

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
December 15, 2022
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Absent
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

Dawna Fogarty, CEO for Warren County Community Services – thanked Linda Burke for getting her onto the agenda for this evening. A presentation was given regarding the City of South Lebanon giving an endorsement to the WCCS so that they may become a Community Services Block Grant (CSBG) eligible entity in 2023. An endorsement may be given by either signing a letter of endorsement or passing a formal resolution. Fogarty further stated that there are 15 municipalities in Warren County. She will be meeting with each one and will need 2/3 of them to endorse the WCCS for the endorsement to be effective.

Once all of the endorsements have been gathered the State will hold a public hearing in late spring/early summer.

A motion to create Resolution 2022-56, First Reading, and endorse the WCCS to become a CSBG eligible entity in 2023 was made by Combs, seconded by Madison, all yeas (Burke abstained).

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2022-29, AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE 2022-09 FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH LEBANON, STATE OF OHIO, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Allen, all yeas. By title only, Ordinance 2022-29, a motion to adopt was made by Burke, seconded by Madison, all yeas.

6. ORDINANCE 2022-30, AN ORDINANCE TO MAKE “TEMPORARY” APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH LEBANON, STATE OF OHIO, FOR THE PERIOD OF JANUARY 1, 2023 THROUGH MARCH 31, 2023, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Ordinance 2022-30, a motion to adopt was made by Madison, seconded by Burke, all yeas.

7. ORDINANCE 2022-31, AN ORDINANCE AMENDING ORDINANCE 2021-32 AND APPROVING REVISIONS TO THE MINIMUM AND MAXIMUM PAY RATES OF THE CITY’S COMPENSATION PAY SCALE AS PART OF THE CITY’S PERSONNEL POLICY MANUAL, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Ordinance 2022-31, a motion to adopt was made by Madison, seconded by Combs, all yeas.

8. ORDINANCE 2022-32, AN ORDINANCE SETTING RATES OF COMPENSATION FOR EMPLOYEES OF THE CITY OF SOUTH LEBANON, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Ordinance 2022-32, a motion to adopt was made by Burke, seconded by Madison, all yeas.

9. ORDINANCE 2022-33, AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL ELECTRIC AGGREGATION PROGRAM FOR THE CITY OF SOUTH LEBANON WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE REVISED CODE AND DIRECTING THE WARREN COUNTY BOARD OF ELECTIONS TO SUBMIT THE QUESTION OF THE AUTHORITY TO AGGREGATE TO THE ELECTORS OF THE CITY

A motion to waive the three-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Ordinance 2022-32, a motion to adopt was made by Burke, seconded by Combs, all yeas.

10. ORDINANCE 2022-34, AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM FOR THE CITY OF SOUTH LEBANON WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OF THE REVISED CODE AND DIRECTING

THE WARREN COUNTY BOARD OF ELECTIONS TO SUBMIT THE QUESTION OF THE AUTHORITY TO AGGREGATE TO THE ELECTORS OF THE CITY

A motion to waive the three-reading rule was made by Combs, seconded by Madison, all yeas. By title only, Ordinance 2022-32, a motion to adopt was made by Burke, seconded by Madison, all yeas.

11. ORDINANCE 2022-35, FIRST READING, AN ORDINANCE ESTABLISHING A TWO-HOUR PARKING REGULATION AND AUTHORIZING TWO-HOUR PARKING SIGNAGE ON CERTAIN PORTIONS OF HIGH AND BROADWAY STREETS

An overhead photo was shown of the Municipal Building and the location of the proposed two-hour parking.

12. RESOLUTION 2022-53, A RESOLUTION APPROVING AND AUTHORIZING THE ISSUANCE OF A NOTICE OF AWARD TO SITEWORX, LLC FOR THE CONSTRUCTION OF THE PAULINE DRIVE STORMWATER DRAINAGE PROJECT AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A CONTRACT FOR THE SAID IMPROVEMENT PROJECT AND THEREAFTER ISSUANCE OF A NOTICE TO PROCEED, AND DECLARING AN EMERGENCY

Haddix stated that this project on Pauline Drive contains the stormwater runoff from Cemetery Hill. There will be a preconstruction meeting with Siteworx tomorrow, December 16, 2022. They plan on starting the project ASAP and hopefully have it completed by spring.

A motion to waive the three-reading rule was made by Combs, seconded by Madison, all yeas. By title only, Resolution 2022-53, a motion to adopt was made by Burke, seconded by Madison, all yeas.

13. RESOLUTION 2022-54, A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO SIGN A PRE-ANNEXATION AGREEMENT WITH CHARLES D. FRANK AND AMY L. SNYDER, AND DECLARING AN EMERGENCY

A photo was shown of the property location.

A motion to waive the three-reading rule was made by Madison, seconded by Combs, all yeas. By title only, Resolution 2022-54, a motion to adopt was made by Madison, seconded by Combs, all yeas.

14. RESOLUTION 2022-55, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A FISCAL YEAR 2023 (FY2023) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION AND FURTHER AUTHORIZING THE CITY ADMINISTRATOR TO PROCESS THE

APPLICATION WITHOUT DELAY TO THE WARREN COUNTY OFFICE OF GRANTS ADMINISTRATION, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Combs, all yeas. By title only, Resolution 2022-55, a motion to adopt was made by Madison, seconded by Burke, all yeas.

15. A motion authorizing the Fiscal Officer to send an Amended Certificate to the Warren County Auditor for fiscal year 2022 was made by Burke, seconded by Madison, all yeas.

16. A motion authorizing a \$250.00 Christmas bonus for all full-time employees was made by Combs, seconded by Madison, all yeas.

17. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$121,823.12) was made by Madison, seconded by Burke, all yeas.

18. AUTHORIZATION OF SOLICITOR'S INVOICE

A motion to authorize the invoice for payment was made by Madison, seconded by Burke, all yeas.

19. APPROVAL OF THE NOVEMBER 2022 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Madison, seconded by Burke, all yeas.

20. APPROVAL OF MEETING MINUTES

Regular Meeting – December 1, 2022

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

21. ORDINANCE 2022-28, AN ORDINANCE AMENDING ORDINANCE 2020-24 AND APPROVING THE ADDITION OF ONE PERSONAL DAY PER YEAR FOR FULL-TIME EMPLOYEES AS OF JANUARY 1ST OF EACH YEAR AS PART OF THE CITY OF SOUTH LEBANON'S PERSONNEL POLICY AND PROCEDURE MANUAL, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Ordinance 2022-28, a motion to adopt was made by Burke, seconded by Combs, all yeas

22. COMMUNICATIONS & REPORTS

Mayor Smith

- a. It has been a good, busy year with lots of projects.
- b. We have purchased 4 - 8' black tables.

Fiscal Officer Tina Williams

- a. Handed out a Cash Summary Fund Report dated through today and gave a budget overview presentation to the Council.
- b. Early January she plans to come back to Council with a list of all proposed capital projects for Council's consideration. The list has been presented to the Finance Committee.
- c. At the first meeting in March or earlier permanent appropriations for 2023 will be presented to the Council with 3 readings so as to have time to review.

Administrator Jerry Haddix

- a. Stated that the guys are ready for any snow we may get.
- b. The employee luncheon will be Thursday, December 22, 2022 at 12:00 p.m. Council is invited and it is being catered from Dickey's Barbeque.
- c. Burke has resigned from the Warren County Municipal League Board to which we must appoint someone to fill the opening.

A motion to appoint Harrison to the WCML Board was made by Madison, seconded by Allen, all yeas (Madison abstained).

A motion to excuse Harrison's absence this evening was made by Burke, seconded by Madison, all yeas.

Assistant Administrator Jeff Boylan

- a. Tony Ledford will be back the first week of January.
- b. The guys have been doing a lot of cleaning, picking up leaves, and patching asphalt. Since the temperatures are now dropping there will be no more paving until spring.

Solicitor Andrew Meier

- a. Discussed an email he had sent the Council regarding a case that had recently gone through the Ohio Supreme Court stating that the statute on public records and open meetings act requires that a plaintiff bringing that type of case to meet their burden of proof.

Sgt. Corey Adams

- a. Thanked the Council for their support and for being invited to the Christmas events last weekend at the recreation center.
- b. Remarked that there is currently an open case under investigation on Mary Lane Extension. He will share more once the case is closed however it is not as scary as it appears.
- c. Sheriff Sims will be back at work in January. He has been off on medical leave.

Bill Madison

- a. Thanked everyone for all they do and wished everyone a Merry Christmas and Happy New Year.
- b. Pointed out that this has been a historical year for South Lebanon.

Brenda Combs

- a. Asked for Sgt. Adams to give a presentation on the Flock Camera System to which Sgt. Adams stated that at a future meeting he will log into a laptop and show examples of what it does and what they see. It will be a question-and-answer presentation.
- b. Thanked Burke for assisting her in her inaugural year on Council.
- c. Saturday, December 10, 2022 was the Christmas in the Village which served 551 children. However, in total there were roughly 600 South Lebanon children served through this outreach.
- d. Saturday, December 17, 2022 at 12:00 p.m. there will be a Christmas party for the elderly at Union Village which will be similar to the Christmas in the Village event for the children.
- e. Thanked everyone for a wonderful year.

Linda Burke

- a. Stated that the Christmas in the Village event was great and she would like to see it continue to grow.
- b. Thanked everyone for their incredible job this past year. It has been a great and historic year.
- c. Wished everyone a Merry Christmas and Happy New Year.
- d. Attended the Warren County Regional Planning Commission Subdivision meeting on December 14, 2022. She will give a report after the first of the year however they were looking at the language in subdivision regulations to try and clean them up.

Linda Allen

- a. Remarked that it had been a great year as a collective body.
- b. Thanked everyone for all that they do.
- c. Wished all a Merry Christmas.

Maryan Harrison

- a. Absent

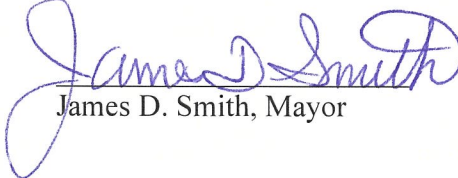
Rolin Spicer

- a. Wished everyone a Merry Christmas.

23. Mayor Smith asked for a motion to adjourn the meeting at 6:56 p.m. A motion was made by Madison, seconded by Burke, all yeas.



Petrina D. Williams, Fiscal Officer



James D. Smith, Mayor

For an audio copy of the Dec. 15, 2022 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.