She would like all the committee chairs to set up meetings with their committee members to plan for future events.
- e. The Finance Committee is meeting tomorrow, February 16, 2024 at 10:00 a.m.
- f. She has been working closely with Haddix to get things accomplished.
- g. Welcomed Jeff Boylan back as the Part-Time Assistant Administrator during this time of transition.
- h. Thanked Sgt. Adams and all the deputies for everything that they do for the city.

Director of Finance Tina Williams

- a. The Finance Committee will be meeting tomorrow, February 16, 2024 at 10:00 a.m. to finalize the city's 2024 operating and capital budget. The 2024 budget will be presented to Council at a Workshop meeting after the March 7, 2024 regular meeting. Council will be asked to approve the budget at the March 21, 2024 council meeting as it must be approved by April 1, 2024.

Administrator Jerry Haddix

- a. Absent

Law Director Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Thanked the Council for purchasing additional Flock cameras. Briefly mentioning some ongoing cases where the cameras were beneficial.
- b. Gave an update on a possible attempted home invasion in the Bridgewater area. Reminding everyone that if you see anything to contact the Sheriff's Office.

Rolin Spicer

- a. Monday, February 12, 2024 the Parks and Recreation Committee met and discussed adopting a new flag and seal for the city. Discussion ensued with Council regarding the involvement of artists, the community, and a consulting firm. Mayor Burke stated that she would be in contact with Haddix regarding getting this information on the website and Facebook.

Lisa Fedor

- a. Nothing to report.

Sharon Carmack

- a. Nothing to report.

Maryan Harrison

- a. Shared that the Warren County Municipal League dinner is set for Wednesday, February 21, 2024 at the Shaker Run Golf Course beginning at 5:30 p.m. The speaker will be Warren County Engineer Neil Tunison. She stated that she would respond back with an RSVP for those interested in going as it is due by February 16, 2024.

- b. Thanked Sgt. Adams for all his work.
- c. Thanked William Melzer for offering to serve the community.

Linda Allen

- a. Asked Ryan Carmack, 1295 Shawhan Road, Morrow, if he was still doing the baseball teams to which he stated he was not. A discussion ensued with the Council regarding select teams, not from South Lebanon, using the fields and the fees that these teams charge. He stated that something needs to be available for the children of South Lebanon. He also mentioned having adult softball at the ballfields.

Mayor Burke stated that she would address this with Haddix and the Parks & Recreation Committee.

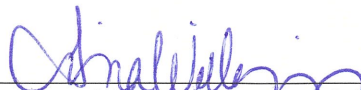
Allen questioned adding another field to which Williams remarked that they could discuss it tomorrow at the Finance Committee meeting as it is not currently on the capital list.

Mayor Burke stated that she would be requesting a meeting with Ryan Carmack and Haddix to discuss this topic.

Brenda Combs

- a. Thanked the Sheriff's Department, Union Township Fire & Rescue, and Chief Napier for all they do.
- b. Thanked the Councilmembers for working with their committees.
- c. Thanked the public for coming this evening.
- d. Thanked William Melzer for his interest in the Tax Review Board.

17. Mayor Burke asked for a motion to adjourn the meeting at 6:59 p.m. A motion was made by Combs, seconded by Allen, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the February 15, 2024 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.