

**CITY OF SOUTH LEBANON  
REGULAR MEETING MINUTES  
October 19, 2023  
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present  
Linda Burke – Present  
Brenda Combs – Present

Maryan Harrison – Present  
Bill Madison – Present  
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2023-41, A RESOLUTION APPROVING AND AUTHORIZING THE ISSUANCE OF A NOTICE OF AWARD TO KT HOLDEN CONSTRUCTION, LLC FOR THE CONSTRUCTION OF THE BROADWAY STORMWATER DRAINAGE PROJECT AND AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE A CONTRACT FOR THE SAID IMPROVEMENT PROJECT AND THEREAFTER ISSUANCE OF A NOTICE TO PROCEED, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Madison, seconded by Combs, all yeas. By title only, Resolution 2023-41, a motion to adopt was made by Madison, seconded by Combs, all yeas.

6. RESOLUTION 2023-42, FIRST READING, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE AN AGREEMENT WITH THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR CALENDAR YEAR 2024

7. RESOLUTION 2023-43, A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND DIRECTOR OF FINANCE TO EXECUTE A SIDEWALK REPLACEMENT AGREEMENT WITH DENNIS D. HOFF LLC FOR THE PROPERTY AT 150 N. MAIN STREET, AND DECLARING AN EMERGENCY

A motion to waive the two-reading rule was made by Combs, seconded by Madison, Allen-nay, Burke-nay, Combs-yea, Harrison-yea, Madison-yea, Spicer-yea. Failed to suspend.

The sidewalk replacement was discussed and the fact that the business is paying for it.

8. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$151,451.80) was made by Madison, seconded by Combs, all yeas.

9. AUTHORIZATION OF LAW DIRECTOR'S INVOICE

A motion to authorize the invoice for payment was made by Burke, seconded by Combs, all yeas.

10. APPROVAL OF THE SEPTEMBER 2023 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Madison, seconded by Burke, all yeas.

11. APPROVAL OF MEETING MINUTES

Regular Meeting – September 21, 2023

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

Special Meeting – September 26, 2023

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

12. ORDINANCE 2023-30, SECOND READING, AN ORDINANCE PERMITTING THE POSTING OF POLITICAL SIGNAGE ON PUBLIC PROPERTY

No action taken.

13. ORDINANCE 2023-31, SECOND READING, AN ORDINANCE PROHIBITING SIGNAGE ON CITY PROPERTY

Meier discussed the revisions that he had made to the ordinance per the discussions at the last council meeting. The ordinance now prohibits the posting of signage on public property and gives definition of city property. Signs are not permitted on city owned property; property that is deeded to the city.

By title only, Ordinance 2023-31, a motion to adopt was made by Burke, seconded by Combs, Allen-nay, Burke-nay, Combs-yea, Harrison-yea, Madison-yea, Spicer-yea.

Meier commented that Burke had made the motion however she voted against the ordinance. Burke rescinded her motion.

By title only, Ordinance 2023-31, a motion to adopt was made by Combs, seconded by Harrison, Allen-nay, Burke-nay, Combs-yea, Harrison-yea, Madison-yea, Spicer-yea.

#### COMMUNICATION ITEMS

#### 14. DISCUSSION ON HOUSING REHAB LOAN FORGIVENESS REQUEST FROM LANA TAULBEE-BAILEY AT 353 MAIN STREET

Mayor Smith and Haddix explained the Housing Rehab Loan program. Williams added that there are approximately 20-22 of these loans that are still outstanding.

No action taken.

#### 15. COMMUNICATIONS & REPORTS

##### Mayor Smith

- a. We have 2 storm basins in need of repair, we hope to have that work completed by next week.

##### Director of Finance Tina Williams

- a. Nothing to report.

##### Administrator Jerry Haddix

- a. Leaf collection started this week and will be continuing for the next couple of weeks.
- b. Vibrant Express hopes to have construction completed later in November and then open by mid-January.
- c. Trick or Treat is October 31, 2023 from 6:00 p.m. to 8:00 p.m.
- d. The County Engineer will be opening the bids for the Pike Street Bridge project on November 7, 2023 with construction to begin in the spring. Overhead photos were shown of the project site.
- e. Monday, October 23, 2023 at 5:00 p.m. at the Municipal Building there will be a memorial and reception honoring Rosa Petrey, South Lebanon School Secretary. A stone marker will be placed by a tree that was previously planted in her honor.

Assistant Administrator Jeff Boylan

- a. Nothing to report.

Law Director Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Reminder for everyone to remove valuables, keys, and lock your vehicles.

Brenda Combs

- a. Nothing to report.

Bill Madison

- a. Thanked the city employees and Sheriff's Deputies for all their hard work.

Linda Burke

- a. Thanked Sgt. Adams and city employees for their work.
- b. Thanked the Boy Scouts for attending the meeting this evening to see how local government operates.
- c. The United Way Kick-Off campaign has started, she has given Haddix information to discuss with everyone.

Linda Allen

- a. Nothing to report.

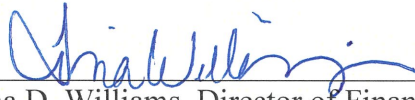
Maryan Harrison

- a. Asked the Boy Scouts if anyone had any questions for the Council or Mayor to which it was asked why apartments keep being approved and no tax money is being given to the schools. Mayor Smith answered and gave a brief explanation of how TIF's work in relation to developments and the money going to the schools. Madison added a few comments as to how they had worked closely with the schools.
- b. Thanked law enforcement and city employees for their work.

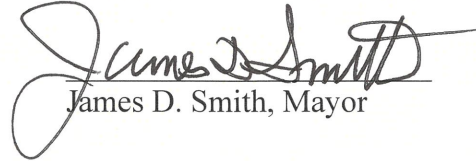
Rolin Spicer

a. Shared that there is a pack of coyotes running along the river; watch your pets.

16. Mayor Smith asked for a motion to adjourn the meeting at 6:34 p.m. A motion was made by Madison, seconded by Allen, all yeas.



Petrina D. Williams, Director of Finance/Clerk



James D. Smith, Mayor

For an audio copy of the October 19, 2023 City of South Lebanon Council Regular Meeting, please contact the Director of Finance at [twilliams@southlebanonohio.org](mailto:twilliams@southlebanonohio.org).