

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
January 5, 2023
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

Karie Novesl, Client Service Executive, with Hylant Administrative Services gave a presentation on the city's insurance policy renewal plan with Ohio Plan Risk Management, Inc. noting an overall \$1,571 increase with no change in coverage.

4. Mayor Smith opened the floor to the public.

Rich Bertagna, Lebanon Area Chamber of Commerce, requested space to have a physical presence in South Lebanon. He would like to have a desk and chairs, no phone or computer needed, two days a week, so he could focus on the needs in South Lebanon. Mayor Smith stated that we would look into it.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2023-01, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO RENEW THE CITY'S LIABILITY INSURANCE WITH OHIO PLAN RISK MANAGEMENT, INC. FOR CALENDAR YEAR 2023, AND FURTHER AUTHORIZING PAYMENT OF THE ANNUAL PREMIUM, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Resolution 2023-01, a motion to adopt was made by Madison, seconded by Burke, all yeas.

6. RESOLUTION 2023-02, FIRST READING, A RESOLUTION EXPRESSING THE COUNCIL'S INTENT TO SELL UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY BY INTERNET AUCTION AND REQUIRING PUBLICATION OF THE SAME; AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE ON BEHALF OF THE CITY A CONTRACT WITH GOVDEALS, INC. FOR THE CALENDAR YEAR 2023

7. ORDINANCE 2023-01, FIRST READING, AN ORDINANCE CONFIRMING THE SPELLING OF FOREST AVENUE IN THE CITY OF SOUTH LEBANON

Haddix explained the discrepancies in the spelling of Forest Avenue vs. Forrest Avenue and the conflicts that Cincinnati Bell was having with their addressing system/911, the letter we had received from the Warren County Engineer's Office asking us to clarify the correct spelling as well as other examples.

Discussion among the Council ensued regarding the reasonings for the spelling options. It was decided that Haddix would ask Willard Spicer, South Lebanon Historian, to research and see if the naming was tied to any specific individual as to be sure to pick the correct spelling moving forward.

8. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$109,842.04) was made by Combs, seconded by Burke, all yeas.

9. APPROVAL OF MEETING MINUTES

Regular Meeting – December 15, 2022

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

10. RESOLUTION 2022-56, SECOND READING, A RESOLUTION ENDORSING WARREN COUNTY COMMUNITY SERVICES, INC. (WCCS) TO RECEIVE FEDERAL DESIGNATION AS WARREN COUNTY'S COMMUNITY ACTION AGENCY

11. ORDINANCE 2022-35, SECOND READING, AN ORDINANCE ESTABLISHING A TWO-HOUR PARKING REGULATION AND AUTHORIZING TWO-HOUR PARKING SIGNAGE ON CERTAIN PORTIONS OF HIGH AND BROADWAY STREETS

12. COMMUNICATIONS & REPORTS

Mayor Smith

a. Shared that veteran Marine Farley Baker had passed away. His procession had driven past the Veteran's Memorial to which the Marine Corps flag had been lowered. Mayor Smith went on to state that this is something we should do in the future for other funerals of individuals who served in the military.

b. Stated that Mrs. Vina Chapman had passed away.

- c. There is more cleanup work going on around the city; satellite images were shown of the areas included to which Warren County may assist with some of it.
- d. The position of Vice Mayor will be handled at the next Council meeting.
- e. The State of the City report will be given at the next Council meeting.

Fiscal Officer Tina Williams

- a. Nothing to report.

Administrator Jerry Haddix

- a. The Pauline Avenue project has started, notices have been sent out to the residents. There may be some parking issues however the project should be completed in 4-6 weeks.
- b. Zoar Road will be closed on Monday, January 9, 2023 from 8:30 a.m. – 12:00 p.m. to place the meter pit for the Warren County connection.
- c. There will be a **South Lebanon** Planning Commission meeting Tuesday, January 10, 2023 for a rezoning request for the Gayle Froehlich property along State Route 48. After the Planning Commission review it will be coming to the council.

Assistant Administrator Jeff Boylan

- a. Racks are being constructed upstairs at the Municipal Building to get our records in order. Later this year, the Records Retention Schedule and appointment of members to the City's Records Commission will be addressed.
- b. We are trying to get a gas engine dump truck ordered for this year. Pickup trucks are coming in at much higher prices so we are unsure if we will be attempting to acquire one for 2023.

Solicitor Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Nothing to report.

Bill Madison

- a. Thanked the snow removal team for all their work over Christmas; they did a great job.
- b. Wished everyone a Happy New Year.

Brenda Combs

- a. Nothing to report.

Linda Burke

- a. Thanked everyone for all they do.
- b. Wished everyone a Happy New Year.

Linda Allen

- a. Stated that in the email she had received the photo looked like someone may have hit a pole on Zoar Road by the guardrail to which Haddix commented that he would investigate it.

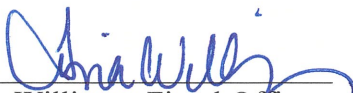
Maryan Harrison

- a. Thanked the crew that cleared the roads.
- b. Thanked the police officers for all they do beyond the call of duty.
- c. Wished everyone a Happy New Year.

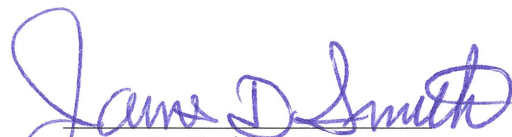
Rolin Spicer

- a. Nothing to report.

13. Mayor Smith asked for a motion to adjourn the meeting at 6:32 p.m. A motion was made by Burke, seconded by Madison, all yeas.



Petrina D. Williams, Fiscal Officer



James D. Smith, Mayor

For an audio copy of the Jan. 5, 2023 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.