

Linda S. Burke
Mayor

Linda Allen
Councilmember

Sharon Carmack
Councilmember

Brenda Combs
Councilmember



Lisa Fedor
Councilmember

Maryann Harrison
Councilmember

Rolin Spicer
Vice-Mayor

**CITY OF SOUTH LEBANON
REGULAR MEETING OF CITY COUNCIL
AGENDA**

FEBRUARY 1, 2024, at 6:00 P.M.

1. Meeting Call to Order
2. Roll Call
3. Prayer/Pledge of Allegiance
4. **Public Hearing – Zoning Upon Annexation re: the Lenig Annexation
556 Mason-Morrow-Millgrove Road
(1.003 Acres, Parcel ID 12-01-126-009)**
5. Guest Warren County Sheriff, Larry Sims
6. Floor open to the public
7. **Public Hearing – Zoning Upon Annexation re: the Hudawn Annexation
1770 Mason-Morrow-Millgrove Road
(6.603 Acres, Parcel ID 12-07-100-003-1 and 12-07-100-003-2)**
8. New Business Emergency Ordinance 2024-02, creating the position of part-time Assistant City Administrator and designating compensation

 Appointments to Boards and Commissions

 Authorize travel expenses for Councilmember Carmack and Councilmember Fedor to attend the Ohio Municipal League's Newly Elected Council Training seminar

 Approval of Invoices

 Approval of the December Financial Statements

 Approval of Meeting Minutes:
 Regular Meeting – January 18, 2024
9. Old Business Resolution 2024-03, Second Reading, adopting bond schedules for the Mayor's Court of the City of South Lebanon

10. Communications and reports from City Officials and Committees

- | | |
|------------------------|--------------------|
| a. Mayor | d. Law Director |
| b. Director of Finance | e. Sergeant |
| c. Administrator | f. Council Members |

11. Executive Session

12. Adjournment



City of South Lebanon
10 N. High Street, South Lebanon, Ohio 45065
513-494-2296
fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor & City Council

From: Jerry Haddix, City Administrator

Date: January 30, 2024

Subject: Lenig & HuDawn Zoning Upon Annexation Public Hearings

There are two (2) public hearing scheduled for the February 1, 2024, Council meeting. These are the public hearings for the “Zoning Upon Annexation” for the recent Lenig & HuDawn annexations. The City zoning code requires the City to determine the permanent zoning for annexed properties based on the zoning prior to the annexation. The “Lenig” public hearing is scheduled for 6:00 p.m. and the “HuDawn” annexation is scheduled for 6:15 p.m.

The South Lebanon Planning Commission recommended that both properties should be zoned B-2 which is most similar to the prior B-2 zone from the County. The public hearings were advertised on 12/31/24 which is at least 30 days in advance of the hearings and within 40 days after receiving the Planning Commission recommendation. Attached is the proof of publications.

The ordinances for the “Zoning Upon Annexation” for both properties will be presented at the next Council meeting.

Let me know if you have any questions or need additional information.

PROOF OF PUBLICATION

STATE OF OHIO

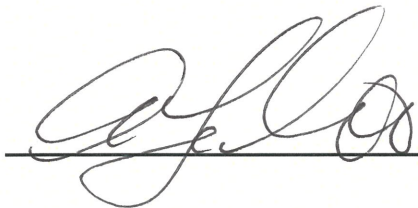
PUBLIC NOTICE

Before the undersigned authority personally appeared Andrea Feltner, who on oath says that he/she is a Legal Advertising Representative of the Journal-News Pulse of Lebanon and Mason, a weekly newspaper of general circulation in Warren County, and State of Ohio, and he/she further says that the Legal Advertisement, a copy of which is hereunto attached, has been published in the said Journal-News Pulse of Lebanon and Mason, 28 Lines, 1 Time(s), last day of publication being 12/31/2023, and he/she further says that the bona fide weekly paid circulation of the said Journal-News Pulse of Lebanon and Mason was over 22,000 at the time the said advertisement was published, and that the price charged for same does not exceed the rates charged on annual contract for the like amount of space to other advertisers in the general display advertising columns.

CITY OF SOUTH LEBANON
10 NORTH HIGH ST
SOUTH LEBANON, OH 45065

Invoice/Order Number:	0000817808
Ad Cost:	\$72.80
Paid:	\$0.00
Balance Due:	\$72.80

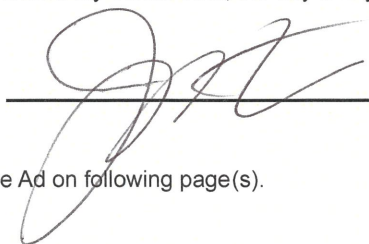
Signed



(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 3rd day of January, 2024 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed



(Notary)

JUSTIN PETERSON, Notary Public
In and for the State of Ohio
My Commission Expires July 31, 2024

Please see Ad on following page(s).

Invoice/Order Number:	0000817808
Ad Cost:	\$72.80
Paid:	\$0.00
Balance Due:	\$72.80

PUBLIC HEARING LEGAL NOTICE

Please be advised that a public hearing will be held by the South Lebanon City Council on Thursday, February 1, 2024, at 6:00 p.m. at the South Lebanon Municipal Building, 10 N. High Street, South Lebanon, Ohio, 45065, to address the following issue:

Zoning Upon Annexation: 1) From B-2 Community Commercial Business Zone (unincorporated zoning, Warren County) to the B-2 General Business District for the property known as 556 Mason--Morrow-Millgrove Road (1.003 acres, Parcel ID 12-01-126-009).

The public record is available for inspection during normal business hours, 8:00 AM to 4:30 PM, Monday through Friday, at the South Lebanon Municipal Building. Comments may also be submitted in writing to Jerry Haddix, City Administrator, 10 North High St., South Lebanon, OH 45065 or by email at jhaddix@southlebanonohio.org.
12-31/2023

0000817808-01

PROOF OF PUBLICATION

STATE OF OHIO

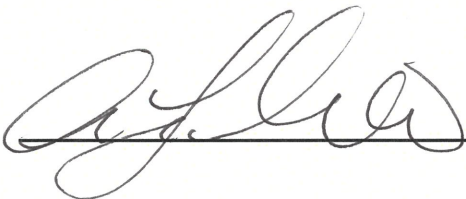
PUBLIC NOTICE

Before the undersigned authority personally appeared Andrea Feltner, who on oath says that he/she is a Legal Advertising Representative of the Journal-News Pulse of Lebanon and Mason, a weekly newspaper of general circulation in Warren County, and State of Ohio, and he/she further says that the Legal Advertisement, a copy of which is hereunto attached, has been published in the said Journal-News Pulse of Lebanon and Mason, 29 Lines, 1 Time(s), last day of publication being 12/31/2023, and he/she further says that the bona fide weekly paid circulation of the said Journal-News Pulse of Lebanon and Mason was over 22,000 at the time the said advertisement was published, and that the price charged for same does not exceed the rates charged on annual contract for the like amount of space to other advertisers in the general display advertising columns.

CITY OF SOUTH LEBANON
10 NORTH HIGH ST
SOUTH LEBANON, OH 45065

Invoice/Order Number:	0000817809
Ad Cost:	\$75.40
Paid:	\$0.00
Balance Due:	\$75.40

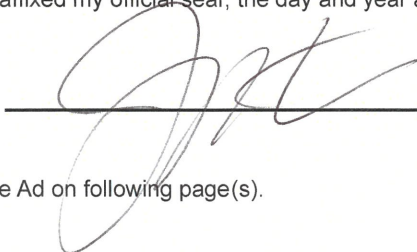
Signed



(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 3rd day of January, 2024 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed



(Notary)

KEITH PETERSON, Notary Public
In and for the State of Ohio
My Commission Expires July 31, 2024

Please see Ad on following page(s).

CITY OF SOUTH LEBANON
10 NORTH HIGH ST
SOUTH LEBANON, OH 45065

Invoice/Order Number:	0000817809
Ad Cost:	\$75.40
Paid:	\$0.00
Balance Due:	\$75.40

PUBLIC HEARING LEGAL NOTICE

Please be advised that a public hearing will be held by the South Lebanon City Council on Thursday, February 1, 2024, at 6:15 p.m. at the South Lebanon Municipal Building, 10 N. High Street, South Lebanon, Ohio, 45065, to address the following issue:

Zoning Upon Annexation: 1) From B-2 Community Commercial Business Zone (unincorporated zoning, Warren County) to the B-2 General Business District for the property known as 1770 Mason-Morrow-Millgrove Road (6.603 acres, Parcel ID 12-07-100-003-1 & 12-07-100-003-2).

The public record is available for inspection during normal business hours, 8:00 AM to 4:30 PM, Monday through Friday, at the South Lebanon Municipal Building. Comments may also be submitted in writing to Jerry Haddix, City Administrator, 10 North High St., South Lebanon, OH 45065 or by email at jhaddix@southlebanonohio.org.
12-31/2023

0000817809-01



City of South Lebanon
10 N. High Street, South Lebanon, Ohio 45065
513-494-2296 fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor & City Council

From: Jerry Haddix, City Administrator

CC: Tina Williams, Director of Finance
Andrew Meier, Law Director

Date: January 30, 2024

Subject: Part-Time Assistant Administrator

In the interim, while the Mayor & the staff are evaluating the personnel needs for the City, Jeff Boylan has expressed an interest in coming back on a part-time basis to assist us in managing the City. Attached is the ordinance & job description to create the position.

On January 29, 2024, the Personnel Committee met and voted to recommend approval to create the position of Part-Time Assistant City Administrator. It is recommended that this be passed as an emergency to expedite the hiring process & getting Jeff back to work.

If you have any questions or need additional information, please let me know.

**CITY OF SOUTH LEBANON, OHIO
ORDINANCE NO. 2024-02**

AN ORDINANCE CREATING THE POSITION OF PART-TIME ASSISTANT CITY ADMINISTRATOR, ESTABLISHING COMPENSATION, AND DESIGNATING COMPENSATION OF CERTAIN CITY EMPLOYEES TO SPECIFIC CITY FUND(S) FOR THE NEWLY CREATED POSITION OF PART-TIME ASSISTANT CITY ADMINISTRATOR, AND DECLARING AN EMERGENCY

WHEREAS, the City staff has reviewed the current positions and is recommending the creation of a new position; and,

WHEREAS, the City Personnel Committee met on January 29, 2024, and recommended creating the Part-Time Assistant City Administrator position as attached; and,

WHEREAS, allocation of pay shall be established for all City positions and reflective of an employees' job description and duties and responsibilities; and

WHEREAS, immediate action is required to fill this position immediately, and such action is necessary in order to preserve the public peace, health, safety or welfare of the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of South Lebanon, at least two-thirds of all members elected thereto concurring:

Section 1. That the position of Part-Time Assistant City Administrator is hereby created.

Section 2. That the compensation pay range for said position shall be equal to Pay Grade 7 as set forth in the City of South Lebanon Compensation Plan.

Section 3. That the following position of the City of South Lebanon, Ohio shall be paid from the respective City fund(s) as indicated herein:

Part-Time Assistant City	General – 40%	Water – 30%
Administrator	Sewer – 30%	

Section 4. That this Ordinance is hereby declared to be an emergency measure in accordance with Ohio Rev. Code § 731.30 for the immediate preservation of the public peace, health, safety and general welfare; and, this Ordinance shall be in full force and effective immediately upon its passage.

Section 5. All formal actions of City Council regarding this Ordinance were adopted in an open meeting of City Council in compliance with all legal requirements, including, but not limited to, Section 121.22 of the Ohio Revised Code.

Ordinance No. 2024-02

Page 2

Section 6. The recitals contained in the Whereas clauses set forth above are incorporated by reference herein.

Passed this ____ day of _____, 2024.

Linda S. Burke, Mayor

Attest: _____
Petrina D. Williams, Director of Finance/Clerk

Rules Suspended: _____ (if applicable)

First Reading: _____

Second Reading: _____

Vote: ____ Yeas
____ Nays

Effective Date: _____

Prepared by and approved as to form:

Andrew P. Meier
Law Director
South Lebanon, Ohio

By: _____
Date: _____

CITY OF SOUTH LEBANON

An Equal Opportunity Employer

POSITION DESCRIPTION

Page 1 of 3

Dept./Division:	Administration	Employee Name:	
Position Title:	Part-Time Assistant City Administrator	Employment Status:	Part-time
Reports To:	City Administrator	FLSA Status:	Exempt (Executive)

MINIMUM QUALIFICATIONS FOR EMPLOYMENT: An example of acceptable qualifications:

Completion of associate's degree in administration or related field; plus one (1) to two (2) years related work experience (experience in utilities/public works operations preferred) with leadership experience or experience in a supervisory position; or any combination of education, training, and/or experience which provides the desired knowledge, skills, and abilities to perform the essential functions of this position.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must possess a valid State of Ohio driver's license. Must remain insurable under the City's vehicle insurance policy.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive.

Personal computer, laptop computer, computer software, printer, copier, fax machine, postage machine, calculator, scanner, shredder, telephone, cell phone, and other commonly used standard modern business office equipment; motor vehicle.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

Employee ascends and/or descends ladders, stairs, or scaffolds; has exposure to chemical compounds found in an office environment (e.g., toner, correction fluid, etc.); is exposed to environmental conditions which may result in injury from fumes, odors, dusts, mists, gases, and/or poorly ventilated work areas; is exposed to possible injury from extremely noisy conditions above 85db (e.g., loud sirens, screaming people, building alarms, etc.); is exposed to possible injury from hazardous gases, chemicals, flammables, air contaminants, hazardous waste, unclean or unsanitary conditions, electrical shock; exposed to possible injury from radiation; is exposed to possible injury as a result of falling from high places; works in or around crowds; has exposure to fire, hot, cold, wet, humid, or windy weather conditions; to shaking objects or surfaces; exposure to hazardous driving conditions; uses eye and face protection for potential exposure to flying objects, respiratory protection for potential exposure to airborne contaminants, head protection for potential impacts of objects to the head, and occupational foot protection for potential impacts of objects to the feet; participants in medical and first aid activities; exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly (Constantly: activity or condition exists 2/3 or more of the time) to move objects. Physical demand requirements are in excess of those for Sedentary Work. Even though the weight lifted may be only a negligible amount, a job should be rated Light Work: (1) when it requires walking or standing to a significant degree; or (2) when it requires sitting most of the time but entails pushing and/or pulling of arm or leg controls; and/or (3) when the job requires working at a production rate pace entailing the constant pushing and/or pulling of materials even though the weight of those materials is negligible.

Note: In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered light work.

In cases of emergency, unpredictable situations, and/or department needs, may be required to lift, push, pull, and/or carry objects heavier than D.O.L. strength ratings recommend.

CITY OF SOUTH LEBANON

An Equal Opportunity Employer

POSITION DESCRIPTION

Page 2 of 3

Employee Name:

Position Title:

Asst. City Administrator

JOB DESCRIPTION AND WORKER CHARACTERISTICS:

JOB DUTIES in order of importance

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:

- 45% (1) Assists in the day-to-day operations of the City, which includes overseeing the maintenance of City streets, facilities, public utilities, and supervision of all personnel involved in the delivery of such services; assists administrator in developing plans regarding City operations (e.g., capital improvements, personnel, budgetary requests, project supervision, etc.); assists in development of policies and procedures; prepares reports as required; monitors and reports City and project progress as required; recommends methods for improvement of City services; in the absence of the City administrator, performs all City administrator's duties, including directing all applicable departments and personnel.
- 10% (2) Assists in preparation of grant applications; oversees routine business letters, violation notices, projects with input from department heads and consultants; reviews building permit applications, zoning compliance, design reviews of major infrastructure systems with consultants and department heads; review capital spending evaluations with input from department heads to recommend to council .
- 15% (3) Assists in coordination of work orders, equipment, and personnel assignments to accomplish operational needs; has access to personnel files; provides supervision and training; interviews prospective applicants; administers disciplinary action as necessary; resolves complaints; ensures work is in compliance with organizational and regulatory standards; assists in planning and preparation of work schedules; enforces City policies and procedures; oversees activities of independent contractors.
- 10% (4) Attends various meetings (e.g., City council, committee meetings, etc.); conducts research for boards relating to requested information or legislative needs and requirements as requested; prepares and presents reports; meets with personnel to provide information regarding changes and receive information necessary for planning projects; conducts various activities to maintain public relations; answers inquiries and complaints from the public.
- 10% (5) Assists in development of facility and equipment maintenance plans as needed; performs periodic inspections of facility and equipment; plans and recommends the improvement of facilities and/or equipment; oversees preventative maintenance and repair of facility and equipment.
- 5% (6) Attends outside meetings and seminars; forwards information that impacts City operations and other duties as may be assigned; contacts and maintains working relationship with contractors/consultants, the public, and other governmental agencies.
- (7) Maintains required licensures and certification, if any.
- (8) Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.

CITY OF SOUTH LEBANON

An Equal Opportunity Employer

POSITION DESCRIPTION

Page 3 of 3

Employee Name:

Position Title:

Asst. City Administrator

(9) Demonstrates regular and predictable attendance.

OTHER DUTIES AND RESPONSIBILITIES:

5% Performs other duties as assigned.

MINIMUM ACCEPTABLE CHARACTERISTICS: (* indicates developed after employment)

Knowledge of: Budgeting; finance; *City goals and objectives; *City policies and procedures; government structure and process; government grant programs; public relations; media relations; human resources management; employee training and development; personnel administration; supervisory principles and practices; department management; local geographical area; project management; interviewing; Occupational Safety and Health Administration rules and regulations; Department of Labor rules and regulations; purchasing; workplace safety practices and procedures.

Skill in: Word processing; computer operation; use of modern office equipment; motor vehicle operation.

Ability to: Deal with many variables and determine specific action; apply management principles to solve agency problems; define problems, collect data, establish facts, and draw valid conclusions; exercise independent judgment and discretion; understand, interpret, and apply laws, rules, or regulations to specific situations; select most qualified applicant according to specifications for referral; perform basic addition and subtraction; prepare accurate documentation; compile and prepare reports; use proper research methods to gather data; respond to routine inquiries from public and/or officials; prepare and deliver speeches and presentations; conduct effective interviews; communicate effectively; train or instruct others; understand a variety of written and/or verbal communications; handle sensitive inquiries from, and contacts with, officials and general public; develop and maintain effective working relationships; resolve complaints; travel to and gain access to work site; cooperate with co-workers on group projects; interpret a variety of information in written, oral, picture, or schedule form; determine material and equipment needs.

POSITIONS DIRECTLY SUPERVISED:

Supervises all employees who report directly or indirectly to the City Administrator.

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed my position description, and that I understand the contents of the position description. I agree to abide by the requirements set forth. I understand that it is my responsibility to inform my supervisor at any time that I am unable to perform these activities.

(Approval of Appointing Authority or Designee)

(Date)

(Employee Signature)

(Date)



City of South Lebanon
10 N. High Street, South Lebanon, Ohio 45065
513-494-2296 fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: City Council

From: Linda Burke, Mayor

CC: Jerry Haddix, City Administrator
Tina Williams, Director of Finance
Andrew Meier, Law Director

Date: January 30, 2024

Subject: Appointments to Board of Zoning Appeals

Currently, there are two (2) vacancies on the City Board of Zoning Appeals (BZA). Per Section 7.02(B) of the City Charter, the Mayor shall recommend appointments and removals to all Boards & Commissions (except as provided in the Charter). After careful consideration, I am recommending that the following City citizens be appointed to the BZA:

Randy Bader, Jr.
5145 Grants Frederick
South Lebanon, OH 45065

Graham Hastings
4566 Kelly Court
South Lebanon, OH 45065

It is my opinion that both of these individuals are qualified and would be valuable members of the BZA.

CITY OF SOUTH LEBANON
TRAVEL AUTHORIZATION FORM

EMPLOYEE NAME: Sharon Carmack
TITLE: Council Member
PURPOSE OF TRAVEL Ohio Municipal League Newly Elected Council Members Training
TRAVEL DATE(S): from 3/1/2024 to 3/2/2024

		Cost
REGISTRATION	Ohio Municipal League	\$100.00

		Cost Per Night	Nights	
HOTEL	Nationwide Hotel and Conference Center 100 Green Meadows Lewis Center, OH 43035	\$ 200.00	1	\$200.00

		Miles	IRS Mileage Rate	
MILEAGE	To: South Lebanon	95	0.67	\$63.65
	From: Lewis Center	95	0.67	\$63.65

TOTAL ESTIMATED COSTS	<u><u>\$427.30</u></u>
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CITY OF SOUTH LEBANON
TRAVEL AUTHORIZATION FORM

EMPLOYEE NAME: Lisa Fedor
TITLE: Council Member
PURPOSE OF TRAVEL Ohio Municipal League Newly Elected Council Members Training
TRAVEL DATE(S): from 3/1/2024 to 3/2/2024

		Cost
REGISTRATION	Ohio Municipal League	\$100.00

		Cost Per Night	Nights	
HOTEL	Nationwide Hotel and Conference Center 100 Green Meadows Lewis Center, OH 43035	\$ 200.00	1	\$200.00

			IRS Mileage		
		Miles	Rate		
MILEAGE	To: South Lebanon	95	0.67		\$63.65
	From: Lewis Center	95	0.67		\$63.65

TOTAL ESTIMATED COSTS	<u><u>\$427.30</u></u>
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2024 Newly Elected Council Training Seminars

[Sign in to Save Progress](#)



Dates & Locations

Saturday, March 2 Nationwide Conference Center, 100 Green Meadows South, Lewis Center, 43035

Saturday, March 16 Ohio University Inn, 311 Richland Ave, Athens, 45701

Saturday, March 23 Embassy Suites Rockside, 5800 Rockside Blvd, Independence 44131

Seminars are information only. No Certification

2024 Newly Elected Council Training Seminars

Please do not submit multiple registrations for same attendee(s), if you are unsure if the registration went through please contact Zwade@omloho.org.

Municipality*

Municipal Address*

Zip Code*

Phone number*

First & Last Name*

Whole Name

Municipal Title*

-- Select One --

Individual Email Address*

NO Bulk or duplicate email addresses.

More than one attendee? *

-- Select One --

Do you need to register more than one person?

Please Choose Membership Status & Price*

☒ OML Member ~ \$100

☐ Non Member ~ \$140

If you are unsure of your municipalities membership status please feel free to contact Zoë at the OML office.

Date & Location*

☒ March 02, Nationwide Conference Center

☐ March 16, Ohio University Inn

☐ March 23, Embassy Suites Rockside

Please choose a location.

Total Price*

Number of attendees x fee

Multiple registrations can be paid all at once with one check or one credit card transaction.

Payment Method*

☐ Paying by Check

☐ Paying by Credit Card

You will find the Credit Card Payment link on the confirmation page.

Registration and Payment Deadlines: February 23 for March 2, March 9 for March 16 & March 16 for March 23. All paid registrations will begin receiving the confirmation email on Wednesday the week of the seminar selected. If you have any questions please feel free to contact the OML office.

No Show & Refund Policy: Email info@omloho.org for cancellations. No refunds will be made unless cancellation is received in writing (email) 7 days prior to the seminar date. No Refund for "No Shows"

Mail Checks to: Ohio Municipal League 175 S. Third Street, #510, Columbus 43215

OLD BUSINESS

**CITY OF SOUTH LEBANON, OHIO
RESOLUTION 2024-03**

**A RESOLUTION ADOPTING BOND SCHEDULES FOR THE MAYOR'S
COURT OF THE CITY OF SOUTH LEBANON, OHIO.**

WHEREAS, the City of South Lebanon, Ohio ("the City") currently conducts a Mayor's Court pursuant to Sections 1905.01, et seq., of the Ohio Revised Code; and

WHEREAS, Warren County Court and Municipal Courts of Warren County, Ohio adopted a Uniform Bond Schedule, which is contained in Exhibit A attached to this Resolution, effective April 4, 2023; and

WHEREAS, Warren County Court adopted an updated Bond Schedule, which is contained in Exhibit B attached to this Resolution, effective December 26, 2023; and

WHEREAS, City administration is recommending to Council for the City of South Lebanon, Ohio ("City Council") that the Bond Schedules in Exhibits A and B be adopted for use in the City's Mayor's Court; and

WHEREAS, City Council desires to adopt the attached Bond Schedules to create uniformity with Warren County Court and other Municipal Courts in Warren County, Ohio.

Be it **RESOLVED** by a majority of the Council of the City of South Lebanon, Ohio as follows:

Section 1. The City adopts the Bond Schedules contained in the Uniform Bond Schedule and the updated Bond Schedule ("the Bond Schedules"), which are attached as Exhibits A and B respectively, and incorporated herein.

Section 2. The City's Mayor's Court shall take all action necessary to implement and utilize the Bond Schedules for all offenses over which the City's Mayor's Court has jurisdiction under Sections 1905.01, et seq., of the Ohio Revised Code.

Section 3. All formal actions of City Council regarding this Resolution were adopted in an open meeting of City Council in compliance with all legal requirements, including, but not limited to, Section 121.22 of the Ohio Revised Code.

Section 4. The recitals contained in the Whereas clauses set forth above are incorporated by reference herein.

Adopted this ____ day of _____, 2024.

Linda S. Burke, Mayor

Resolution 2024-03 Mayor's Court Bond Schedule

Attest: _____

Petrina D. Williams, Director of Finance/Clerk

Rules Suspended: _____ (if applicable)

First Reading: _____

Second Reading: _____

Vote: _____ Yeas

_____ Nays

Effective Date: _____

Prepared by and approved as to form:

Andrew P. Meier
Law Director
South, Lebanon, Ohio

By: _____

Date: _____