

AGENDA - REVISED
REGULAR MEETING OF CITY COUNCIL
JANUARY 5, 2023 at 6:00 P.M.

1. Mayor Smith calls the meeting to order

2. Roll Call:

Linda Allen
Linda Burke
Brenda Combs

Maryan Harrison
Bill Madison
Rolin Spicer

3. Pledge of Allegiance

4. Guests: Karie Novesl, Client Service Executive, with Hylant Administrative Services

5. Floor open to the public

6. New Business: Emergency Resolution 2023-01 authorizing the renewal of the City's liability insurance with Ohio Plan Risk Management, Inc. for calendar year 2023

Resolution 2023-02, First Reading, approving Council's intent to sell unneeded, obsolete, or unfit property by internet auction and entering into a contract with GovDeals

Ordinance 2023-01, First Reading, to confirm the correct spelling of "Forest" Avenue in the City of South Lebanon

Authorization of Invoices

Approval of Meeting Minutes:
Regular Meeting – December 15, 2022

7. Old Business: Resolution 2022-56, Second Reading, Council endorsement of Warren County Community Services becoming a Community Services Block Grant entity

Ordinance 2022-35, Second Reading, Establishing a Two-Hour Parking Regulation on Broadway & High Streets

8. Communications and reports from City Officials and Committees:

- | | |
|------------------------|--------------------|
| a. Mayor | e. Solicitor |
| b. Fiscal Officer | f. Sergeant |
| c. Administrator | g. Council Members |
| d. Asst. Administrator | |

9. Executive Session

10. Adjournment



City of South Lebanon
10 N. High Street, South Lebanon, Ohio 45065
513-494-2296
fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor & City Council

From: Tina Williams, Fiscal Officer

CC: Jerry Haddix, City Administrator
Andrew Meier, Solicitor

Date: January 3, 2023

Subject: Renewal of City's Liability Insurance for 2023

Resolution 2023-01 authorizes the renewal of the City's liability insurance with Ohio Plan Risk Management Inc. A copy of the proposal is attached to the resolution as Exhibit 'A'.

The 2023 annual premium is \$68,939, which is an increase of \$1,571 over last year's premium. The increase was mainly due to an increase in our overall property values (buildings, equipment, and vehicles). There were no changes made to the policy in regards to overall coverage limits.

Karie Novesl, our insurance agent from Hylant Group, will be present at the meeting to discuss the proposal and answer any questions Council may have.

We are requesting the resolution be passed as an emergency measure for coverage to take effect as of January 1, 2023.

City of South Lebanon 2023/2024 Renewal Summary

Expiring Premium \$73,203
Advantage Credit (\$ 5,835)
Final Premium \$67,368

Renewal Premium \$80,622
Advantage Credit (\$11,683)
Final Premium \$68,939

Increase in premium is \$1,571 and reflective of the following:

- 1) Building and Personal Property values increased by \$630,826
- 2) Scheduled Equipment values decreased by \$65,341
- 3) Unscheduled Equipment values increased by \$71,965
- 4) Computer Equipment values increased by \$3,068
- 5) Expenditures increased by \$328,84
- 6) Rate increase of 1.24%

Loss Ratios

22/23 – 23%

21/22 – 24%

20/21 – 32%

19/20 – 13%

18/19 – 18%

Historical Loss Ratio since 1992 – 83%

**CITY OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2023-01**

**A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL
OFFICER TO RENEW THE CITY'S LIABILITY INSURANCE WITH OHIO PLAN
RISK MANAGEMENT, INC. FOR CALENDAR YEAR 2023, AND FURTHER
AUTHORIZING PAYMENT OF THE ANNUAL PREMIUM, AND DECLARING AN
EMERGENCY**

WHEREAS, the City maintains property, liability and automobile insurance with Ohio Plan Risk Management, Inc., and the current period of coverage ends on December 31, 2022; and,

WHEREAS, the City recently received a quote for renewal from Ohio Plan Risk Management, Inc. with a total annual premium of \$68,939 (an increase of \$1,571 from the 2022 premium); and,

WHEREAS, it is the recommendation of City staff that the City's liability insurance with Ohio Plan Risk Management, Inc. be renewed for the period of January 1, 2023 to December 31, 2023; and,

WHEREAS, immediate action is required to timely assure the City has a policy of liability insurance in effect as of January 1, 2023, and such action is necessary in order to preserve the public peace, health, safety or welfare of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Lebanon, Ohio, at least two-thirds of all members elected thereto concurring:

Section 1. That the Council approves and authorizes the Mayor and Fiscal Officer to renew the City's liability insurance coverage with Ohio Plan Risk Management, Inc. for the period of January 1, 2023 to December 31, 2023 as presented in Exhibit "A" attached hereto and made a part hereof; and.

Section 2. That the Council approves and authorizes the Fiscal Officer to pay the annual premium to Ohio Plan Risk Management, Inc. for the liability insurance coverage for the period of January 1, 2023 to December 31, 2023.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That this Resolution is hereby declared to be an emergency measure in accordance with Ohio Rev. Code § 731.30 for the immediate preservation of the public peace, health, safety and general welfare; and, this Resolution shall be in full force and effective immediately upon its passage.

Section 5. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this 5th day of January, 2023.

Attest: _____
Petrina D. Williams, Fiscal Officer

James D. Smith, Mayor

Rules Suspended: / /2023 (if applicable)

Effective Date – / /2023

Vote - ____ Yeas
 ____ Nays

First Reading – / /2023
Second Reading – / /2023
Third Reading– / /2023

Effective Date – / /2023

Vote - ____ Yeas
 ____ Nays

Prepared by and approved as to form:

ANDREW P. MEIER
CITY SOLICITOR
SOUTH LEBANON, OHIO

By: _____

Date: _____



Ohio Plan Package Proposal

City of South Lebanon

10 North High Street
South Lebanon, OH 45065

Effective Date of Coverage: 01/01/23 to 01/01/24

► **Prepared by:**
*Hylant Administrative Services, LLC
811 Madison Ave., 11th Floor
Toledo, OH 43603-2083*

BOARD OF DIRECTORS

With history dating back to 1988, the Ohio Plan Risk Management, Inc. (Ohio Plan) was formed to provide affordable, comprehensive property and liability coverage to Ohio's public entities. The Ohio Plan is managed by a board of directors composed of individual representatives from a diverse selection of local governments. The board of directors ensures the Ohio Plan meets the common needs of all its members.

Board Officers

<u>Chris Gilbert</u> Ohio Plan - President Springfield Township Hamilton County cgilbert@springfieldtp.org	<u>Joel Montgomery</u> Ohio Plan – Vice President City of Wooster Wayne County jmontgomery@woosteroh.com	<u>Bret Henninger</u> Ohio Plan - Secretary Great Parks Hamilton County bhenninger@greatparks.org
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Board Members

<u>John Applegate</u> City of Union Montgomery County japplegate@unionoh.org	<u>Erika Buri</u> The Olander Park System Lucas County eburi@olanderpark.com	<u>Jim Crandall, CPA</u> Muskingum Watershed Conservancy District Tuscarawas County jcrandall@mwcd.org
<u>Jamie Giguere</u> City of Wauseon Fulton County jamie.giguere@cityofwauseon.com	<u>Michael Hampton</u> Springfield Township Lucas County mhampton@springfieldtownship.net	<u>Kerry Reed</u> Newton Falls Public Library Trumbull County kerryreed@newtonfalls.org
<u>Joseph F. Stefanov</u> City of New Albany Franklin County jstefanov@newalbanyohio.org		<u>Jennifer Wilder</u> City of Oakwood Montgomery County wilder@oakwood.oh.us

MEMBER BENEFITS | PLAN ADVANTAGE

The Ohio Plan Advantage is a premium contribution that may be rewarded to a member on an annual basis based upon that member's consecutive years of membership, loss ratio calculation and risk management practices.

Membership Years	Premium Contribution ⁽¹⁾
1 st Year with OPRM	Flat \$550
2 consecutive years	Flat \$550
3 consecutive years	Flat \$650
4 consecutive years	Maximum 3% - Minimum \$750
5 consecutive years	Maximum 3% - Minimum \$750
6 consecutive years	Maximum 4% - Minimum \$750
7 consecutive years	Maximum 5% - Minimum \$750
8 consecutive years	Maximum 6% - Minimum \$750
9 consecutive years	Maximum 7% - Minimum \$750
10 consecutive years	Maximum 8% - Minimum \$750
11 – 16 consecutive years	Maximum 9% - Minimum \$750
17 – 21 consecutive years	Maximum 11% - Minimum \$750
22 – 26 consecutive years	Maximum 14% - Minimum \$750
27 – 31 consecutive years	Maximum 16% - Minimum \$750
32+ consecutive years	Maximum 19% - Minimum \$750

⁽¹⁾ Lexipol subscribers/users receive an additional 1% contribution after completion of their three year initial Lexipol period.

Loss Ratio Calculation - Maximum Points 60:

The loss ratio score is equal to the difference between 60, the maximum points available, and the member's loss ratio for the most recent 5 completed policy years preceding the policy term during which the renewal premium of the member is calculated. (For members with less than 5 consecutive policy years of membership, the loss ratio will be based on the number of completed Ohio Plan policy years preceding the policy term during which the renewal premium of the member is calculated.) A member's loss ratio is calculated by dividing the member's incurred losses by the premium.

MEMBER BENEFITS | PLAN ADVANTAGE

Risk Management Calculation - Maximum Points 40:

The risk management score is a calculation based upon actions taken by a member to address 8 core areas of risk. Each area of risk will be weighted equally and each area will be rated separately. Scoring within each area will either be a 0, 1, 3, or 5 (i.e. if a member has all 3 elements in a core area, they will receive 5 points. If they have no elements, they will receive a 0.)

A member must provide a response to risk management recommendations in order to qualify for the Risk Management portion of the Plan Advantage.

Eight Core Areas of Risk

1 Employee Manuals

- Employee Manual is current
- Distributed to employees with an acknowledgement that they received the manual
- Employees have been trained on the manual

2 Background Checks

- Performed as part of the hiring process
- Annual Motor Vehicle Report process
- Volunteers

3 Contracts

- Contracts are written and include the appropriate hold harmless and additional insured language (when applicable)
- They have been reviewed by the member's legal counsel
- Member has obtained the necessary certificates of insurance

4 Inspections (performed for each area below are documented and correction actions being taken)

- Building
- Vehicles
- Grounds

5 Citizen Complaints

- A formal process exists and has been communicated
- A method of documentation exists
- Complaints are responded to and being resolved

6 Cyber Data Protection

- Multiple layers of authentication
- Isolated systems for financial transactions

- A robust process to detect and prevent malicious programs from embedding themselves into data systems

7 Public Records

- Records Retention Matrix
- Records properly stored and secured
- Public records request policy

8 Employee Training

- Complete Hazcom Training update from OSHA
- Updated PPE assessment for reflective clothing
- Job Descriptions



Entity Name: City of South Lebanon

SUMMARY OF COVERAGE

PROPERTY COVERAGE

LIMITS

Building and Personal Property	\$13,247,285
Specific Building and Personal Property	\$ 0
<i>See the Property Schedule for those locations covered on a blanket limit vs. specific basis.</i>	
Flood and Mudslide	Not Covered
Earthquake and Volcanic Eruption	Not Covered
Business Income with Extra Expense	\$500,000
Legal Liability – Real Property	\$1,000,000
Ordinance or Law Coverage	\$500,000
Deductibles	
Building and Personal Property	\$1,000
Electric Substations and Transformers	\$10,000
Flood and Mudslide	Not Covered
Earthquake and Volcanic Eruption	Not Covered
Unmanned Aerial Systems	
Causes of Loss	Special Form
Coinsurance	Agreed Amount
Valuation	See Property Schedule

Additional Property Coverage/Extensions

Accounts Receivable	\$250,000
Animal Mortality/Injury	\$40,000
Arson Reward	\$25,000
Athletic Fields – Natural and Artificial Turf	\$200,000
Builders Risk	\$500,000
Cemetery Buildings	\$25,000
Claim Preparation Expense	\$50,000
Commandeered Property	\$100,000
Crime Reward	\$1,000 Per Person Subject to \$5,000 Maximum
Electronic Data	\$1,000
Expediting Expense	\$250,000

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Entity Name: City of South Lebanon

SUMMARY OF COVERAGE

Additional Property Coverage/Extensions

Fine Arts	\$25,000
Fire Department Service Charge	Actual Fire Department Service Charge
Fire Protective Devices	\$5,000
Lock Re-Keying	\$2,500
Newly Acquired/Constructed	
Building	\$2,000,000
Personal Property	\$1,000,000
Non-owned Detached Trailers	\$5,000
Outdoor Property	\$100,000
Paved Surfaces	\$100,000
Personal Effects of Employees – Per Claim	\$2,500
Pollutant Clean-up	\$100,000
Property in Transit	\$100,000
Property Off Premises	\$10,000
Spoilage	\$25,000
Underground Pipes, Flues or Drains	\$1,000,000
Unnamed Location	\$750,000
Utility Services (Off Premises Power Interruption)	\$25,000
Valuable Papers – Cost to Research	\$250,000
No Foundations Exclusion	

EQUIPMENT BREAKDOWN COVERAGE

LIMITS

Property Damage – Any One Accident	\$13,247,285
Deductibles	
Property Damage	\$1,000
Deep Well Pumps, Electrical Substations and Transformers	\$10,000

Entity Name: City of South Lebanon

PROPERTY SCHEDULE

PREM #	BLDG #	DESCRIPTION	ADDRESS	BUILDING LIMIT	PERSONAL PROPERTY LIMIT	PROPERTY IN OPEN LIMIT	VALU A-TION ⁽¹⁾	SPECIFIC LIMIT
1	1	Community Center	83 Section Road	\$3,377,679	\$ 0	\$ 0	RC	
1	2	Administration Building	10 North High St	\$3,187,424	\$393,593	\$ 0	RC	
2	1	Water Station/Fencing	Zoar Road	\$321,441	\$ 0	\$1,361	RC	
3	1	Park Shelter/Plygrd. Equip., Sign, Tables, Blchrs	Main Street	\$16,697	\$ 0	\$56,389	RC	
4	1	Dry Well/Fencing	Main Street Park	\$ 0	\$ 0	\$25,594	RC	
5	1	Gazebo	46 S. Main St - Heritage Park	\$27,728	\$ 0	\$ 0	RC	
6	1	Concession Stand	High and Hobart Street	\$25,726	\$1,704	\$ 0	RC	
6	2	Park Shelter/Fencing, Tables, Backstops	High and Hobart Street	\$17,716	\$ 0	\$36,456	RC	
6	3	Ticket Stand	High and Hobart Street	\$22,147	\$ 853	\$ 0	RC	
6	4	Storage Building	High and Horbart Street	\$4,185	\$ 0	\$ 0	RC	
7	1	Block Building	3771 Morgan Rd	\$5,334	\$3,411	\$ 0	RC	
7	2	Water Tower	3771 Morgan Dr	\$1,311,731	\$ 0	\$ 0	RC	
7	3	Water Treatment Building/Fencing	3771 Morgan Rd	\$169,617	\$ 0	\$1,704	RC	
8	1	Storage Garage	Rail Road Street	\$112,733	\$3,411	\$ 0	RC	

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PREM #	BLDG #	DESCRIPTION	ADDRESS	BUILDING LIMIT	PERSONAL PROPERTY LIMIT	PROPERTY IN OPEN LIMIT	VALU A- TION ⁽¹⁾	SPECIFIC LIMIT
8	2	Park Shelter/Tables, Benches/Plygrd. Equip.	Rail Road Street	\$16,185	\$ 0	\$63,374	RC	
8	3	Salt and Storage Barn	Rail Road Street	\$275,769	\$6,812	\$ 0	RC	
9	1	Former Village Hall	99 N. High Street	\$687,628	\$ 0	\$ 0	RC	
9	2	Park Shelter/Bball Goals, Lighting, Picnic Tables	99 N. High Street	\$2,212	\$ 0	\$6,470	RC	
9	3	Park Shelter/Plygrd. Equip., 2 Signs	99 N. High Street	\$17,036	\$ 0	\$93,487	RC	
9	4	Picnic Tables	99 N. High Street	\$1,530	\$ 0	\$ 0	RC	
10	1	Police Station/Sign, Flag Pole, Lighting	103 W. Forrest Ave	\$181,202	\$47,605	\$4,257	RC	
11	1	Lift Station	775 Mason-Morrow Road (SR48)	\$248,063	\$ 0	\$ 0	RC	
12	1	Lift Station	107 McKinley	\$507,150	\$ 0	\$ 0	RC	
13	1	Lift Station	147 Little Miami/439 Marrow	\$275,625	\$ 0	\$ 0	RC	
14	1	Lift Station	492 Lebanon Road	\$73,868	\$ 0	\$ 0	RC	
15	1	Fencing-1550', vinyl	State Route 48	\$ 0	\$ 0	\$34,756	RC	
16	1	Sewer Station	2301 Zoar Road	\$275,625	\$ 0	\$ 0	RC	
17	1	Lift Station Nixon Target Corwin	3649 Lebanon Rd.	\$413,438	\$ 0	\$ 0	RC	
18	1	Lift Station Grants Settlement	5267 Zoar Rd.	\$248,063	\$ 0	\$ 0	RC	
19	1	Misc.Light Poles,Guard Rails,Traffic Control Dev.	Various Location	\$ 0	\$ 0	\$56,228	RC	

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PREM #	BLDG #	DESCRIPTION	ADDRESS	BUILDING LIMIT	PERSONAL PROPERTY LIMIT	PROPERTY IN OPEN LIMIT	VALU A- TION ⁽¹⁾	SPECIFIC LIMIT
20	1	Maintenance Garage	380 W. Pike St.	\$167,580	\$ 0	\$ 0	RC	
21	1	Lift Station	347 Main St	\$192,938	\$ 0	\$ 0	RC	
22	1	Main Street Barn	512 S. Main St.	\$78,750	\$ 0	\$ 0	RC	
23	1	Veteran's Memorial	41 E. Broadway	\$ 0	\$ 0	\$147,000	RC	
TOTAL				\$12,262,820	\$457,389	\$527,076		

- (1) RC Replacement Cost
 ACV Actual Cash Value
 FRC Functional Replacement Cost
 HV Historical Value

Entity Name: City of South Lebanon

SUMMARY OF COVERAGE

SPECIAL PROPERTY COVERAGE

LIMITS

Special Property - Scheduled	\$455,727
Special Property - Unscheduled Equipment (Any one item \$15,000 or less)	\$113,034
Deductible	\$1,000

Causes of Loss	Special Form
Valuation	Replacement Cost

SCHEDULED FINE ARTS COVERAGE

LIMITS

Fine Arts - Scheduled	\$ 0
Deductible	Not Covered

Causes of Loss	Special Form
Valuation	Market Value

TRANSMISSION AND DELIVERY LINE COVERAGE

LIMITS

Transmission And Deliver Line	\$ 0
Deductible	Not Covered

Causes of Loss	Special Form
Valuation	Replacement Cost

COMPUTER COVERAGE

LIMITS

Computer Equipment	\$46,495
Media and Data	\$17,939
Property Away from Premises	\$5,000
Computer Virus	\$1,000

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Business Income	\$5,000
Extra Expense	\$15,000
Deductibles	
Computer Equipment	\$1,000
Business Income	None
Extra Expense	None
Causes of Loss	Special Form
Valuation	
Computer Equipment	Replacement Cost
Data and Media	Reconstruction Cost

Entity Name: City of South Lebanon

SPECIAL PROPERTY SCHEDULE

ITEM#	DESCRIPTION	SERIAL NO.	VALUE
1	1999 John Deere Tractor		\$22,050
2	1998 Bob Cat Loader Model 763	512228942	\$23,416
3	1991 International Tractor		\$26,460
4	2005 Asphalt Roller		\$16,538
5	Misc Equipment at Railroad St Barn		\$22,050
6	Truck Plows - 3		\$17,936
7	2013 Case 580SN Loader Backhoe	JJGN58SNTDC585169	\$96,968
8	Bobcat S650 w/Planer, Pallet Ford 80" Bucket		\$68,820
9	Boat Ramp		\$33,075
10	Leaf Loader w/trailer	4324	\$38,834
11	2020 John Deere Excavator		\$62,580
12	2023 John Deere Gator XUV835M HVAC	1M0835MDAP060052	\$27,000
TOTAL			\$455,727

FINE ARTS SCHEDULE

ITEM#	DESCRIPTION	VALUE
TOTAL		\$ 0

Entity Name: City of South Lebanon

SUMMARY OF COVERAGE

LIBRARY MATERIALS COVERAGE	LIMITS
Scheduled Library Materials	Not Covered
Library Materials in Storage	Not Covered
Library Materials on Exhibition	Not Covered
Library Materials in Transit	Not Covered
Library Materials on Loan	Not Covered
Unscheduled Rare Books and Periodicals	Not Covered
Scheduled Rare Books and Periodicals	Not Covered
Library Fine Arts	Not Covered
Deductible	Not Covered

Entity Name: City of South Lebanon

SUMMARY OF COVERAGE

CRIME COVERAGE	LIMITS
Public Employee Dishonesty	\$100,000
Inside the Premises – Theft of Money and Security	\$50,000
Outside the Premise	\$50,000
Forgery and Alterations	\$50,000
Computer Fraud	\$50,000
Funds Transfer Fraud	\$50,000
Social Engineering Fraud	\$25,000
Deductibles	
Public Employee Dishonesty	\$1,000
Inside the Premises	\$250
Outside the Premise	\$250
Forgery and Alterations	\$250
Computer Fraud	\$250
Funds Transfer Fraud	\$250
Social Engineering Fraud	\$250
LIABILITY COVERAGE	LIMITS
General Liability	
Bodily Injury and Property Damage – Each Occurrence	\$3,000,000
General Aggregate	\$5,000,000
Personal & Advertising Injury – Each Offense	\$3,000,000
Medical Expense – Per Person	\$10,000
Medical Expense – Any One Accident	\$50,000
Deductible	\$0
Unmanned Aerial Systems	
Unmanned Aerial Systems Deductible	
Coverage Extensions	
Cemetery Professional	
Governmental Medical	
See Liability Exposures Schedule, if applicable	

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Entity Name: City of South Lebanon

SUMMARY OF COVERAGE

Employee Benefits Liability

Each Incident	\$3,000,000
Annual Aggregate	\$5,000,000
Deductible	\$0

Employers Liability

Bodily Injury by Accident – Each Accident	\$3,000,000
Bodily Injury by Disease – Each Employee	\$3,000,000
Bodily Injury by Disease – Aggregate	\$3,000,000
Deductible	\$0

PRIOR ACTS COVERAGE

RETROACTIVE DATES

Entity Name: City of South Lebanon

LIABILITY EXPOSURES SCHEDULE

OPERATIONS/EXPOSURE AND EXPOSURE BASE	SUBCONTRACTED (YES/NO)	DESCRIPTION	EXPOSURE AMOUNT
Fireworks - Each	No	4th of July - Fireworks Contracted out with Rozzi's	1
Special Events/Other - Each	No	Memorial Day Parade	1
Skate Parks - Each	No		1
Special Events/Other - Each	No	4th of July Festival with Fire Works and Parade	1
Street & Roads - Miles	No		28
Water Utility	No		1733
Wastewater Utility	No		2421

Entity Name: City of South Lebanon

SUMMARY OF COVERAGE

LIABILITY COVERAGE	LIMITS
Public Officials Errors and Omissions Liability	
Each Wrongful Act	\$3,000,000
Annual Aggregate	\$5,000,000
Errors and Omissions Deductible	\$25,000
Employment Practices Liability	
Each Wrongful Act	\$3,000,000
Annual Aggregate	\$5,000,000
Employment Practices Deductible	\$25,000
Back Wages – Annual Aggregate	\$25,000
Back Wages Deductible	\$2,500
Non-Monetary Defense	
Annual Aggregate	\$25,000
Deductible	\$2,500
Law Enforcement Liability	
Each Wrongful Act	Not Covered
Annual Aggregate	Not Covered
Medical Expense – Per Person	Not Covered
Medical Expense – Any One Accident	Not Covered
Deductible	Not Covered

AUTOMOBILE COVERAGE	LIMITS
Bodily Injury and Property Damage Liability	
Combined Single Limit – Each Accident	\$3,000,000
Uninsured/Underinsured Motorists Bodily Injury	\$50,000
Medical Payments – Each Accident	\$5,000
Automobiles	Refer to Auto Schedule
Deductibles	
Liability	\$ 0
Comprehensive and Collision	Refer to Auto Schedule

The automobile coverage included in this quotation is subject to acceptable state motor vehicle reports. Automobile coverage may subsequently be excluded for any covered auto while being operated by a driver with an unacceptable report.

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Entity Name: City of South Lebanon

AUTOMOBILE SCHEDULE

VEH#	INV#	YEAR	DESCRIPTION	VIN#	COST NEW	REPLACEMENT COST/STATED AMOUNT	DEPT	COMP DED.	COLL DED.	VALUATION
1		2010	Ford Expedition XLT	2505	\$47,252		Other	Not Covered	Not Covered	ACV
2		2008	Ford F150	5135	\$19,890		Streets	Not Covered	Not Covered	ACV
3		2011	Ford F250	704	\$34,621		Streets	Not Covered	Not Covered	ACV
4		2015	Ford Super Duty F550	8093	\$65,999		Streets	\$1,000	\$1,000	ACV
5		2015	Chevy Tahoe	7766	\$50,000		Police	\$1,000	\$1,000	ACV
6		2015	Chevy Tahoe	9031	\$50,000		Police	\$1,000	\$1,000	ACV
7		2018	Ford Interceptor Utility	5228	\$45,000		Police	\$1,000	\$1,000	ACV
8		2019	Ford F-550	1210	\$76,785		Streets	\$1,000	\$1,000	ACV
9		2018	Ford Interceptor Utility	5229	\$45,000		Police	\$1,000	\$1,000	ACV
10		2019	Ford F250	1211	\$54,527		Water	\$1,000	\$1,000	ACV
11		2019	Ford Explorer	3967	\$50,100		Police	\$1,000	\$1,000	ACV
12		2020	Dodge Ram 1500	3737	\$21,678		Other	\$1,000	\$1,000	ACV
13		2020	Ford Explorer	8473	\$52,633		Police	\$1,000	\$1,000	ACV
14		2020	Ford F450 F4H	8811	\$79,096		Streets	\$1,000	\$1,000	ACV
15		2021	Ford Explorer	3112	\$63,866		Police	\$1,000	\$1,000	ACV
16		2022	Ford F250 Pickup	5963	\$79,604		Sewer	\$1,000	\$1,000	ACV
17		1996	Trailer		\$5,513		Other	\$1,000	\$1,000	ACV
18			Trailer	1744	\$12,569		Other	\$1,000	\$1,000	ACV

Disclaimer: The abbreviated outlines of coverage used throughout this document are not intended to express any legal opinion as to the nature of coverage. They are only visuals to a basic understanding of coverage and do not detail all policy terms nor do they alter any policy conditions. Please read your policy for specific coverages, limitations and restrictions and call us with questions.

TOTAL	\$752,370	\$ 0
-------	-----------	------

Entity Name: City of South Lebanon

SUMMARY OF COVERAGE

CYBER	LIMITS
Data Breach and Privacy Liability – Each Claim	\$1,000,000
Data Breach Loss to Member – Each Unauthorized Access	\$1,000,000
Electronic Media Liability – Each Claim	\$1,000,000
Breach Mitigation Expense – Each Unintentional Data Compromise	\$1,000,000
Bricking Sublimit	Not Covered
Policy Aggregate	\$1,000,000
Deductibles	
Data Breach and Privacy Liability	\$25,000
Data Breach Loss to Member	\$25,000
Electronic Media Liability	\$25,000
Breach Mitigation Expense	\$25,000
Bricking	Not Covered

TERRORISM COVERAGE LIMITS

Terrorism means an act, including the use of force or violence, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organizations(s) committed for political, religious or ideological purposes including the intention to influence any government and/or to put the public in fear for such purposes.

Coverage Term – November 1, 2022 to November 1, 2023

Property

Building and Personal Property	\$14,405,480 ⁽¹⁾
Deductible	\$25,000

⁽¹⁾ Subject to a \$100,000,000 per occurrence limit and a \$100,000,000 aggregate limit per member for all covered losses with the exception of a \$1,000,000 Ohio Plan annual aggregate sublimit for Biological and Chemical Cleanup.

Liability

Each Occurrence per Member	\$3,000,000
Annual Aggregate per Member	\$5,000,000
Deductible	\$10,000

Entity Name: City of South Lebanon

ADDITIONAL INTERESTS/LOSS PAYEE SCHEDULE

NAME	ADDRESS	CITY	ST	ZIP	INTEREST TYPE	INTEREST
Union Township, Warren Co	285 E Pike St	South Lebanon	OH	45056	Liability - Additional Member (Designated Person or Organization)	Re: Fireworks Event
State Of Ohio	Uniform Accounting Network	Columbus	OH		Liability - Additional Member (Lessor of Leased Equipment)	Additional Insured for Computer with Printer

Entity Name: City of South Lebanon

MALICIOUS ACT

COVERAGE DESCRIPTION	LIMITS
Malicious Act General Aggregate Limit	\$1,000,000
Death Benefit Aggregate Limit	\$1,000,000
Death Benefit Limit - Per Member	\$25,000
Medical Expense Aggregate Limit	\$25,000
Medical Expense Limit - Per Member	\$5,000
Funeral Services Aggregate Limit	\$25,000
Funeral Services Limit - Per Member	\$1,000
Personal Counseling Aggregate Limit	\$10,000
Personal Counseling Limit - Per Member	\$2,500
Travel Services Aggregate Limit	\$25,000
Travel Services Limit - Per Member	\$5,000

SUPPLEMENTARY PAYMENTS:

- Group Trauma Counseling Services
- Extra Security
- Temporary Workers
- Rental Substitute
- Job Retraining Expenses
- Recruitment Costs
- Crisis Management

COVERAGE:

Pays a death benefit, medical expenses and additional expenses in addition to the Supplementary Payments noted above as a result of bodily injury arising out of a malicious act including hostage taking.

WHO IS A MEMBER:

- Elected or Appointed Officials
- Employees, Temporary Workers, Authorized Volunteers
- Visitors, Customer, Contractors, and Vendors

Disclaimer: The abbreviated outlines of coverage used throughout this document are not intended to express any legal opinion as to the nature of coverage. They are only visuals to a basic understanding of coverage and do not detail all policy terms nor do they alter any policy conditions. Please read your policy for specific coverages, limitations and restrictions and call us with questions.

MAJOR EXCLUSIONS:

- Asbestos
- Lead
- Fungi or Bacteria
- Gang Members
- Pollution
- Suicide
- Toxic Materials
- War

Entity Name: City of South Lebanon

GENERAL CONDITIONS

**NOTICE OF
CANCELLATION:**

The company will provide sixty (60) days written notice of cancellation or non-renewal except for non-payment of premium, which remains ten (10) days written notice.

POLICY CHANGES:

The policy contains all the agreements between the member and the Ohio Plan Risk Management Inc. concerning the property and liability coverage afforded. The Named Member is authorized to make changes in the terms of the policy with the consent of the Ohio Plan.

POLICY PREMIUM:

See Premium Summary

Once bound, premiums are fully earned unless the policy is cancelled by Ohio Plan Risk Management Inc. or a subsequent policy with no lapse in coverage issued. If Ohio Plan Risk Management Inc. cancel the policy the refund will be pro rata.

Premium financing is available upon request.

**COMMUNICABLE
DISEASE EXCLUSION**

This policy contains a communicable disease exclusion which excludes all liability, loss, injury or damage arising out of or contributed to or in connection with a communicable disease or fear or threat of a communicable disease. Please review your policy language fully to determine the extent of coverage.

**PERFLUOROALKYL OR
POLYFLUOROALKYL
SUBSTANCES
(PFAS) EXCLUSION**

This policy contains an exclusion which excludes all liability, loss, injury or damage arising out of or contributed to or in connection with a Perfluoroalkyl Or Polyfluoroalkyl Substances (PFAS's). Please review your policy language fully to determine the extent of coverage.

Entity Name: City of South Lebanon

PAYMENT SUMMARY

COVERAGE	PREMIUM
Package	\$80,622
Ohio Plan Advantage Premium Contribution	\$11,683
Total Annual Payment	\$68,939

OHIO PLAN ADVANTAGE

The Ohio Plan Advantage is available to members with 4 or more consecutive years of membership with the Ohio Plan. The Named Member received the following premium contribution.

Active Ohio Plan Member since	1992
Loss Ratio Points (Up to 60 points) (60 – 16 = Advantage Loss Ratio Points)	44
Risk Management Points (Up to 40 points)	40
Advantage Potential Premium Contribution	\$13,909
Advantage Final Premium Contribution	\$11,683

OPTIONS

NOTES

- Premium includes Ohio Plan's risk management services.

REINSURANCE

The following companies are the reinsurance companies providing strength to the Ohio Plan Risk Management Inc. including their A.M. Best ratings.

American Agricultural Insurance Company

A.M. Best Rating, A, X
Reinsuring the Ohio Plan since 2011

Aspen Group

A.M. Best Rating: A, XV
Reinsuring the Ohio Plan since 2007

Berkley Insurance Company

A.M. Best Rating: A+, XV
Reinsuring the Ohio Plan since 2021

Berk Re Fac

A.M. Best Rating: A++, XV
Reinsuring the Ohio Plan since 2019

Chubb Group of Insurance Companies

A.M. Best Rating: A++, XV
Reinsuring the Ohio Plan since 2001

Convex Re Limited

A.M. Best Rating: A-, XIV
Reinsuring the Ohio Plan since 2020

Great American Insurance Company

A.M. Best Rating: A+, XIV
Reinsuring the Ohio Plan since 2012

Hanover Re

A.M. Best Rating: A+, XV
Reinsuring the Ohio Plan since 2017

Lloyd's of London

A.M. Best Rating: A, XV
Reinsuring the Ohio Plan since 2005

Markel Global Reinsurance Company

A. M. Best Rating: A, XIII
Reinsuring the Ohio Plan since 2006

Odyssey Reinsurance Company

A.M. Best Rating: A, XV
Reinsuring the Ohio Plan since 2007

Ryan Re

A.M. Best Rating: A+, XV
Reinsuring the Ohio Plan since 2019

Sompo Insurance Company

A.M. Best Rating: A+, XV
Reinsuring the Ohio Plan since 2003

Swiss Reinsurance America Corporation

A.M. Best Rating: A+, XV
Reinsuring the Ohio Plan since 2004

A.M. Best Rating Classifications

Secure Ratings

A++ and A+Superior

A and A-Excellent

B++ and B+Very Good

Vulnerable Ratings

B and B-Fair

C++ and C+Marginal

DPoor

SRating Suspended

Poor Ratings

E.....Under State Supervision

FIn Liquidation

Financial Size Category

XV \$2 Billion or Greater

XIV \$1.5 Billion to \$2 Billion

XIII \$1.25 Billion to \$1.5 Billion

XII \$1 Billion to \$1.25 Billion

XI \$750 Million to \$1 Billion

X \$500 Million to \$750 Million

IX \$250 Million to \$500 Million

VIII \$100 Million to \$250 Million

Note: Effective 11/1/2021, the Ohio Plan collects premium and makes claims payments for liability losses up to \$250,000 and covered property losses up to \$130,000.

Additional Base Member Services

<p style="text-align: center;"><u>Cyber Assessment</u></p> <p>CyberClearSafe provides cybersecurity service for small and mid-size organizations. Service offerings include:</p> <ul style="list-style-type: none"> • a questionnaire assessment and recommendations • “Dark Web” Check-up • Cyber Security Policy Review • On-Site or Log In Network Diagnostic Review 	<p style="text-align: center;"><u>Training</u></p> <ul style="list-style-type: none"> • Ohio Plan Leadership Institute <ul style="list-style-type: none"> ◦ <u>Supervisory Training</u> (4 Events, 4 People Attend) • Elected Officials Leadership & Certification Program <ul style="list-style-type: none"> ◦ <u>Multi Topic</u> (1 Event, 4 People attend) • Members Only Training <ul style="list-style-type: none"> ◦ <u>Multi Topic</u> (2 Events, 4 People attend) • Special Topic Training Sessions <ul style="list-style-type: none"> ◦ <u>Staff Leadership</u> (1 Event, 4 People Attend)
<p style="text-align: center;"><u>Programs</u></p> <ul style="list-style-type: none"> • Community Energy Savings Programs <ul style="list-style-type: none"> ◦ Reduce energy costs while providing security in volatile market conditions <ul style="list-style-type: none"> ▪ Community facilities ▪ Community Aggregation ▪ Building Commission 	
<p style="text-align: center;"><u>Other Available Services</u></p> <p style="text-align: center;">Offered at a discounted rate to all Ohio Plan Members</p>	
<ul style="list-style-type: none"> • Executive and Staff Hiring and Assessment Centers • Legal Consultation • HR Consultation • Emergency Operations Plan Development and Training • Labor Negotiation Assistance • Board/Council Meeting and Retreat Facilitation • Strategic Planning • Grant Writing 	<ul style="list-style-type: none"> • Competitive Bidding/RFP Assistance • Levy/Campaign Strategy Assistance • Bond/Capital Financing Consultation • Police and Fire Organizational and Personnel Studies • Zoning, Planning and Economic Development Studies and Consultation • Staff and Special Study Assessments • Other Special-Needs Request



City of South Lebanon
10 N. High Street, South Lebanon, Ohio 45065
513-494-2296 fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor & City Council

CC: Tina Williams, Fiscal Officer

From: Jeff Boylan, Assistant City Administrator

Date: January 3, 2023

Subject: GovDeals

Attached is a resolution required by the Ohio Revised Code to allow us to dispose of property by internet auction and enter into an agreement with Govdeals.com. We have used Govdeals.com in the past. The ORC also requires the publication of our intent to dispose of surplus property. This resolution has been updated for the current year of 2023.

Let me know if you have any questions or need additional information.

**CITY OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2023-02**

**A RESOLUTION EXPRESSING THE COUNCIL'S INTENT TO SELL UNNEEDED,
OBSOLETE OR UNFIT PERSONAL PROPERTY BY INTERNET AUCTION AND
REQUIRING PUBLICATION OF THE SAME; AND AUTHORIZING THE MAYOR
AND FISCAL OFFICER TO EXECUTE ON BEHALF OF THE CITY A CONTRACT
WITH GOVDEALS, INC. FOR THE CALENDAR YEAR 2023**

WHEREAS, the City is empowered to sell tangible items of personal property belonging to the City that is no longer needed for any municipal purposes, in accordance with sections 721.01 – 721.26, inclusive, of the Revised Code; and,

WHEREAS, section 721.15 (D) of the Revised Code specifically empowers the Council to sell, regardless of the property's value, personal property, including [but not limited to] motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools or supplies, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, by internet auction upon the adoption, *during each calendar year*, of a resolution expressing the Council's intent to sell such property by internet auction; and,

WHEREAS, the Council desires to enter into a contract for calendar year 2023 with Govdeals, Inc. for conducting the internet auction for the disposition of unneeded, obsolete or unfit personal property that includes the general terms and conditions of sale; and,

WHEREAS, the Council requires the contract specifically provide: (i) that the internet auction shall satisfy the statutory minimum of ten (10) days (including Saturdays, Sundays and legal holidays) for bidding on the property, and (ii) that the Council reserves the right to set a minimum price to be accepted for specific items and any other terms and conditions for a particular sale, such as requirements for pick-up or delivery, method of payment, and sales tax, if it so elects and notifies Govdeals, Inc. of the same which shall be provided on the internet at the time of the auction, and, (iii) that all internet sales shall be paid by the buyer directly to GovDeals, Inc., and (iv) all proceeds shall be delivered to the Fiscal Officer by electronic transfer from GovDeals and posted to the appropriate fund(s) by the Fiscal Officer; and,

WHEREAS, the Fiscal Officer shall cause notice of the Council's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction, to be published, twice, in a newspaper of general circulation in the City, including a summary of the information contained within this Resolution, and the second publication shall be published not less than ten (10) or more than twenty (20) days after the initial publication; and,

WHEREAS, upon the effective date of this Resolution, the Fiscal Officer shall cause notice of this Resolution and the website address for Govdeals, Inc. to be posted continually throughout the calendar year in a conspicuous place in the offices of the City, as well as continuously throughout the calendar year on the City's website; and,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Lebanon, at least a majority of all members elected thereto concurring:

Section 1. That the Council approves the Contract with Govdeals, Inc., a copy of which is attached hereto and made a part hereof.

Section 2. Upon completion of the required publication and approval as to form by the City Solicitor, and no sooner than the effective date of this Resolution, that the Mayor and Fiscal Officer shall execute the said Contract and the City Administrator shall process the Contract to Govdeals, Inc. without further delay.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this ____ day of _____, 2023.

Attest: _____

Petrina D. Williams, Fiscal Officer/Clerk

James D. Smith, Mayor

Rules Suspended: / /2023 (if applicable)	Effective Date – / /2023
Vote - ____ Yeas ____ Nays	
First Reading – / /2023	Effective Date – / /2023
Second Reading – / /2023	
Third Reading– / /2023	
Vote - ____ Yeas ____ Nays	

Prepared by and approved as to form:

ANDREW P. MEIER
CITY SOLICITOR
SOUTH LEBANON, OHIO

By: _____

Date: _____



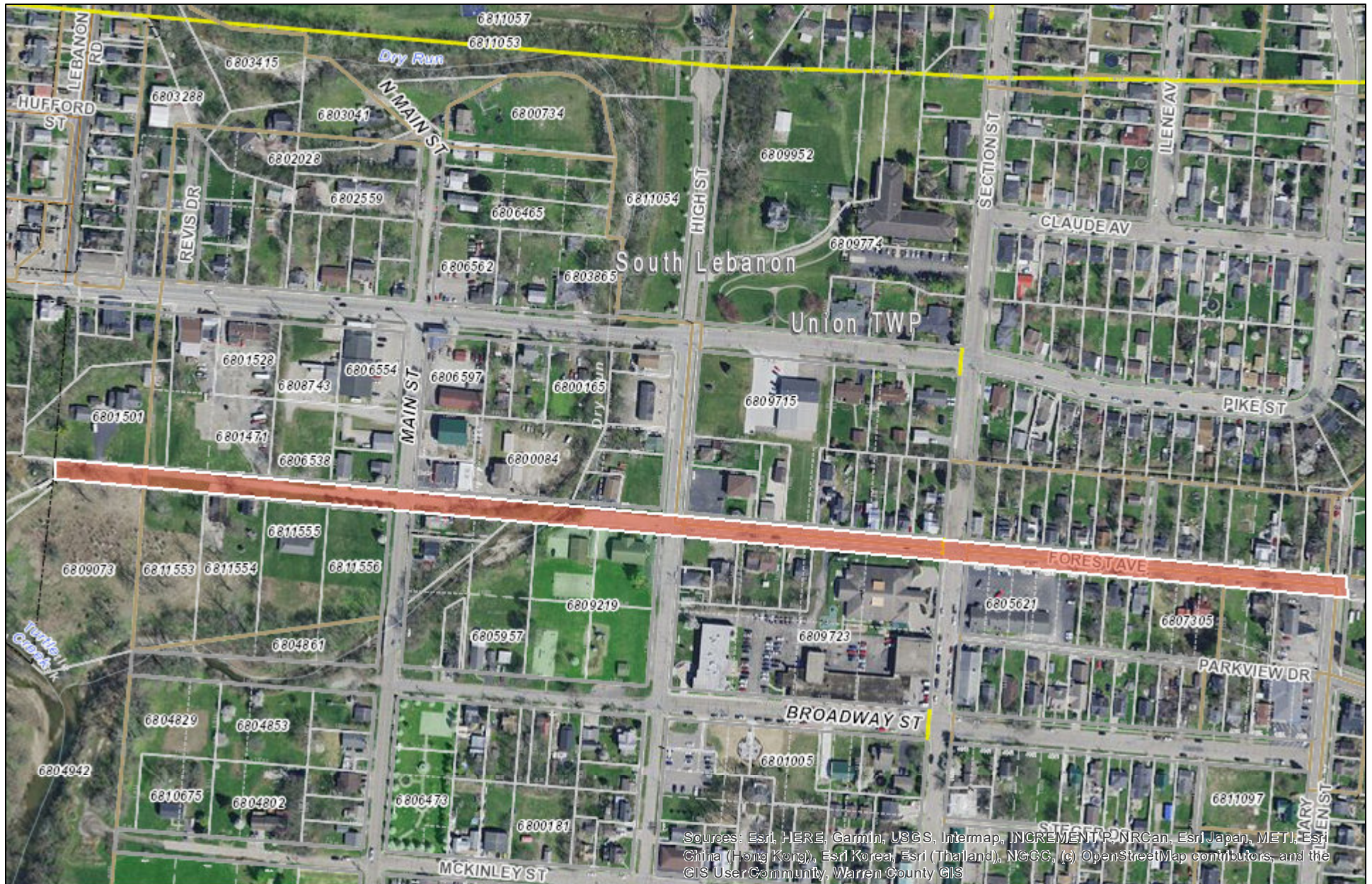
City of South Lebanon
10 N. High Street, South Lebanon, Ohio 45065
513-494-2296
fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor & City Council
From: Jerry Haddix, City Administrator
Date: January 3, 2023
Subject: Forest Avenue

It was recently brought to our attention through the Warren County Engineer's Office that there is a discrepancy in the spelling of Forest/Forrest Avenue after an inquiry to the County Telecommunications department by Altafiber. Both spellings have been used in the past. But, in researching the issue, the "Forest" spelling is used by the County Auditor and the U.S. Post Office so I think that would be the appropriate spelling.

Let me know if you have any questions or need additional information.



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community, Warren County GIS

Date: 12/28/2022

Cadastral Lines	Corporate Line	Parcel Line	Hardware
all other values	County Line	ROW Unknown Width Line	Subdivision Ltd Line
Line Type	Farm Lot Line	Road ROW	Township and Range Line
Audible Trad Line	Orpass Line	School Line	Trad Line
Civil Township Line	Subdivision Limit Line	Section Line	VMS Line
			Vacated Road Line

1 inch = 376 feet

Forest Avenue

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CITY OF SOUTH LEBANON, OHIO
ORDINANCE NO. 2023-01

**AN ORDINANCE CONFIRMING THE SPELLING OF FOREST AVENUE IN THE
CITY OF SOUTH LEBANON**

WHEREAS, City staff was recently notified by the Warren County Engineer's Office that there are multiple spellings in County records of Forest Avenue;

WHEREAS, the street in question was platted as "Forest Avenue" on the Snook Brothers' plat in 1897;

WHEREAS, said street was platted as "Forrest Avenue" on the Willoughby's plat in 1916;

WHEREAS, City staff has confirmed with the U.S. Post Office that it is spelled "Forest" in their records;

WHEREAS, City staff recommends confirming "Forest" as the correct spelling of Forest Avenue in the City of South Lebanon.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of South Lebanon, Ohio, at least a majority of all members elected thereto concurring:

Section 1. That the Council does hereby confirm that "Forest Avenue" is the correct spelling of said street in the City of South Lebanon.

Section 2. That the Fiscal Officer certify a copy of this Ordinance to the Warren County Engineer.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Ordinance 2023-01

Page 2

Adopted this ____ day of _____, 2023.

Attest: _____

Petrina D. Williams, Fiscal Officer/Clerk

James D. Smith, Mayor

Rules Suspended:	(if applicable)	Effective Date – / /2023
Vote - ____ Yeas ____ Nays		
First Reading – / /2023		Effective Date – / /2023
Second Reading – / /2023		
Third Reading – / /2023		
Vote - ____ Yeas ____ Nays		

Prepared by and approved as to form:

ANDREW P. MEIER
CITY SOLICITOR
SOUTH LEBANON, OHIO

By: _____

Date: _____