

**AGENDA  
REGULAR MEETING OF CITY COUNCIL  
APRIL 20, 2023, at 6:00 P.M.**

1. Mayor Smith calls the meeting to order

2. Roll Call:

Linda Allen  
Linda Burke  
Brenda Combs

Maryan Harrison  
Bill Madison  
Rolin Spicer

3. Pledge of Allegiance

4. Guests:                Richard Bertagna - Lebanon Area Chamber of Commerce

5. Floor open to the public

6. New Business:     Ordinance 2023-11, First Reading, establishing no parking regulations on the south side of Morrow Rd. between Valley View Dr. and Shawhan Road

Emergency Resolution 2023-20 authorizing the purchase of a Ford F-150 Pickup Truck from Lebanon Ford

Emergency Resolution 2023-21 authorizing an agreement with Above Standard Cleaning, LLC for weekly cleaning of the Administration Building and Sheriff's Post

Authorization of Invoices

Authorization of Solicitor's Invoice

Approval of the March Financial Statements

Approval of Meeting Minutes:  
Regular Meeting – April 6, 2023

7. Old Business:     Ordinance 2023-09, Second Reading, establishing no parking regulations on the west side of High Street between Forest and Broadway Streets

8. Communications and reports from City Officials and Committees:

- |                        |                    |
|------------------------|--------------------|
| a. Mayor               | e. Solicitor       |
| b. Fiscal Officer      | f. Sergeant        |
| c. Administrator       | g. Council Members |
| d. Asst. Administrator |                    |

9. Executive Session

10. Adjournment



**City of South Lebanon**  
**10 N. High Street, South Lebanon, Ohio 45065**  
**513-494-2296      fax: 513-494-1656**  
**[www.southlebanonohio.org](http://www.southlebanonohio.org)**

## **MEMORANDUM**

**To:** Mayor & City Council

**From:** Jerry Haddix, City Administrator

**Date:** April 18, 2023

**Subject:** Morrow Rd. No Parking Ordinance

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It has recently been brought to our attention the issue of parking on Morrow Road. People have been parking on the south side of Morrow Road heading to Shawhan Road. Given the incline going to the Morrow Rd-Shawhan Rd intersection and the misalignment of the intersection, on-street parking heading up the hill creates a safety hazard by limiting the road width and visibility.

Let me know if you have any questions or need additional information.

**CITY OF SOUTH LEBANON, OHIO**  
**ORDINANCE NO. 2023-11**

**AN ORDINANCE ESTABLISHING NO PARKING REGULATION AND  
AUTHORIZING NO PARKING SIGNAGE ON THE SOUTH SIDE OF MORROW  
ROAD BETWEEN VALLEY VIEW DRIVE AND SHAWHAN ROAD**

**WHEREAS**, Ohio Rev. Code § 4511.07(A)(1) permits local municipalities to create laws “[r]egulating the stopping, standing, or parking of vehicles, trackless trolleys, and streetcars”; and,

**WHEREAS**, the City previously established parking violations upon the adoption of the Ohio Basic Code in Ordinance No. 2023-04, specifically Ohio Basic Code § 76.04. Said Ordinance enforces parking violations as criminal offenses; and,

**WHEREAS**, due to the limited visibility and misalignment of the Morrow Road-Shawhan Road intersection, on-street parking on Morrow Road between Valley View Drive and Shawhan Road poses a safety issue; and,

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of South Lebanon, at a majority of all members elected thereto concurring:

**Section 1.** The City Council does hereby establish a no parking regulation on the south side of Morrow Road between Valley View Drive and Shawhan Road as delineated on the attached map:

**Section 2.** That the City Council authorizes City employees to install no parking signage on the south side of Morrow Road between Valley View Drive and Shawhan Road, and that said regulation shall be enforced pursuant to Ordinance 2023-04 and Ohio Basic Code § 76.04.

**Section 3.** The owner of a vehicle shall be entitled to establish nonliability for prosecution for violation of this Ordinance by proving the vehicle was in the care, custody, or control of a person other than the owner at the time of the violation pursuant to a written rental or lease agreement or affidavit providing that except for such agreement, no other business relationship with respect to the vehicle in question exists between the operator and owner. Proof that the vehicle was in the care, custody, or control of a person other than the owner shall be established by sending a copy of such written rental or lease agreement or affidavit to the

**Ordinance 2023-11**

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prosecuting authority within thirty days from the date of receipt by the owner of the notice of violation. The furnishing of a copy of a written rental or lease agreement or affidavit shall be prima-facie evidence that a vehicle was in the care, custody, or control of a person other than the owner.

**Section 5.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 6.** That it is found and determined that all formal actions of the Council concerning and relating to passing this Ordinance were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this      day of                      , 2023.

Attest: \_\_\_\_\_  
Petrina D. Williams, Fiscal Officer/Clerk                      James D. Smith, Mayor

Rules Suspended:    /    /2023    (if applicable)	Effective Date –    /    /2023
Vote - ____ Yeas ____ Nays	
First Reading –    /    /2023	Effective Date –    /    /2023
Second Reading –    /    /2023	
Third Reading–    /    /2023	
Vote - ____ Yeas ____ Nays	

**Ordinance 2023-11**

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Prepared by and approved as to form:

ANDREW P. MEIER  
CITY SOLICITOR  
SOUTH LEBANON, OHIO

By: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/2023



**Cadastral Lines**

Corporate Line	Parcel Line	Hardware
County Line	ROW Unknown Width Line	Subdivision Ld Line
Far Lot Line	Township and Range Line	
Overpass Line	School Line	Trad Line
Civil Township Line	Subdivision Limit Line	VMS Line
	Section Line	Located Road Line

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1 inch = 94 feet

## Morrow Rd No Parking Area

The provider makes no warranty or representation with respect to this information, its quality or suitability for a particular purpose. This information is provided AS IS, and the requester assumes the entire risk as to its quality and suitability. The provider will not be liable for direct, indirect, incidental, or consequential damages resulting from any defect in the information.

The provider shall have no liability for any other information, Programs or data used with or combined with the requested information, including the cost of recovering information, programs or data.





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## **MEMORANDUM**

**To:** Mayor & City Council

**CC:** Tina Williams, Fiscal Officer

**From:** Jeff Boylan, Assistant Administrator

**Date:** 4-10-2023

**Subject:** Ford F-150 Pickup Truck

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We budgeted this year to replace our 2008 Ford F-150 Pickup Truck. When checking the state bid pricing, the Chevrolet 1500 was the only pickup truck listed. The price is \$53,885.00.

We also checked pricing on a Ford F150 and a Ram 1500. Lebanon Ford's quote for a F-150 is \$32,895.00. Cronin Ford North gave a quote of \$35,085.00. I received a verbal quote for Cronin for a Ram 1500 and it was going to be over \$36,000.00.

Staff recommends we purchase a Ford F-150 from Lebanon Ford for \$32,895.00.

The 2008 Ford will be sold on GovDeals when the new truck arrives.

**CITY OF SOUTH LEBANON, OHIO  
RESOLUTION NO. 2023-20**

**A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH LEBANON FORD FOR THE PURCHASE OF A FORD F-150 PICKUP TRUCK, AND DECLARING AN EMERGENCY**

**WHEREAS**, the City staff has recommended the purchase of a 2024 model Ford F-150 pickup truck to replace a 2008 Ford F150 pickup; and,

**WHEREAS**, Lebanon Ford submitted a quote for \$32,895.00 for purchasing a Ford F-150 pickup truck; and,

**WHEREAS**, Cronin Ford North also submitted a bid for a 2023 Ford F-150 pickup truck for a total of \$35,085.00; and,

**WHEREAS**, Valley Chevrolet has the Ohio State bid award for the comparable Chevrolet Silverado 1500 for a base price of \$53,885.00; and,

**WHEREAS**, the City staff recommends purchasing a Ford F-150 from the low bid of \$32,895.00 from Lebanon Ford; and,

**WHEREAS**, due to the continued shortage of the availability of new trucks, ordering this vehicle early in the year allows the best chance of receiving one later this year, so immediate action is required and such action is necessary in order to preserve the public peace, health, safety or welfare of the city,

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of South Lebanon, at least two-thirds of all members elected thereto concurring:

**Section 1.** That the Mayor and Fiscal Officer are hereby authorized to issue a purchase order to Lebanon Ford in the amount of \$32,895.00 for the purchase of a Ford F-150 pickup truck.

**Section 2.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 3.** That this Resolution is hereby declared to be an emergency measure in accordance with Ohio Rev. Code § 731.30 for the immediate preservation of the



## Resolution 2023-20 Ford F-150 Truck Purchase

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public peace, health, safety and general welfare; and, this Resolution shall be in full force and effective immediately upon its passage.

**Section 4.** That it is found and determined that all formal actions of the Council concerning and relating to passing this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this \_\_\_\_ day of \_\_\_\_\_ 2023.

Attest: \_\_\_\_\_  
Petrina D. Williams, Fiscal Officer/Clerk      James D. Smith, Mayor

Rules Suspended: / /2023 (if applicable)	Effective Date – / /2023
Vote - ____ Yeas ____ Nays	
First Reading – / /2023	Effective Date – / /2023
Second Reading – / /2023	
Third Reading– / /2023	
Vote - ____ Yeas ____ Nays	

Prepared by and approved as to form:

ANDREW P. MEIER  
CITY SOLICITOR  
SOUTH LEBANON, OHIO

By: \_\_\_\_\_  
Date: \_\_\_\_\_

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2023 F-150 4x2 Regular Cab 8' box 141" WB XL (F1C)

Price Level: 340

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### **Client Proposal**

Prepared by:

Richard Supe

Office: 513-721-0837

Email: [rsupe@lebanonford.com](mailto:rsupe@lebanonford.com)

Date: 03/23/2023



Lebanon Ford | 770 Columbus Avenue, Lebanon, Ohio, 450361608

Office: 513-721-0837



Prepared by: Richard Supe

03/23/2023

Lebanon Ford | 770 Columbus Avenue Lebanon Ohio | 450361608

## 2023 F-150 4x2 Regular Cab 8' box 141" WB XL (F1C)

Price Level: 340

### As Configured Vehicle

Code	Description	MSRP
<b>Base Vehicle</b>		
F1C	Base Vehicle Price (F1C)	\$34,885.00
<b>Packages</b>		
101A	Equipment Group 101A Standard <i>Includes:</i> - Engine: 3.3L V6 PFDI Includes flex-fuel capability. - Transmission: Electronic 10-Speed Automatic Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail. - 3.55 Axle Ratio - GVWR: 6,100 lbs Payload Package - Tires: 245/70R17 BSW A/S - Wheels: 17" Silver Steel - Radio: AM/FM Stereo w/4 Speakers Includes auxiliary audio input jack. - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual.	-\$750.00
<b>Powertrain</b>		
99B_	Engine: 3.3L V6 PFDI <i>Includes flex-fuel capability.</i>	Included
44G	Transmission: Electronic 10-Speed Automatic <i>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail.</i>	Included
X19	3.55 Axle Ratio	Included
STDGV	GVWR: 6,100 lbs Payload Package	Included
<b>Wheels &amp; Tires</b>		
STDTR	Tires: 245/70R17 BSW A/S	Included
64C	Wheels: 17" Silver Steel	Included
<b>Seats &amp; Seat Trim</b>		
A	Vinyl 40/20/40 Front Seat	N/C
<b>Other Options</b>		
141WB	141" Wheelbase	STD

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Richard Supe

03/23/2023

Lebanon Ford | 770 Columbus Avenue Lebanon Ohio | 450361608

2023 F-150 4x2 Regular Cab 8' box 141" WB XL (F1C)

Price Level: 340

## As Configured Vehicle (cont'd)

Code	Description	MSRP
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/4 Speakers <i>Includes auxiliary audio input jack.</i>  <i>Includes:</i> - SYNC 4 <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual.</i>	Included
53B	Class IV Trailer Hitch Receiver <i>Includes towing capability up to TBD lbs. on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs. on 3.5L EcoBoost engine (998) and 5.0L V8 engine (995), 7/4-pin connector, class IV trailer hitch receiver, smart trailer tow connector (Includes BLIS w/trailer tow coverage where BLIS is available).</i>	\$315.00
52X	Auto Start-Stop Removal	-\$50.00
<b>Fleet Options</b>		
WARANT	Fleet Customer Powertrain Limited Warranty  Requires valid FIN code.  <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
<b>Emissions</b>		
425	50 State Emissions	STD
<b>Exterior Color</b>		
YZ_01	Oxford White	N/C
<b>Interior Color</b>		
AS_02	Black w/Medium Dark Slate w/Vinyl 40/20/40 Front Seat	N/C
SUBTOTAL		\$34,400.00
Destination Charge		\$1,895.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Richard Supe

03/23/2023

Lebanon Ford | 770 Columbus Avenue Lebanon Ohio | 450361608

2023 F-150 4x2 Regular Cab 8' box 141" WB XL (F1C)

Price Level: 340

## As Configured Vehicle (cont'd)

Code	Description	MSRP
TOTAL		\$36,295.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Purchaser(s)

Cronin Ford North  
 1750 N. Verity Parkway  
 Middletown, Ohio 45042  
 (513) 420-8700  
 rsonnycalf@croninautos.com

To whom it may concern.

Thank you for allowing Cronin Ford North to bid on your:

Vehicle Information							04/06/2023
Item #	Year	Make	Model	Trim	Body Style	Color	No. Of Units
	2023	FORD	F150	XL	REGULAR CAB	WHITE	1

Buyer Information					
Name	Address	City	State	Zip Code	Phone Number
CITY OF SOUTH LEBANON	10 NORTH HIGH ST	SOUTH LEBANON	OHIO	45065	513-494-2296

Vehicle Bid ( Per Unit )			Amount Due T Inception:	
Item ID No.	Description	Selling price	Down payment	
	F150 4X2	\$ 34,800.00		
			Trade(s):	
	Delivery	\$		
	Title Fee			
	Reg. Fee (45-Day Tag)	\$		
	Other Fees	\$ 285.00		
	Total Due	\$ 35,085.00	Total Credits	

**WE ALSO ACCEPT TRADE-INS!**



PDT_CODE (PRODUCT CODE)	PDT_LABEL (PRODUCT NAME)	PDT_SUP_CODE_MANUF (MANUFACTURER)	PDT_SUP_REF (MANUFACTURER PART NUMBER)	ITEM_SUP_CODE (OAKS SUPPLIER ID)	ITEM_SUP_EMAIL (SUPPLIER CONTACT EMAIL)	ITEM_CTR_REF (CONTRACT)	ITEM_PUBLIC_PRICE	ITEM_UNIT (UNIT OF MEASURE)
14AT-1	ITEM #14AT, PICKUP FULL SIZE 6,100 LB 2WD REG CAB LONG BED, Chevrolet Silverado 1500 CC10903 MY2023	Chevrolet	CC10903	0000276250	twalick@valley2.com	RSI010203	53,885.00	EA
14AT-3	Service Manual	Chevrolet	SPECIFY ON PO (SM)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
14AT-4	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	Chevrolet	5H1	0000276250	twalick@valley2.com	RSI010203	145.00	EA
14AT-5	Seat Belt Extender (1 Unit)	Chevrolet	SPECIFY ON PO (SBE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
14AT-6	Cloth Seat Covering	Chevrolet	SPECIFY ON PO (CLOTH)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
14AT-7	Bed Liner	Chevrolet	CGN	0000276250	twalick@valley2.com	RSI010203	745.00	EA
14AT-8	Tow Hitch / 7-Pin Receptacle / Brake Controller	Chevrolet	Z82	0000276250	twalick@valley2.com	RSI010203	970.00	EA
14AT-9	7-Pin Trailer Receptacle Wiring	Chevrolet	SPECIFY ON PO (WIRE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
14AT-10	All Terrain Tires	Chevrolet	QDV	0000276250	twalick@valley2.com	RSI010203	595.00	EA
14AT-11	Trailer Tow Mirrors	Chevrolet	DPO	0000276250	twalick@valley2.com	RSI010203	590.00	EA
14AT-12	Backup Alarm	Chevrolet	8S3	0000276250	twalick@valley2.com	RSI010203	238.00	EA
14AT-14	Delivery Charge Per Mile	Valley Chevrolet	DCM	0000276250	twalick@valley2.com	RSI010203	2.00	MI
14AT-15	Minimum Delivery Charge	Valley Chevrolet	MDC	0000276250	twalick@valley2.com	RSI010203	250.00	EA
14AT-16	Delayed Delivery Daily Storage Charge	Valley Chevrolet	DDC	0000276250	twalick@valley2.com	RSI010203	10.00	EA
15AT-1	ITEM #15AT, PICKUP FULL SIZE 6,300 LB 4WD REG CAB LONG BED, Chevrolet Silverado 1500 CK10903 MY2023	Chevrolet	CK10903	0000276250	twalick@valley2.com	RSI010203	58,385.00	EA
15AT-3	Service Manual	Chevrolet	SPECIFY ON PO (PAPER)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
15AT-4	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	Chevrolet	5H1	0000276250	twalick@valley2.com	RSI010203	145.00	EA
15AT-5	Seat Belt Extender (1 Unit)	Chevrolet	SPECIFY ON PO (SBE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
15AT-6	Cloth Seat Covering	Chevrolet	SPECIFY ON PO (CLOTH)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
15AT-7	Bed Liner	Chevrolet	CGN	0000276250	twalick@valley2.com	RSI010203	745.00	EA
15AT-8	Tow Hitch / 7-Pin Receptacle / Brake Controller	Chevrolet	Z82	0000276250	twalick@valley2.com	RSI010203	970.00	EA
15AT-9	7-Pin Trailer Receptacle Wiring	Chevrolet	SPECIFY ON PO (WIRE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
15AT-10	All Terrain Tires	Chevrolet	QDV	0000276250	twalick@valley2.com	RSI010203	595.00	EA
15AT-11	Trailer Tow Mirrors	Chevrolet	DPO	0000276250	twalick@valley2.com	RSI010203	590.00	EA
15AT-12	Backup Alarm	Chevrolet	8S3	0000276250	twalick@valley2.com	RSI010203	238.00	EA
15AT-14	Delivery Charge Per Mile	Valley Chevrolet	DCM	0000276250	twalick@valley2.com	RSI010203	2.00	MI
15AT-15	Minimum Delivery Charge	Valley Chevrolet	MDC	0000276250	twalick@valley2.com	RSI010203	250.00	EA
15AT-16	Delayed Delivery Daily Storage Charge	Valley Chevrolet	DDC	0000276250	twalick@valley2.com	RSI010203	10.00	EA
16AT-1	ITEM #16AT, PICKUP FULL SIZE 6,200 LB 2WD EXT CAB SHORT BED, Chevrolet Silverado 1500 CC10753 MY2023	Chevrolet	CC10753	0000276250	twalick@valley2.com	RSI010203	57,130.00	EA
16AT-3	Service Manual	Chevrolet	SPECIFY ON PO (SM)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
16AT-4	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	Chevrolet	5H1	0000276250	twalick@valley2.com	RSI010203	145.00	EA
16AT-5	Seat Belt Extender (1 Unit)	Chevrolet	SPECIFY ON PO (SBE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
16AT-6	Cloth Seat Covering	Chevrolet	SPECIFY ON PO (CLOTH)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
16AT-7	Bed Liner	Chevrolet	CGN	0000276250	twalick@valley2.com	RSI010203	745.00	EA
16AT-8	Tow Hitch / 7-Pin Receptacle / Brake Controller	Chevrolet	Z82	0000276250	twalick@valley2.com	RSI010203	970.00	EA
16AT-9	7-Pin Trailer Receptacle Wiring	Chevrolet	SPECIFY ON PO (WIRE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
16AT-10	All Terrain Tires	Chevrolet	QDV	0000276250	twalick@valley2.com	RSI010203	595.00	EA
16AT-11	Trailer Tow Mirrors	Chevrolet	DPO	0000276250	twalick@valley2.com	RSI010203	590.00	EA
16AT-12	Backup Alarm	Chevrolet	8S3	0000276250	twalick@valley2.com	RSI010203	238.00	EA
16AT-14	Delivery Charge Per Mile	Valley Chevrolet	DCM	0000276250	twalick@valley2.com	RSI010203	2.00	MI
16AT-15	Minimum Delivery Charge	Valley Chevrolet	MDC	0000276250	twalick@valley2.com	RSI010203	250.00	EA
16AT-16	Delayed Delivery Daily Storage Charge	Valley Chevrolet	DDC	0000276250	twalick@valley2.com	RSI010203	10.00	EA
17AT-1	ITEM #17AT, PICKUP FULL SIZE 6,400 LB 4WD EXT CAB SHORT BED, Chevrolet Silverado 1500 CK10753 MY2023	Chevrolet	CK10753	0000276250	twalick@valley2.com	RSI010203	60,430.00	EA
17AT-3	Service Manual	Chevrolet	SPECIFY ON PO (PAPER)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
17AT-4	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	Chevrolet	5H1	0000276250	twalick@valley2.com	RSI010203	145.00	EA
17AT-5	Seat Belt Extender (1 Unit)	Chevrolet	SPECIFY ON PO (SBE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
17AT-6	Cloth Seat Covering	Chevrolet	SPECIFY ON PO (CLOTH)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
17AT-7	Bed Liner	Chevrolet	CGN	0000276250	twalick@valley2.com	RSI010203	745.00	EA
17AT-8	Tow Hitch / 7-Pin Receptacle / Brake Controller	Chevrolet	Z82	0000276250	twalick@valley2.com	RSI010203	970.00	EA
17AT-9	7-Pin Trailer Receptacle Wiring	Chevrolet	SPECIFY ON PO (WIRE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
17AT-10	All Terrain Tires	Chevrolet	QDV	0000276250	twalick@valley2.com	RSI010203	595.00	EA
17AT-11	Trailer Tow Mirrors	Chevrolet	DPO	0000276250	twalick@valley2.com	RSI010203	590.00	EA
17AT-12	Backup Alarm	Chevrolet	8S3	0000276250	twalick@valley2.com	RSI010203	238.00	EA
17AT-14	Delivery Charge Per Mile	Valley Chevrolet	DCM	0000276250	twalick@valley2.com	RSI010203	2.00	MI
17AT-15	Minimum Delivery Charge	Valley Chevrolet	MDC	0000276250	twalick@valley2.com	RSI010203	250.00	EA
17AT-16	Delayed Delivery Daily Storage Charge	Valley Chevrolet	DDC	0000276250	twalick@valley2.com	RSI010203	10.00	EA
18AT-1	ITEM #18AT, PICKUP FULL SIZE 6,200 LB 2WD CREW CAB SHORT BED, Chevrolet Silverado 1500 CC10543 MY2023	Chevrolet	CC10543	0000276250	twalick@valley2.com	RSI010203	59,530.00	EA
18AT-3	Service Manual	Chevrolet	SPECIFY ON PO (PAPER)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
18AT-4	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	Chevrolet	5H1	0000276250	twalick@valley2.com	RSI010203	145.00	EA
18AT-5	Seat Belt Extender (1 Unit)	Chevrolet	SPECIFY ON PO (SBE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
18AT-6	Cloth Seat Covering	Chevrolet	SPECIFY ON PO (CLOTH)	0000276250	twalick@valley2.com	RSI010203	0.00	EA
18AT-7	Bed Liner	Chevrolet	CGN	0000276250	twalick@valley2.com	RSI010203	745.00	EA
18AT-8	Tow Hitch / 7-Pin Receptacle / Brake Controller	Chevrolet	Z82	0000276250	twalick@valley2.com	RSI010203	970.00	EA
18AT-9	7-Pin Trailer Receptacle Wiring	Chevrolet	SPECIFY ON PO (WIRE)	0000276250	twalick@valley2.com	RSI010203	0.00	EA



**City of South Lebanon**  
**10 N. High Street, South Lebanon, Ohio 45065**  
**513-494-2296      fax: 513-494-1656**  
**[www.southlebanonohio.org](http://www.southlebanonohio.org)**

## **MEMORANDUM**

**To:** Mayor & City Council  
**CC:** Tina Williams, Fiscal Officer  
**From:** Jeff Boylan, Assistant Administrator  
**Date:** 4-17-2023  
**Subject:** New Cleaning Service

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Our current cleaning company is Corvus. We have had many complaints about their service and tried to work with them to correct this over the last several months, but it has not improved. We sent them a termination of service notice and the last date of their service is 4-26-2023.

I met the Coverall and Above Standard Cleaning Companies about our cleaning needs. Coverall gave a quote of \$475.00 and Above Standard Cleaners gave a quote of \$510.00.

After talking with both, Above Standard Cleaning gave a better assurance of the quality of their service. They are a smaller company, and the owners will come out and do the first cleaning, so they know what to expect from their staff.

City staff recommends Above Standard Cleaner as our new cleaning service.

**CITY OF SOUTH LEBANON, OHIO  
RESOLUTION NO. 2023-21**

**A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO  
ENTER INTO AN AGREEMENT WITH ABOVE STANDARD CLEANING, LLC  
FOR THE WEEKLY CLEANING OF THE ADMINISTRATION BUILDING AND  
THE SHERIFF'S POST AND DECLARING AN EMERGENCY**

**WHEREAS**, the City of South Lebanon's current cleaning contract with Corvus has been terminated due to Corvus's poor performance, effective April 27, 2023; and

**WHEREAS**, Staff has solicited quotes from several other cleaning companies and recommend Above Standard Cleaning LLC as the best choice in the geographical area; and

**WHEREAS**, immediate action is required to continue to have janitorial services for the City's administration building and the Sheriff's Post, and such action is necessary in order to preserve the public peace, health, safety or welfare of the City.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of South Lebanon, at least two-thirds of all members elected thereto concurring:

**Section 1.** That the City of South Lebanon does hereby enter into an agreement with Above Standard Cleaning, LLC for the weekly cleaning of the City's administration building and the Sheriff's Post for a monthly cost of \$510.00.

**Section 2.** That the Mayor and Fiscal Officer of the City of South Lebanon are hereby authorized to sign all documents associated with the Above Standard Cleaning, LLC agreement.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Council concerning and relating to passing this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 5.** That this Resolution is hereby declared to be an emergency measure in accordance with Ohio Rev. Code § 731.30 for the immediate preservation of the public peace, health, safety and general welfare; and, this Resolution shall be in full force and effective immediately upon its passage.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2023.

Attest: \_\_\_\_\_

Petrina Williams, Fiscal Officer/Clerk

\_\_\_\_\_

James D. Smith, Mayor

Rules Suspended:    /    / 2023    (if applicable)

Effective Date –    /    / 2023

Vote - \_\_\_\_ Yeas

\_\_\_\_ Nays

First Reading –    /    / 2023

Effective Date –    /    / 2023

Second Reading –    /    / 2023

Third Reading –    /    / 2023

Vote - \_\_\_\_ Yeas

\_\_\_\_ Nays

Prepared by and approved as to form:

ANDREW P. MEIER  
CITY SOLICITOR  
SOUTH LEBANON, OHIO

By: \_\_\_\_\_

Date: \_\_\_\_\_

# Above Standard Cleaning

**LLC** Commercial • Bonded • Insured

Phone: (937) 620-0964

155 Myers Creek LN

Springboro, OH 45066

Abovestandardcleaningllc@gmail.com

**No. 000115**

FOR: JeffreyBoylan jboylan@southlebanonohio.org	
DATE: 0 4/7/2023	PHONE: (513) 770-4879
LOCATION: City of South Lebanon	
JOB NO. 000115	CONTACT PH. 937) 806-1154

City of South Lebanon : 10 N High St, South  
Lebanon, OH 45065

## CLEANING PROPOSAL

SERVICES REQUIRED		FREQUENCY				SERVICES REQUIRED		FREQUENCY			
AREA / ITEMS	WORK DESCRIPTION	Y L I A D	Y L K E E W	Y L H T N O W	R E H T O	AREA / ITEMS	WORK DESCRIPTION	Y L I A D	Y L K E E W	Y L H T N O W	R E H T O
<b>RESTROOMS</b>						<b>DOORS &amp; WALLS</b>					
Toilets - Sinks - Urinals	Clean - Sanitize - Polish		*			Entrance Glass Doors	Clean		*		
Trash Containers	Empty - Line - Clean - Sanitize		*			Interior Glass	Clean				
Dispensers: Soap, Towel, Tissue	Fill - Clean - Sanitize		*			Ledges - Window Sills	Dust			*	
Glass - Mirrors - Chrome Hardware	Clean - Polish		*			Doors - Frames - Walls	Spot Clean		*		
Floors	Sweep - Damp Mop - Sanitize		*			Baseboards	Dust			*	
Partitions - Doors	Dust - Damp Mop - Spot Clean		*			Ceiling Corners	Dust Clean			*	
Walls by Sinks - Urinals	Damp Wipe		*								
Floor Drains	Clean		*								
Other						<b>MISCELLANEOUS</b>					
						Trash Cans	Empty		*		
<b>FLOORS</b>						Ash Trays	Empty - Damp Wipe				
Perimeter Hallway	Sweep		*			Vending Machines	Moist Wipe		*		
Perimeter Hallway	Auto scrub - Buff					Lights	Replace - Wipe Clean				
Common Areas	Sweep - Mop -		*			Chairs - Clocks - Pictures	Dust - Damp Wipe			*	
Common Areas Carpet	Vacuum - Dust edges		*			Vents - Louvers - Fans - Blinds	Clean - Vacuum				
Rugs - Entry way	Vacuum		*			Upholstered Furniture - Drapes	Vacuum - Shampoo				
Cement - Terrazzo - Tile - Other	Sweep - Mop		*			Mats	Vacuum - Pick Up - Turn		*		
						Glass Windows - Doors	Clean		*		
						Drinking Fountains	Clean - Polish - Sanitize		*		

<b>EXTERIOR</b>						Kick Plates - Thresholds	Clean - Polish		*		
Entrance	Sweep		*			Light Switches · Handles · Push Plates	Clean - Polish		*		
Sidewalks	Pick Up					Janitor's Storage Room	Organize - Restock		*		
Paper - Debris	Sweep					Desks - Tables - Phones	Dust - Only		*		
Parking Lots	Sweep					Front Office Desk	Dust – Sanitize – Wipe clean		*		
Building Exterior	Pressure Wash					Refrigerator	Clean – Sanitize				

COMMENTS/SPECIAL INSTRUCTIONS:

Includes off site Sheriff Office

Should material or labor costs increase, an extra charge above the estimate may result. Any alteration or deviation from the specifications included in this proposal involving additional costs will be executed only upon written orders. All material is guaranteed to be as specified. All work is to be completed in a quality manner according to standard practices. All agreements are contingent upon strikes, accidents, or delays beyond our control.

Cleaning supplies to perform this service will be supplied by:  
**Above Standard Cleaning LLC**  
Costs of services will be \$ **510.00** Monthly charge. Plus Sales Tax.  
  
Date service begins:     .  
  
Quoted by: **Camron Mockabee**  
  
In the event that this Agreement proves unsatisfactory, a return service will be scheduled. 30 Day notice is required at the term of this contact.

Acceptance of Proposal

By signing, you agree to the conditions of this proposal. If you decide to terminate this agreement, you must do so in writing with 30 days' notice. Payment will be due for all services rendered.  
  
Signature \_\_\_\_\_ Date \_\_\_\_\_



**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus OH 43215-2256

Governor **Mike DeWine**  
Administrator/CEO **John Logue**

[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
1-800-644-6292

02/21/2023  
Date Mailed

#BWNFVSQ  
#XX10024003457#

Above standard cleaning Ilc  
Above standard cleaning Ilc  
155 Myers Creek Ln  
Springboro OH 45066-1456

**IMPORTANT DOCUMENT: REMOVE AND POST**





**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus, OH 43215

## **Certificate of Ohio Workers' Compensation**

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit [www.bwc.ohio.gov](http://www.bwc.ohio.gov), or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer  
80145876

Above standard cleaning llc  
155 Myers Creek Ln  
Springboro OH 45066-1456

Period Specified Below  
02/21/2023 to 07/01/2023



[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
Issued by: BWC

Administrator/CEO

You can reproduce this certificate as needed.

## **Ohio Bureau of Workers' Compensation**

### **Required Posting**

Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol, marihuana or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol, marihuana or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



**Bureau of Workers'  
Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Meridian Capstone Insurance Inc 7601 Paragon Rd Ste 303  Dayton OH 45459	<b>CONTACT NAME:</b> Matt Kincaid <b>PHONE (A/C, No. Ext):</b> 513-445-5098 <b>FAX (A/C, No):</b> 937-567-8999 <b>E-MAIL ADDRESS:</b> mkincaid@meridiancapstone.com																					
<b>INSURED</b>  Above Standard Cleaning LLC 155 MYERS CREEK LN  SPRINGBORO OH 45066	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Pekin Insurance Company</td><td>24228</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Pekin Insurance Company	24228	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			006248506	02/11/2023	02/11/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

PROOF OF INSURANCE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Matthew W. Kincaid*



**City of South Lebanon**  
**10 N. High Street, South Lebanon, Ohio 45065**  
**513-494-2296      fax: 513-494-1656**  
**[www.southlebanonohio.org](http://www.southlebanonohio.org)**

## **MEMORANDUM**

**To:** Mayor & City Council

**From:** Jerry Haddix, City Administrator

**Date:** April 18, 2023

**Subject:** Community Yard Sale Days

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We've had inquiries re: when the community yard sale days will be in the City & the permit fees waived. Peter Geraci from the Stone Brook HOA has indicated that they would like to schedule it on June 2, 3, & 4.

Let me know if you have any questions or need additional information.

# OLD BUSINESS

**CITY OF SOUTH LEBANON, OHIO  
ORDINANCE NO. 2023-09**

**AN ORDINANCE ESTABLISHING NO PARKING REGULATION AND  
AUTHORIZING NO PARKING SIGNAGE ON THE WEST SIDE OF HIGH  
STREET BETWEEN FOREST AND BROADWAY STREETS**

**WHEREAS**, Ohio Rev. Code § 4511.07(A)(1) permits local municipalities to create laws “[r]egulating the stopping, standing, or parking of vehicles, trackless trolleys, and streetcars”; and,

**WHEREAS**, the City previously established parking violations upon the adoption of the Ohio Basic Code in Ordinance No. 2023-04, specifically Ohio Basic Code § 76.04. Said Ordinance enforces parking violations as criminal offenses; and,

**WHEREAS**, due to the removal of off-street parking and the installation of a new curb on the west side of High Street at the new playground, the roadway is not wide enough for parking on both sides of the street, so no parking signs need to be installed on the west side of High Street between Forest Avenue and Broadway Street; and

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of South Lebanon, at a majority of all members elected thereto concurring:

**Section 1.** The City Council does hereby establish a no parking regulation on the west side of High Street between Forest Avenue and Broadway Streets as delineated on the attached map:

**Section 2.** That the City Council authorizes City employees to install no parking signage on the west side of High Street between Forest Avenue and Broadway Street, and that said regulation shall be enforced pursuant to Ordinance 2023-04 and Ohio Basic Code § 76.04.

**Section 3.** The owner of a vehicle shall be entitled to establish nonliability for prosecution for violation of this Ordinance by proving the vehicle was in the care, custody, or control of a person other than the owner at the time of the violation pursuant to a written rental or lease agreement or affidavit providing that except for such agreement, no other business relationship with respect to the vehicle in question exists between the operator and owner. Proof that the vehicle was in the care, custody, or control of a person other than the owner shall be established by sending a copy of such written rental or lease agreement or affidavit to the

**Ordinance 2023-09**

**Page 2**

prosecuting authority within thirty days from the date of receipt by the owner of the notice of violation. The furnishing of a copy of a written rental or lease agreement or affidavit shall be prima-facie evidence that a vehicle was in the care, custody, or control of a person other than the owner.

**Section 5.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 6.** That it is found and determined that all formal actions of the Council concerning and relating to passing this Ordinance were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this      day of                      , 2023.

Attest: \_\_\_\_\_  
Petrina D. Williams, Fiscal Officer/Clerk                      James D. Smith, Mayor

Rules Suspended:    /    /2023    (if applicable)	Effective Date –    /    /2023
Vote - ____ Yeas ____ Nays	
First Reading –    /    /2023	Effective Date –    /    /2023
Second Reading –    /    /2023	
Third Reading–    /    /2023	
Vote - ____ Yeas ____ Nays	

**Ordinance 2023-09**

**Page 3**

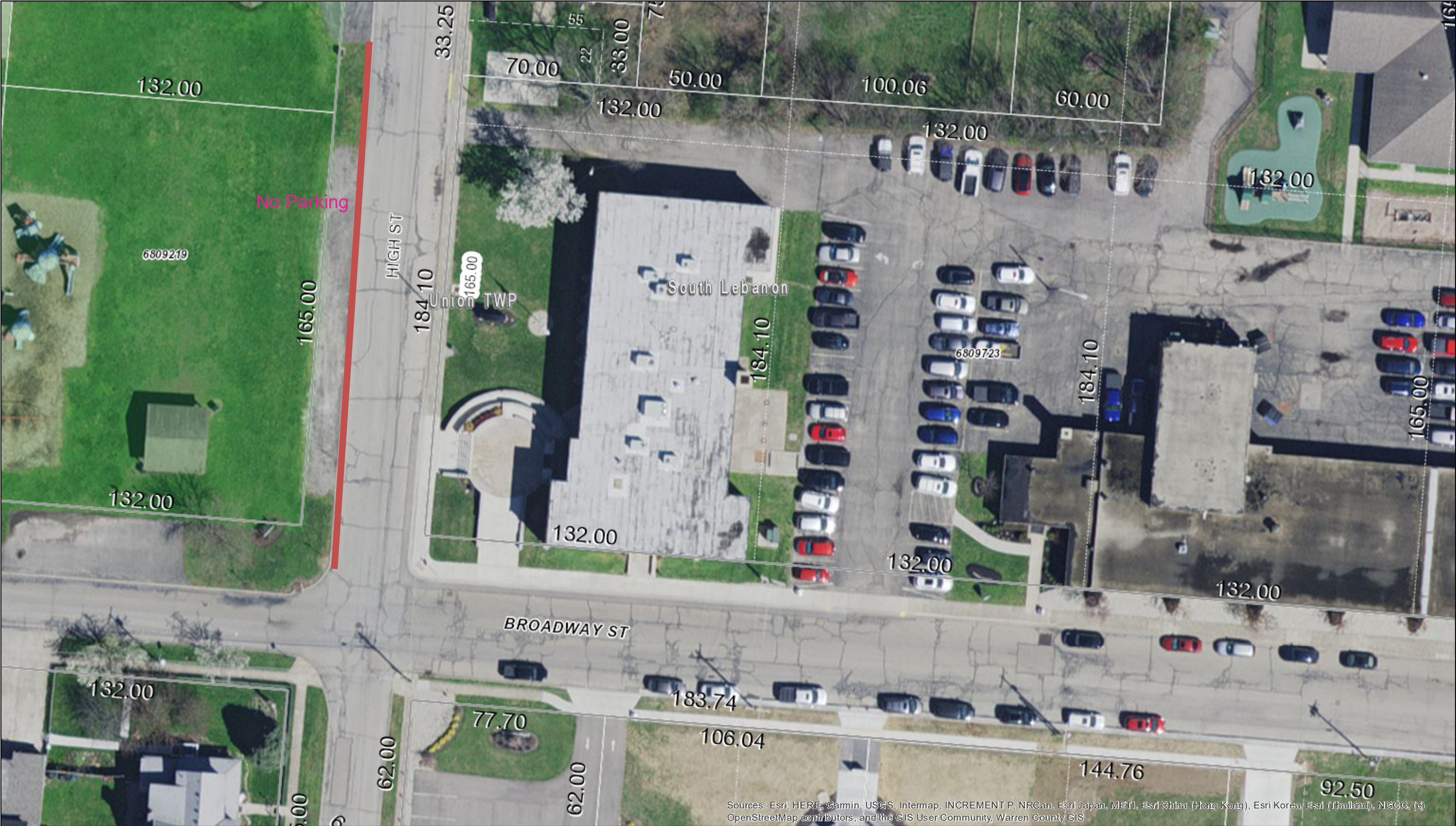
Prepared by and approved as to form:

ANDREW P. MEIER  
CITY SOLICITOR  
SOUTH LEBANON, OHIO

By: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/2023





Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NCCG, (c) OpenStreetMap contributors, and the GIS User Community, Warren County GIS

Cadastral Lines	Corporate Line	Parcel Line	Hardware
	<all other values>	County Line	ROW Unknown Width Line
Line Type	Farm Lot Line	Road ROW	Township and Range Line
	Auditors Tract Line	Overpass Line	School Line
	Civil Township Line	Subdivision Limit Line	Section Line
			VMS Line
			Vacated Road Line

1 inch = 47 feet

# Warren County Map

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Date: 3/31/2023