

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
January 18, 2024
6:00 P.M.**

1. Mayor Burke opened the meeting at 6:00 p.m. with a Prayer and the Pledge.
2. ATTENDANCE

Linda Allen – Present
Sharon Carmack – Present
Brenda Combs – Present

Lisa Fedor – Present
Maryan Harrison – Present
Rolin Spicer – Present

Councilmember Linda Allen did not arrive at the meeting until 6:17 p.m. and was not present during voting.

3. GUESTS

No guests present.

4. Mayor Burke opened the floor to the public.

John Chambers, 536 Forest Edge Drive South Lebanon – gave a brief presentation on the Convention of States and voiced a desire to pass a nonbinding resolution. They are seeking 3 amendments: fiscal responsibility, term limits, and less control in Washington DC and more control here. Handouts were provided.

Mayor Burke closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2024-03, FIRST READING, A RESOLUTION ADOPTING BOND SCHEDULES FOR THE MAYOR’S COURT OF THE CITY OF SOUTH LEBANON, OHIO
6. RESOLUTION 2024-04, A RESOLUTION ACCEPTING A MONETARY DONATION AND ENTERING INTO AN AGREEMENT WITH OEDER SAND AND GRAVEL COMPANIES AND FAMILIES FOR PARK IMPROVEMENTS AT OEDER PARK, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Spicer, all yeas. By title only, Resolution 2024-04, a motion to adopt was made by Combs, seconded by Spicer, all yeas.

7. CHANGE IN COUNCIL MEETING DATE

A motion to change the Council meeting date from Thursday, July 4, 2024 to Tuesday, July 2, 2024 was made by Harrison, seconded by Combs, all yeas.

8. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$361,998.28) was made by Combs, seconded by Harrison, all yeas.

9. AUTHORIZATION OF LAW DIRECTOR'S INVOICE

A motion to authorize the invoice for payment was made by Combs, seconded by Harrison, all yeas.

10. APPOINTMENTS TO BOARDS AND COMMISSIONS

a) City Planning Commission (1 member)

Mayor Burke recommended Allen; Combs recommended Spicer. Mayor Burke stated that Spicer is already involved with the Board of Zoning Appeals and the Annexation Committee. Combs rescinded the recommendation.

Motion to appoint Allen to the City Planning Commission was made by Combs, seconded by Harrison, all yeas.

b) Board of Control (1 member)

Mayor Burke recommended Fedor.

Motion to appoint Fedor to the Board of Control was made by Harrison, seconded by Combs, all yeas.

c) Warren County Regional Planning Commission (1 member, 1 alternate)

Mayor Burke recommended Combs as she is currently the alternate.

Motion to appoint Combs to the Warren County Regional Planning Commission was made by Harrison, seconded by Spicer, all yeas.

Mayor Burke recommended Carmack as the alternate.

Motion to appoint Carmack as the alternate to the Warren County Regional Planning Commission was made by Combs, seconded by Spicer, all yeas.

The term for these positions is from April 1 – March 31, however Combs who is the current alternate will take over immediately as she will be replacing Mayor Burke as member.

d) OKI Regional Council of Governments (1 Council member or Mayor)

Mayor Burke recommended herself and Haddix.

Motion to appoint Mayor Burke and Haddix to the OKI Regional Council of Governments was made by Combs, seconded by Harrison, all yeas.

e) Warren County Municipal League (1 Council member or Mayor)

Mayor Burke recommended Harrison.

Motion to appoint Harrison to the Warren County Municipal League was made by Combs, seconded by Spicer, all yeas.

11. APPROVAL OF MEETING MINUTES

Special Meeting – January 4, 2024

Regular Meeting – January 4, 2024

A motion to adopt the minutes was made by Combs, seconded by Harrison, all yeas.

OLD BUSINESS

12. ORDINANCE 2024-01, SECOND READING, AN ORDINANCE RESCINDING ORDINANCE 2004-07 AND DIRECTING THE RECORDS COMMISSION OF THE CITY OF SOUTH LEBANON, OHIO TO DEVELOP AND UPDATE ALL NECESSARY RECORDS RETENTION SCHEDULES FOR PUBLIC RECORDS

By title only, Ordinance 2024-01, a motion to adopt was made by Combs, seconded by Carmack, all yeas.

COMMUNICATION ITEMS

13. COMMUNICATIONS & REPORTS

Mayor Burke

- a. Thanked everyone for coming this evening.
- b. Thanked the City staff for their help.
- c. Stated that her door is always open.
- d. Welcomed the new Councilmembers.

- e. Thanked Sgt. Adams.
- f. Thanked the City's road crew.
- g. Stated that there is training for new Councilmembers Fedor and Carmack; she recommends this highly. Adding that she would like a motion for the City to pay for their overnight stay as none of the training locations are close. Haddix stated that once they are signed up and we have the cost of hotel rooms we can do a motion to approve the City paying the expense. Administration will register those interested and get the pricing.
- h. Thanked the Oeders' for their \$25,000 donation to Oeder Park.
- i. There are warming centers now open in Warren County. Information will be given to administration to be added to the city's website.

Director of Finance Tina Williams

- a. Passed out a reminder letter from the Ohio Ethics Commission regarding filing. Council members should have received an email to file their 2023 financial information.

Administrator Jerry Haddix

- a. The Pike Street bridge will be closed for approximately 14 weeks beginning January 29, 2024. There will be a detour through town with additional traffic on Broadway Street and Forest Avenue.
- b. The Hobart Street Sidewalk pre-construction meeting will be held next week.
- c. The King Avenue paving CDBG application has been submitted and we should hear back in a month or so.
- d. We have been working with the Engineers Office on many projects over the years. We will be sending a letter of support for the 71/48 interchange project as the Engineers Office is applying for state capital money to use on it. Photos were shown of the area.
- e. Vibrant Express will be having a soft opening next week with their BP gas station. The formal ribbon cutting will be sometime in February.
- f. The road crews will be out tonight as we are anticipating 1" – 3" of snow this evening.

Law Director Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Reminded everyone to lock their vehicles and pay attention to your valuables in your vehicles and on your person.
- b. Stated that with inclement weather coming be sure to take your time and leave plenty of space between vehicles.

Rolin Spicer

- a. Nothing to report.

Lisa Fedor

- a. Nothing to report.

Sharon Carmack

- a. Nothing to report.

Brenda Combs

- a. Thanked the Oeder family for their donation to the Oeder Park.
- b. Thanked Sgt. Adams and the deputies for their work keeping the city safe.
- c. Thanked Union Twp. Fire & Rescue.
- d. Thanked the City employees.

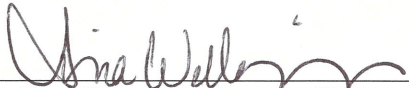
Linda Allen

- a. Nothing to report.

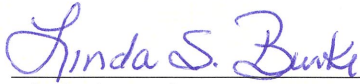
Maryan Harrison

- a. Thanked everyone, especially Sgt. Adams for keeping us safe.
- b. Thanked the Oeder family for their donation.
- c. Shared that there are warming centers now open, mentioning one in Maineville; Mayor Burke mentioned a few others adding that a list will be posted.
- d. Thanked the City's road crew.

14. Mayor Burke asked for a motion to adjourn the meeting at 6:31 p.m. A motion was made by Combs, seconded by Spicer, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the January 18, 2024 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.