

Linda S. Burke
Mayor

Linda Allen
Councilmember

Sharon Carmack
Councilmember

Brenda Combs
Councilmember



Lisa Fedor
Councilmember

Maryan Harrison
Councilmember

Rolin Spicer
Vice-Mayor

**CITY OF SOUTH LEBANON
REGULAR MEETING OF CITY COUNCIL
AGENDA**

APRIL 18, 2024, at 6:00 P.M.

1. Meeting Call to Order
2. Roll Call
3. Prayer/Pledge of Allegiance
4. Guest
5. Floor open to the public
6. New Business
 - Emergency Resolution 2024-14 approving Addendum B to the agreement with the Warren County Sheriff for police protection in calendar year 2024
 - Motion to authorize travel expenses for Mayor Burke to attend the Ohio Municipal League's 2024 New Mayors Training seminar on May 17, 2024
 - Motion to set June 8 and 9th as the Citywide yard sale dates and waive the yard sale permit fees
 - Approval of Invoices
 - Approval of Law Director Invoice
 - Approval of the March Financial Statements
 - Approval of Meeting Minutes:
Regular Meeting – April 4, 2024
7. Old Business:
8. Communications and reports from City Officials and Committees
 - a. Mayor
 - b. Director of Finance
 - c. Administrator
 - d. Law Director
 - e. Sergeant
 - f. Council Members
9. Executive Session:
10. Adjournment



City of South Lebanon
10 N. High Street, South Lebanon, Ohio 45065
513-494-2296
fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor & City Council
CC: Tina Williams, Director of Finance
From: Jerry Haddix, City Administrator
Date: April 16, 2024
Subject: Addendum to Sheriff Agreement-Add'l Deputy

We received the addendum to add an additional Sheriff's Deputy to the South Lebanon Post which was approved in the recently passed appropriations. There is a hiring process that the Sheriff's office will begin. They anticipate billing the City in the 3rd quarter of this year.

This needs to be adopted as an emergency in order to expedite the execution of the addendum and proceed with the process of adding an additional deputy.

If you have any questions or need additional information, please contact me.

**CITY OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2024-14**

**A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND DIRECTOR OF
FINANCE TO EXECUTE ADDENDUM NO. 2 TO THE AGREEMENT WITH THE
WARREN COUNTY SHERIFF AND THE WARREN COUNTY BOARD OF
COMMISSIONERS FOR POLICE PROTECTION IN THE CITY OF SOUTH
LEBANON FOR THE CALENDAR YEAR 2024 AND DECLARING AN EMERGENCY**

WHEREAS, providing public safety is one the most critical functions of local municipal government; and,

WHEREAS, the City, the Sheriff and the Warren County Board of Commissioners entered into an Agreement for Police Protection dated August 24, 1998, and the Agreement was thereafter amended in 2002, 2006, 2008, 2012, 2015 plus the most recent amendment being for the calendar year 2019 per Resolution No. 2018-70; and,

WHEREAS, the City, the Sheriff, and the Warren County Board of Commissioners, have approved an addendum to the Agreement to for Police Protection with the only modifications being a change in the cost for the 2024 services, all other terms and conditions shall remain the same; and,

WHEREAS, the City has requested an additional Deputy Sheriff be assigned to the South Lebanon Post of the Sheriff's office and the Sheriff has provided a cost for said additional Deputy; and,

WHEREAS, immediate action is needed for the purpose of providing added police protection to the City for the safety of its citizens, and such action is necessary in order to preserve the public peace, health, or safety of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Lebanon, Ohio, at least two-thirds of all members elected thereto concurring:

Section 1. That the Council approves and authorizes the Mayor and Director of Finance to execute Addendum No. 2 to the Police Protection Agreement for police protection in the City of South Lebanon for the calendar year 2024, a copy of which is attached hereto.

Section 2. Authorizing the Director of Finance to pay invoices relating to the said Addendum once billed and received for police protection services for calendar year 2024 without further action of Council.

Section 3. The recitals contained in the Whereas clauses set forth above are incorporated by reference herein.

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Section 4. All formal actions of City Council regarding this Resolution were adopted in an open meeting of City Council in compliance with all legal requirements, including, but not limited to, Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution is hereby declared to be an emergency measure in accordance with Section 731.30 of the Ohio Revised Code for the immediate preservation of the public peace, health, safety, and general welfare; and this Resolution shall be in full force and effective immediately upon its passage.

Adopted this ____ day of _____, 2024.

Linda S. Burke, Mayor

Attest: _____
Petrina D. Williams, Director of Finance/Clerk

Rules Suspended:	_____ (if applicable)
First Reading:	_____
Second Reading:	_____
Vote:	____ Yea ____ Nay
Effective Date:	_____

Prepared by and approved as to form:

Andrew P. Meier
Law Director
City of South Lebanon, Ohio

ATTACHMENT A
2024 PAYROLL ADDENDUM B

Police protection contract between the Sheriff of Warren County, Ohio and the City of South Lebanon, Warren County, Ohio entered into on January 12, 2021, as amended by addendums thereto (the "Contract") included an addendum.

The Parties stipulate the Contract may be amended and hereby ratify all previous addendums, and do hereby agree to this Addendum B.

In conjunction with the terms and conditions of the above referenced Contract, as amended, relative to the number of and the compensation for the services of Deputy Sheriff, and the following schedule of payments, shall be implemented commencing as of October 1, 2024, and continuing through midnight on December 31, 2024. This reflects the addition of one (1) Deputy Sheriff to current Contract, as amended.

Name	Position	Date	Insurance	Salary
New Deputy(520hrs)	Deputy	1/1/2007	F	\$ 21,221.20
				\$ -
				\$ 21,221.20
2024 South Lebanon Contract Additional Deputy Budget				
66302258	Updated: 3/26/2024			
Salaries (5102)				\$ 21,221.20
Overtime (5114)				
PERS (5811)	18.10%	\$	21,221.20	\$ 3,841.04
Benefits (5820)				\$ 5,275.92
Single	0	\$	599.26	\$0.00
Employee + Spouse	0	\$	1,344.67	\$0.00
Employee + Child	0	\$	1,068.69	\$0.00
Family	1	\$	1,758.64	\$5,275.92
Couple	0	\$	584.82	\$0.00
Waive	0	\$	102.76	\$0.00
Worker's Comp (5830)	2%	\$	21,221.20	\$ 424.42
Medicare (5871)	1.45%	\$	21,221.20	\$ 307.71
Total				\$ 31,070.29

These totals may fluctuate with changes of personnel and be documented in the biweekly payroll record.

1ST QUARTER INVOICE:	\$ Addendum A
2ND QUARTER INVOICE:	\$ Addendum A
3RD QUARTER INVOICE:	\$ Addendum A
4TH QUARTER INVOICE:	\$ 31,070.29 in addition to Addendum A

All other conditions and terms of the Contract and the addendums not otherwise amended Hereby shall remain in effect.

In Execution Whereof, the City Council of South Lebanon, Ohio has caused this Addendum B to be executed by its Mayor and Director of Finance, on the date stated below, pursuant to Resolution Number _____, dated _____.

Mayor Linda S. Burke

Date: _____

Approved as to form:

By: _____

Andrew P. Meier

Law Director

City of South Lebanon, Ohio

In Execution Whereof, the Sheriff of Warren County, Ohio, Larry L. Sims, has hereunto set his hand on the date stated below.

Sheriff Larry L. Sims

Date: _____

Approved as to form:

DAVID P. FORNSHELL
PROSECUTING ATTORNEY
WARREN COUNTY, OHIO

By: Bruce A. McGary

Bruce A. McGary, Asst. Prosecutor

Date: 4/4/2024

CITY OF SOUTH LEBANON
TRAVEL AUTHORIZATION FORM

EMPLOYEE NAME: Linda Burke
 TITLE: Mayor
 PURPOSE OF TRAVEL Ohio Municipal League New Mayors Training Program
 TRAVEL DATE(S): from 5/17/2024 to 5/17/2024

		Cost
REGISTRATION	Ohio Municipal League	\$100.00

		Cost Per Night	Nights	
HOTEL				\$0.00

			Miles	IRS Mileage Rate	
MILEAGE	To: South Lebanon		77	0.67	\$51.59
	From: Orbetz, Ohio		77	0.67	\$51.59

TOTAL ESTIMATED COSTS	<u>\$203.18</u>
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NEW MAYORS TRAINING

FRIDAY, MAY 17

9 A.M. - 5 P.M.

Obetz Community Center
1650 Obetz Ave.
Obetz, Ohio



As chief executives of municipalities, Ohio's mayors play a unique role in leading their communities and are challenged every day with circumstances that can only be handled by the chief executive -- circumstances often not easy to navigate.

In recognition of the need for our mayors to be provided important information and have the opportunity for peer networking, the Mayors Association of Ohio and the Ohio Municipal League are pleased to host the 2024 New Mayors Training seminar, taking place 9 a.m. - 5 p.m., May 17 at the Obetz Community Center ([MAP HERE](#)). A continental breakfast and lunch will be provided.