

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
November 2, 2023
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2023-32, AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE 2023-08 FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH LEBANON, STATE OF OHIO, FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Madison, all yeas. By title only, Ordinance 2023-32, a motion to adopt was made by Burke, seconded by Combs, all yeas.

A motion to authorize the Director of Finance to send an Amended Certificate to the Warren County Auditor for fiscal year 2023 was made by Burke, seconded by Combs, all yeas.

6. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$31,468.81) was made by Madison, seconded by Burke, all yeas.

7. APPROVAL OF MEETING MINUTES

Regular Meeting – October 5, 2023
Regular Meeting – October 19, 2023

A motion to adopt the minutes was made by Combs, seconded by Allen, all yeas.

OLD BUSINESS

8. RESOLUTION 2023-42, SECOND READING, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE AN AGREEMENT WITH THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR CALENDAR YEAR 2024

By title only, Resolution 2023-42, a motion to adopt was made by Madison, seconded by Combs, all yeas.

COMMUNICATION ITEMS

9. COMMUNICATIONS & REPORTS

Mayor Smith

- a. Nothing to report.

Director of Finance Tina Williams

- a. The annual Christmas Party will be held on December 15, 2023 at the Golden Lamb in Lebanon. RSVP's are due by December 7, 2023. Invitations are being given to employees, council members, and charter members.

Administrator Jerry Haddix

- a. There will be 1 more round of leaf pickup; street sweeping will be coming up followed by leaf pick up in December. At this point they are picking up leaves wherever they get calls from.
- b. Salt has been delivered for this winter's snow removal.
- c. There was a pre-construction meeting for the West Broadway Storm Sewer project. The contractor is hoping to start on November 13, 2023. It should take 3-4 weeks to complete and will be from High Street to Main Street. The street will be closed however local traffic will be able to get around. This project is funded with ARPA funds.
- d. The County Engineers are opening the bids for the Pike Street bridge project Tuesday, November 7, 2023. This project should start next spring.
- e. The Kings Mills bridge is expected to open in December.
- f. The Housing Rehab Loan Forgiveness Request from Lana Taulbee-Bailey at 353 Main Street that was brought up at the last Council meeting on October 19, 2023

was discussed. The options are to do nothing, forgive the full loan, or forgive a partial amount of the loan. When asked, Williams stated that there are still 22 of these loans open, each for \$8,000, and she does not believe that any of the previous loans were forgiven.

A motion to table the discussion until additional information is obtained was made by Allen, seconded by Harrison, all yeas.

Assistant Administrator Jeff Boylan

- a. The new playground equipment for the Railroad Street playground should be delivered by the end of November. They will begin excavating soon with the equipment being placed at the beginning of December. Mulch will be delivered once the equipment is installed. The playground should be completed by the end of the year.

Law Director Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Nothing to report.

Brenda Combs

- a. Noticed the Purple Heart City signs at each of the entrances into South Lebanon. She has been receiving good feedback on our veteran's initiatives.
- b. Requested a meeting of the Parks and Recreation Committee regarding the Horse Parade; this meeting should include Sgt. Adams, and Chief Napier.

Bill Madison

- a. Thanked the city employees for their hard work.

Linda Burke

- a. Thanked everyone.

Linda Allen

- a. Stated that a few people have reached out to her regarding flood insurance and new mapping. Around August 14th we went into the appeal period so the 90 days should be up on November 14th. Haddix stated that FEMA will send us official notification with the new maps. Haddix added that once the information is received, we will put it out on the water bills.

- b. Asked if the entrance signs coming into South Lebanon would have a new design as it has been discussed before. Mayor Smith stated that the thought now is to use the existing logo as the seal and come up with a new design for the logo.

Maryan Harrison

- a. Reminded everyone of the Yellow Ribbon Candy Drive for the military. There is a donation box located in the Municipal Building lobby. She also asked for children to write a Christmas card or letter to our military and drop those in the box as well.
- b. Thanked Sgt. Adams for everything the police do for us.

Rolin Spicer

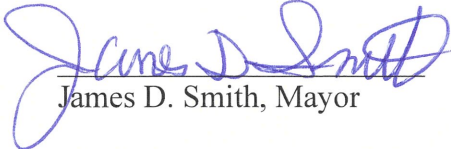
- a. Nothing to report.

Mayor Smith wished everyone a Happy Veteran's Day.

- 10. Mayor Smith asked for a motion to adjourn the meeting at 6:20 p.m. A motion was made by Burke, seconded by Spicer, all yeas.



Petrina D. Williams, Director of Finance/Clerk



James D. Smith, Mayor

For an audio copy of the November 2, 2023 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at twilliams@southlebanonohio.org.