

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
December 1, 2022
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

Tim Abbott – Energy Alliances, gave a Zoom/Power Point presentation regarding Municipal Aggregation. He explained that this type of program allows communities to form a buying group on behalf of their citizens with the intent that a larger buying group may acquire better pricing and more favorable terms and conditions for the citizens than if they shopped individually.

Haddix commented that the next step is for the Council to review the information at their next meeting and then come back with what they would like to do.

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2022-48, A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND FISCAL OFFICER TO EXECUTE AN ADDENDUM TO THE AGREEMENT WITH THE WARREN COUNTY SHERIFF AND THE WARREN COUNTY BOARD OF COMMISSIONERS FOR POLICE PROTECTION IN THE CITY OF SOUTH LEBANON FOR THE CALENDAR YEAR 2023, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Harrison, all yeas. By title only, Resolution 2022-48, a motion to adopt was made by Burke, seconded by Madison, all yeas.

6. RESOLUTION 2022-49, A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO CREATE SUPER BLANKET PURCHASE ORDER(S) AS PERMITTED BY OHIO REVISED CODE 5705.41(D)(3), AND DECLARING AN EMERGENCY

Discussion ensued between Council Members and Fiscal Officer Williams regarding recurring expenses and the purpose of Super Blanket Purchase Orders.

A motion to waive the three-reading rule was made by Combs, seconded by Madison, all yeas. By title only, Resolution 2022-49, a motion to adopt was made by Madison, seconded by Burke, all yeas.

7. RESOLUTION 2022-50, A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN ENERGY PURCHASE AGREEMENT WITH AEP ENERGY, INC. RELATIVE TO SUPPLYING NATURAL GAS TO MUNICIPAL FACILITIES, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Combs, all yeas. By title only, Resolution 2022-50, a motion to adopt was made by Burke, seconded by Combs, all yeas.

8. RESOLUTION 2022-51, A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND FISCAL OFFICER TO EXECUTE A DEVELOPMENT AGREEMENT FOR HIGHMEADOW SECTION ONE SUBDIVISION WITH THE DREES COMPANY, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Combs, all yeas. By title only, Resolution 2022-51, a motion to adopt was made by Burke, seconded by Madison, all yeas.

9. RESOLUTION 2022-52, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A RECORD PLAT AND EASEMENT PLAT FOR HIGHMEADOW SECTION ONE SUBDIVISION, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Resolution 2022-52, a motion to adopt was made by Madison, seconded by Combs, all yeas.

10. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$65,089.11) was made by Burke, seconded by Madison, all yeas.

11. APPROVAL OF MEETING MINUTES

Regular Meeting – November 3, 2022
Special Meeting – November 10, 2022
Regular Meeting – November 17, 2022

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

12. ORDINANCE 2022-26, THIRD READING, AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF SOUTH LEBANON THE QUESTION OF WHETHER TO ADOPT THE CHARTER OF SOUTH LEBANON, OHIO AT A SPECIAL ELECTION ON MAY 2, 2023

By title only, Ordinance 2022-26, a motion to adopt was made by Burke, seconded by Madison, all yeas.

13. ORDINANCE 2022-28, SECOND READING, AN ORDINANCE AMENDING ORDINANCE 2020-24 AND APPROVING THE ADDITION OF ONE PERSONAL DAY PER YEAR FOR FULL-TIME EMPLOYEES AS OF JANUARY 1ST OF EACH YEAR AS PART OF THE CITY OF SOUTH LEBANON'S PERSONNEL POLICY AND PROCEDURE MANUAL

14. COMMUNICATIONS & REPORTS

Mayor Smith

- a. The new scissor lift has been purchased and we've already been using it to take flags off the poles. A photo was shown of it being used.
- b. The trees behind the Veteran's Memorial are going to be lit with lights donated by Lowes.
- c. An update on the intersection at Pike Street and Main Street: they have met with the individual who designed the lights at 48 and our poles are usable. They will be figuring out what would be the best option and what we need to do next.
- d. There is now a woodworking/carving shop in South Lebanon and they are going to be giving us some workups and pricing on updating the city signs from Village of South Lebanon.
- e. The steps have been added behind the Municipal Building. Rails will be added later.
- f. Drainage has been added to the back and side of the Municipal Building running it down to High Street.
- g. The Vibrant Oil project at 48/Mason-Morrow-Millgrove Road will now be a 3-phase development. One of the changes made will now allow them to have two buildings instead of just one. Haddix showed a site plan to the Council, explaining the changes.

Fiscal Officer Tina Williams

- a. Council is invited to the employee Christmas luncheon on Thursday, December 22, 2022 at 12:00 p.m. with Dickey's BBQ being catered.

Administrator Jerry Haddix

- a. Tuesday, November 29, 2022 at the Warren County Commissioners meeting the Lenig Annexation was approved.
- b. He has tickets for the Lebanon Horse Parade on Saturday, December 3, 2022 at 1:00 p.m. and 7:00 p.m. There are 8 tickets remaining for the afternoon and 6 tickets remaining for the evening.

Assistant Administrator Jeff Boylan

- a. Nothing to report.

Solicitor Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Gave an update to the incident on 71 involving cash blowing around on the interstate.
- b. Informed the Council of an incident involving Flock cameras and the recovery of a car.
- c. Shared how a deer cam was used to send a message requesting that the Sheriff's Department be contacted.
- d. Stated that Deputy Charlie Hale was at the meeting with him this evening.

Bill Madison

- a. Inquired as to the possibility of getting Thank You cards that can be sent out from the Council. Mayor Smith stated that we will do that.

Brenda Combs

- a. The tree lighting will be at 6:00 p.m. on Saturday, December 10, 2022. She would like for each of the Council members to donate 3 dozen cookies for the event.

Linda Burke

- a. Requested that the city pay \$700.00 for the rental of 2 horses and a wagon for the Council members to ride in during the Christmas parade on Saturday, December 10, 2022.

Williams requested a contact so that she could request a W-9 for payment. Meier stated that there would be no issue as long as there is no political advertising on the wagon.

A motion for the City of South Lebanon to pay \$700.00 to Strykers Cornerstone Belgians for the horses and wagon for the City Christmas Parade on December 10, 2022 was made by Allen, seconded by Combs, all yeas.

- b. United Way of Warren County is having a toy drive from November 15, 2022 – December 15, 2022. If you would like to donate a toy you may give it to her, and she will be sure it gets to the drop off location. This is for small children to pre-teens, and anything would be appreciated.
- c. The Warren County Municipal League Christmas dinner will be Wednesday, December 7, 2022 at Heatherwoode Country Club.

Linda Allen

- a. Asked if there were going to be employee bonuses this year to which a discussion ensued between the Council members with Mayor Smith asking everyone to think about it for future discussion.

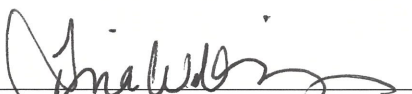
Maryan Harrison


- a. Thanked Sgt. Adams and the deputies for all that they do to keep the city safe.

Rolin Spicer

- a. Nothing to report.

15. Mayor Smith asked for a motion to adjourn the meeting at 7:03 p.m. A motion was made by Madison, seconded by Allen, all yeas.


Petrina D. Williams, Fiscal Officer


James D. Smith, Mayor

For an audio copy of the Dec. 1, 2022 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.