

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
November 16, 2023
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.
2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

Richard Bertagna – Lebanon Area Chamber of Commerce, introduced Karie Ingram. She took over as the Executive Director of the Lebanon Area Chamber of Commerce back in April 2023.

Harrison asked if they had a program like a Welcome Wagon to which Ingram stated that they currently do not however that is an upcoming project. They would like to personally drop off Welcome Packets to businesses and begin building relationships.

Bertagna reminded the Council that the Chamber needs to know about new businesses and events in South Lebanon in order to assist the city.

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2023-44, A RESOLUTION INDICATING THE MUNICIPAL SERVICES TO BE PROVIDED TO .8143+/- ACRES OF REAL PROPERTY PROPOSED TO BE ANNEXED TO THE CITY OF SOUTH LEBANON, OHIO, FROM HAMILTON TOWNSHIP, WARREN COUNTY, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Madison, seconded by Combs, Allen-nay, Burke-nay, Combs-yea, Harrison-yea, Madison-yea, Spicer-yea. Failed to suspend.

Council discussion ensued beginning with Meier stating that this needs to be filed with the Commissioners by November 26, 2023. Allen commented that she has not had a chance to read the resolution as they just received it today. Mayor Smith replied that the

Council had approved this annexation previously. Burke asked why this had not been brought before the Council earlier to which Meier stated that it was his fault as he did not get the information to Williams in time for the packets. Meier stated that they only have 20 days to vote from the date the petition for annexation is filed. The annexation agreement has already been approved by Council, it has gone through the process, the petition for annexation was prepared by outside council, it has gone through the map room to get all of the needed approvals, and then the developer and his lawyer filed the petition for annexation on November 6, 2023.

Burke made a motion to rescind her last, nay, vote, Combs seconded the motion, all yeas.

A motion to waive the two-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Resolution 2023-44, a motion to adopt was made by Burke, seconded by Madison, all yeas.

6. RESOLUTION 2023-45, A RESOLUTION REGARDING INCOMPATIBLE LAND USES AND ZONING BUFFER WITH RESPECT TO .8143+/- ACRES OF REAL PROPERTY PROPOSED TO BE ANNEXED TO THE CITY OF SOUTH LEBANON, OHIO, FROM ADJACENT LAND REMAINING IN HAMILTON TOWNSHIP, WARREN COUNTY, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Madison, seconded by Combs, all yeas. By title only, Resolution 2023-45, a motion to adopt was made by Burke, seconded by Madison, all yeas.

7. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$1,122,109.41) was made by Madison, seconded by Combs, all yeas.

8. AUTHORIZATION OF LAW DIRECTOR'S INVOICE

A motion to authorize the invoice for payment was made by Burke, seconded by Combs, all yeas.

9. APPROVAL OF THE OCTOBER 2023 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Burke, seconded by Combs, all yeas.

10. APPROVAL OF MEETING MINUTES

Regular Meeting – November 2, 2023

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

No old business.

COMMUNICATION ITEMS

11. COMMUNICATIONS & REPORTS

Mayor Smith

- a. He just finished teaching 6 periods with the Junior class at Kings High School.
- b. Read a Proclamation for the Kings High School Volleyball Team – Division 1 State Champions: winning on November 11, 2023.
- c. The bridge at Cartridge Brewing is getting close to re-opening.

Director of Finance Tina Williams

- a. Was contacted today by the title agency for Lana Bailey, 353 S. Main Street. The title company was wanting to close today and needed a payoff letter which she did provide. They will be sending us a check and she will then contact the county to have the lien released.
- b. The Holiday Dinner at the Golden Lamb is December 15, 2023 with RSVP's due by December 7, 2023.

Administrator Jerry Haddix

- a. Absent

Assistant Administrator Jeff Boylan

- a. Beginning Monday, November 20, 2023 Broadway Street between Main Street and High Street will be closed for two weeks while the stormwater project is completed.
- b. Leaf pick-up is still underway.
- c. The Bike Trail Park equipment should be delivered on Monday, November 20, 2023. Hopefully the park will be open by the end of the year.

Law Director Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. He was recently contacted by the Flock Camera company and they are offering an opportunity to extend our contract for an additional 5 years at the current 2 year pricing. To take advantage of this offer a new contract would have to be signed by December 31, 2023. This offer also includes adding additional cameras at the original price as well. These would be annual payments.
- b. There was an incident on High Street this week where the Flock cameras were used.
- c. Discussed his availability to meet regarding the Horse Parade scheduled for December 9, 2023. He is not sure of Chief Napier's availability. Combs commented that she has not heard from Haddix regarding his availability as well. As for getting an extra deputy for this detail, they would need a couple of days notice.

A meeting for the Parks & Recreation Committee was set for Monday, November 20, 2023 at 9:00 a.m. to include Sgt. Adams and Chief Napier. Williams asked Sgt. Adams to let her know Monday afternoon if everyone agreed to the extra deputy and she would start the purchase order process.

Brenda Combs

- a. Nothing to report.

Bill Madison

- a. Thanked everyone for their hard work and have a great Thanksgiving.
- b. Mentioned employee bonuses to which Mayor Smith stated that they are working on them.

Linda Burke

- a. Requested for the City to pay \$750.00 for the wagon that the Council and the Mayor will ride in for the Christmas Parade.

A motion to pay \$750.00 for the Christmas Parade wagon for the Council and Mayor to ride in was made by Combs, seconded by Spicer, all yeas.

Williams stated that last year it was stipulated that no political signs may be used on the wagon. Burke responded that the banners will only say Merry Christmas from the City of South Lebanon.

Linda Allen

- a. Nothing to report.

Maryan Harrison

- a. Nothing to report.


Rolin Spicer

- a. Nothing to report.

- 12. Mayor Smith asked for a motion to adjourn the meeting at 6:25 p.m. A motion was made by Madison, seconded by Burke, all yeas.



Petrina D. Williams, Director of Finance/Clerk



James D. Smith, Mayor