

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
December 21, 2023
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2023-36, AN ORDINANCE TO MAKE “TEMPORARY” APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH LEBANON, STATE OF OHIO, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH MARCH 31, 2024

Williams gave a brief explanation, stating that Temporary Appropriations are just a fraction of the annual budget. They are meant to cover the ordinary and routine expenses through the transition of closing one year and opening another. A brief presentation was given and highlighted several capital projects partially funded by grants and pre-approved by Council. These projects are also included in the Temporary Appropriations and are expected to begin in the first quarter of 2024. We will be meeting in January to discuss the remaining capital projects for 2024 and try to narrow those down and plan what we will need for a few years out. The Permanent Appropriation Budget will be brought back to the council in late February/early March.

A motion to waive the two-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Ordinance 2023-36, a motion to adopt was made by Burke, seconded by Combs, all yeas.

6. RESOLUTION 2023-49, A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO CREATE SUPER BLANKET PURCHASE ORDER(S) AS PERMITTED BY OHIO REVISED CODE 5705.41(D)(3), AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Madison, all yeas. By title only, Resolution 2023-49, a motion to adopt was made by Burke, seconded by Combs, all yeas.

7. RESOLUTION 2023-50, A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND DIRECTOR OF FINANCE TO EXECUTE A DEVELOPMENT AGREEMENT FOR HIGHMEADOW SECTION TWO SUBDIVISION WITH THE DREES COMPANY, AND DECLARING AN EMERGENCY

Allen asked if this was something that had already been agreed upon since Phase 1 has already been done. Haddix showed some overhead photos of the area stating that the Planning Commission has already approved it. He further added that there will also be a third phase which will go through the Planning Commission before it comes back to the council.

A motion to waive the two-reading rule was made by Combs, seconded by Madison, all yeas. By title only, Resolution 2023-50, a motion to adopt was made by Madison, seconded by Combs, all yeas.

8. RESOLUTION 2023-51, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE A RECORD PLAT AND EASEMENT PLAT FOR HIGHMEADOW SECTION TWO SUBDIVISION, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Allen, seconded by Combs, all yeas. By title only, Resolution 2023-51, a motion to adopt was made by Madison, seconded by Combs, all yeas.

9. RESOLUTION 2023-52, A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO A MASTER SERVICES AGREEMENT WITH THE FLOCK GROUP INC. FOR THE INSTALLATION AND FIVE-YEAR SUBSCRIPTION OF TEN (10) FLOCK CAMERAS, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Resolution 2023-52, a motion to adopt was made by Madison, seconded by Burke, all yeas.

10. RESOLUTION 2023-53, A RESOLUTION SETTING A PUBLIC HEARING ON THURSDAY, FEBRUARY 1, 2024, AT 6:00 P.M. AT THE SOUTH LEBANON MUNICIPAL BUILDING TO CONSIDER THE RECOMMENDATION OF THE PLANNING COMMISSION IN ACCORDANCE WITH ZONING REGULATIONS SECTION 15.7.7 RELATING TO THE [INITIAL] ZONING UPON ANNEXATION OF 556 MASON-MORROW-MILLGROVE ROAD CONTAINED IN THE LENIG ANNEXATION IN ACCORDANCE WITH SECTION 15.7.13, AND PUBLISHING NOTICE OF THE SAME, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Madison, all yeas. By title only, Resolution 2023-53, a motion to adopt was made by Combs, seconded by Madison, all yeas.

11. RESOLUTION 2023-54, A RESOLUTION SETTING A PUBLIC HEARING ON THURSDAY, FEBRUARY 1, 2024, AT 6:15 P.M. AT THE SOUTH LEBANON MUNICIPAL BUILDING TO CONSIDER THE RECOMMENDATION OF THE PLANNING COMMISSION IN ACCORDANCE WITH ZONING REGULATIONS SECTION 15.7.7 RELATING TO THE [INITIAL] ZONING UPON ANNEXATION OF 1770 MASON-MORROW-MILLGROVE ROAD CONTAINED IN THE HUDAWN ANNEXATION IN ACCORDANCE WITH SECTION 15.7.13, AND PUBLISHING NOTICE OF THE SAME, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Resolution 2023-54, a motion to adopt was made by Burke, seconded by Madison, all yeas.

12. AUTHORIZATION OF INVOICES

Spicer stated that a correction is needed on the date of the invoice list from December 7, 2023 to December 21, 2023.

A motion to authorize the invoices for payment (\$157,780.67) was made by Burke, seconded by Spicer, all yeas.

13. APPROVAL OF THE NOVEMBER 2023 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Combs, seconded by Madison, all yeas.

14. APPROVAL OF MEETING MINUTES

Regular Meeting – December 7, 2023

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

15. ORDINANCE 2023-34, SECOND READING, AN ORDINANCE AMENDING ORDINANCE 2022-31 AND APPROVING REVISIONS TO THE MINIMUM AND MAXIMUM PAY RATES OF THE CITY'S COMPENSATION PAY SCALE AS PART OF THE CITY'S PERSONNEL POLICY MANUAL

By title only, Ordinance 2023-34, a motion to adopt was made by Burke, seconded by Combs, all yeas.

16. ORDINANCE 2023-35, SECOND READING, AN ORDINANCE SETTING RATES OF COMPENSATION FOR FULL-TIME CLASSIFIED EMPLOYEES OF THE CITY OF SOUTH LEBANON

By title only, Ordinance 2023-35, a motion to adopt was made by Burke, seconded by Combs, all yeas.

17. COMMUNICATIONS & REPORTS

Mayor Smith

- a. Discussed some of the projects from 2023, especially the area around the Peter Cartridge Factory.
- b. Read a Proclamation for the King Avenue bridge recognizing Neil Tunison, Warren County Engineer.
- c. The BP station at State Route 48/Mason-Morrow-Millgrove Road is complete. Once stocked it will be ready to open. There will also be a bar & grill within the location. A Proclamation was previously given to the owner.
- d. Gave praise to Bill Madison and Glenn Holloway.
- e. A video presentation was shown of the city over the years. This included individuals, projects, and locations. He stated that he supports the Council and Mayor going forward. Further stating that he always looked at what was best for the community.
- f. Shared that Bryan Corcoran had resigned from the Planning Commission and a new appointment needs to be made. He is nominating Clyde D. Adkins for a 6-year term which will expire on December 31, 2029.

Combs made a motion to appoint Clyde D. Adkins to the Planning Commission, seconded by Madison, all yeas.

Mayor Smith swore in Clyde D. Adkins.

Mayor Smith stated that Darrick Zucco's term is expiring, and he would like to re-appoint Zucco to the Planning Commission through December 31, 2025. Haddix stated that the staggering of the appointments is based on the Charter.

Madison made a motion to re-appoint Darrick Zucco to the Planning Commission, seconded by Combs, all yeas.

- g. Meier read a message from the Mayor's daughter, Jamie M. Smith, regarding the end of his term as Mayor of South Lebanon. Thanking him for his public and military service.
- h. Stated that the Veterans Memorial was the neatest thing he was ever involved with.
- i. Pointed out that his wife, son, and grandson were all present this evening.
- j. Thanked Meier, Williams, Haddix and Council.

Director of Finance Tina Williams

- a. Thanked everyone for attending the Christmas dinner.
- b. Wished everyone a Merry Christmas.

Administrator Jerry Haddix

- a. The Bike Trail Park is now open.
- b. The salt trucks were tested on Monday, December 18, 2023.
- c. The Broadway Street project is now complete.
- d. Busy trying to catch up since Boylan's retirement.
- e. Noted that this is the last meeting for Mayor Smith and Councilmember Madison.

Law Director Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Thanked everyone on Council for their support.
- b. Wished everyone Happy Holidays.

Brenda Combs

- a. Asked about the Flock cameras that Sgt. Adams had requested at the last council meeting to which Meier stated that they had been approved earlier this evening.
- b. Thanked Mayor Smith for his years of service and his guidance.
- c. Thanked Madison and Burke for helping her, especially during her first year on the council.
- d. Thanked the family of Mayor Smith.

Bill Madison

- a. Thanked Mayor Smith for his kind words as well as his encouragement. He went on to speak on Mayor Smith's accomplishments.

Linda Burke

- a. Thanked Mayor Smith for his years of service and all he has done for the city and council.
- b. Thanked Councilmember Madison for his service.
- c. Thanked Sgt. Adams and the city staff for their hard work.
- d. Wished everyone a Merry Christmas.

Linda Allen

- a. Thanked Mayor Smith and Councilmember Madison for their service and leadership.

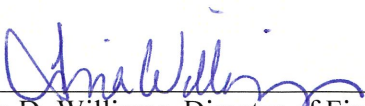
Maryan Harrison

- a. She will miss Mayor Smith.
- b. Wished everyone a Merry Christmas.


Rolin Spicer

- a. Shared that it has been an honor to work with Mayor Smith and Councilmember Madison as their experience has helped him as a Councilman.

18. Mayor Smith asked for a motion to adjourn the meeting at 6:54 p.m. A motion was made by Burke, seconded by Combs, all yeas.



Petrina D. Williams, Director of Finance/Clerk



Linda S. Burke, Mayor

For an audio copy of the December 21, 2023 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.