

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
April 6, 2023
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.
2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Smith opened the floor to the public.

Tanner Anderson, 100 W. Church Street, Mason – Requested that benches be put in at the basketball court as well as new rims for the baskets. Mayor Smith commented that they had been looking into relocating a bench when the new park is completed. Further stating that they will look into his requests.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2023-17, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE CHANGE ORDER #1 WITH SITEWORX, LLC FOR THE PAULINE DRIVE STORMWATER DRAINAGE PROJECT, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Resolution 2023-17, a motion to adopt was made by Madison, seconded by Burke, all yeas.

Haddix gave an update, showing some photos, on the Pauline Drive Project. He explained that after putting the new pipe in for the storm sewer there was not enough asphalt to make a suitable patch. Due to the change order the net increase was \$27,961.50 for the new paving.

6. RESOLUTION 2023-18, A RESOLUTION APPROVING AND FURTHER AUTHORIZING THE RENEWAL OF THE CITY'S [TRADITIONAL] HEALTH INSURANCE, DENTAL, VISION AND LIFE INSURANCE PLANS WHICH ARE OFFERED TO FULL-TIME CITY EMPLOYEES, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Resolution 2023-18, a motion to adopt was made by Burke, seconded by Combs, all yeas.

7. RESOLUTION 2023-19, A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH TRANE U.S. INC. TO PROVIDE HVAC SERVICES IN 2023, 2024 AND 2025, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Resolution 2023-19, a motion to adopt was made by Madison, seconded by Burke, all yeas.

8. ORDINANCE 2023-09, FIRST READING, AN ORDINANCE ESTABLISHING NO PARKING REGULATION AND AUTHORIZING NO PARKING SIGNAGE ON THE WEST SIDE OF HIGH STREET BETWEEN FOREST AND BROADWAY STREETS
9. ORDINANCE 2023-10, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND EXECUTE SETTLEMENT PARTICIPATION FORMS FOR PARTICIPATION IN A PROPOSED SETTLEMENT AGREEMENT WITH VARIOUS ENTITIES COLLECTIVELY REFERRED TO AS “TEVA, ALLERGAN, CVS, WALGREENS, AND WALMART”, AND DECLARING AN EMERGENCY

Meier explained the opioid settlement against pharmacies that requires all local government agencies to opt-in.

A motion to waive the three-reading rule was made by Burke, seconded by Combs, all yeas. By title only Ordinance 2023-10, a motion to adopt was made by Combs, seconded by Allen, all yeas.

10. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$662,281.75) was made by Madison, seconded by Combs, all yeas.

11. APPROVAL OF MEETING MINUTES
Regular Meeting – March 2, 2023
Regular Meeting – March 16, 2023

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

12. ORDINANCE 2023-06, THIRD READING, AN ORDINANCE VACATING A PORTION OF AN ALLEY FROM CAVOLTS' ADDITION TO DEERFIELD

By title only, Ordinance 2023-06, a motion to adopt was made by Madison, seconded by Spicer, all yeas.

Mayor Smith asked where the alleyway is located to which Allen remarked that it is on Morris Drive. Haddix added that it is the alleyway between Madison's house and his neighbor's. Discussion ensued regarding the location and original use of the alleyway. Allen asked if it was right for Madison to vote since this benefitted his family. Meier reviewed the location of the alleyway and suggested that they rescind the vote and make a new motion.

Burke made a motion to rescind the vote, Combs seconded, 5 yeas with Madison recusing himself.

By title only, Ordinance 2023-06, a motion to adopt was made by Combs, seconded by Allen, 5 yeas, Madison recused himself.

Discussion ensued with Madison explaining what he had been told over the years regarding the "horse and buggy easement" that was never turned into a road or vacated.

13. COMMUNICATIONS & REPORTS

Mayor Smith

- a. We have been cleaning up the old mushroom plant on Zoar Road.
- b. Drees has agreed to donate and deliver at least 50 loads of topsoil and clay to the city. We have already begun using it to fill in along the bank and in the park.
- c. Community Clean-Up is Saturday, April 22, 2023.
- d. Updated that the equipment is in at the Veteran's Park.
- e. Shared the history of the 1st Post Master, Ephraim Kibbey, of South Lebanon.
- f. Spoke on naming a street Levi Woodward after another founder of the city.

Fiscal Officer Tina Williams

- a. Briefly discussed an email that Council received from the City's auditors. Stating that they like to leave management out of the communication and contact everyone directly with any questions so that they may voice their concerns to them directly. She continued stating that the individuals are with Julian & Grube,

Inc., a private accounting firm and reminded everyone that last year the State Auditor's office had put our audit out to bid. They are beginning the audits of 2021 and 2022. Williams stated that she will let the council know if they have any concerns or questions but currently they are just gathering information.

- b. The Tax Department will have extended hours on Thursday, April 13, 2023 and Saturday, April 15, 2023. Tax due date is Tuesday, April 18, 2023.

Administrator Jerry Haddix

- a. Tuesday, April 4, 2023 Mayor Smith and Haddix participated in a press conference that let us know that we have been selected to go to the next round to get our project submitted for the Community Project Funding. This would be for the roof, all new windows, and parking lot of the Community Center. The next step is the Appropriations Sub-Committee and if we make it through there we have a good chance. This is for the Federal Fiscal Year 2024 if it passes.
- b. There was a sewer blockage on Section Street dealing with the old clay tile pipe. This sewer break was undermining some of our storm sewer so we have SiteWorx working to fix it. Haddix shared some photos of the area.
- c. The Municipal League Dinner will be at Hidden Valley on April 19, 2023.
- d. The Easter Egg Hunt will be at 10:00 a.m. on Saturday, April 9, 2023, at Rogers Park. Combs commented that they will begin scattering the eggs at 8:30 a.m. Haddix stated that he will notify the ball teams of the event.
- e. The Charter guide will be going out early next week to every household. Meier remarked that there will also be a Q & A section on the city website as well as the full Charter to which Haddix pulled up for everyone to view. Meier briefly discussed these items.
- f. Shared that the Flock cameras are moving along and we should have them in the coming weeks. Deputy Fox remarked that they are all excited about getting them.

Assistant Administrator Jeff Boylan

- a. Gave additional information on the sewer issue on Section Street stating that the issue was too deep for us to handle safely which is why SiteWorx was brought in. They have been using the camera and there are some issues. They are going to look at all of it and give us a quote so that we may put together a plan. The leaking manhole will need to be fixed first.
- b. Updates were given for the playground at Veteran's Park. Parking was removed along High Street with a mound being added with possible decorative trees; in the future a sidewalk may be added along this section. No parking signs will also be added along this area as the road is not wide enough for parking as well as a full

6" curb. Tomorrow they should be coming to pour the rubber section. There is still a lot to do with cleaning it up, grading seeding, strawing before we are ready to open it up. We are also going to be expanding the parking sections, removing a tree, and working on the drainage. We will also work on the basketball court. Discussion ensued regarding cleaning and restriping the court.

- c. We will be painting the steps on the Broadway Street and Parking Lot sides of the building with a gritty yellow paint.
- d. Burke asked about crosswalks to which Boylan stated they are part of the whole project. Further stating that we will also be working on parts of the curbs, putting in handicap ramps and extending the sidewalk.

Solicitor Andrew Meier

- a. Nothing to report.

Deputy Troy Fox

- a. Introduced himself to the Council.

Bill Madison

- a. Wished everyone to have a Blessed and Happy Easter.
- b. Thanked everyone that works in the city for their hard work.

Brenda Combs

- a. Thanked everyone and wished them a Happy Easter.

Linda Burke

- a. Asked Mayor Smith if the humidity issues in the Municipal Building were ever figured out. Mayor Smith replied that Trane was thinking it was the temperature changes/differences between the floors and having 2 different atmospheric pressures.
- b. Wished everyone a blessed and safe Easter.
- c. Thanked the administration for the handrails on the back steps.

Linda Allen

- a. Wished everyone a Happy Easter.
- b. Thanked everyone involved with making the Veteran's Park upgrades possible.

Maryan Harrison


- a. Asked if there could be an ice cream truck at the ribbon cutting for the Veteran's Park.
- b. Thanked Boylan for working on updating the basketball court.
- c. Stated that she is still being asked about having backyard chickens. She would like everyone to think about an ordinance for the backyard chickens that would include a lot of restrictions so that everyone is happy.
- d. Wished everyone a Happy Easter.

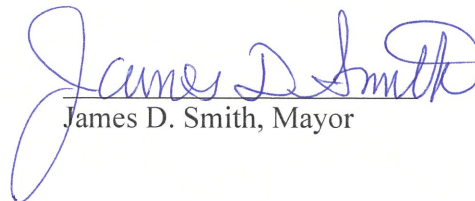
Rolin Spicer

- a. Wished everyone a Happy Easter.

Mayor Smith wished everyone a Happy Easter.

14. Mayor Smith asked for a motion to adjourn the meeting at 6:48 p.m. A motion was made by Burke, seconded by Allen, all yeas.


Petrina D. Williams, Fiscal Officer


James D. Smith, Mayor

For an audio copy of the Apr. 6, 2023 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.