

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
November 17, 2022
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2022-27, AN ORDINANCE AUTHORIZING SUPPLEMENTAL APPROPRIATIONS AND THEREFORE AMENDING THE ANNUAL APPROPRIATION ORDINANCE 2022-09 FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH LEBANON, STATE OF OHIO, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Ordinance 2022-27, a motion to adopt was made by Madison, seconded by Burke, all yeas.

6. ORDINANCE 2022-28, FIRST READING, AN ORDINANCE AMENDING ORDINANCE 2020-24 AND APPROVING THE ADDITION OF ONE PERSONAL DAY PER YEAR FOR FULL-TIME EMPLOYEES AS OF JANUARY 1ST OF EACH YEAR AS PART OF THE CITY OF SOUTH LEBANON'S PERSONNEL POLICY AND PROCEDURE MANUAL

7. **A motion to approve the decision letter for Michael Panno's employee disciplinary appeal hearing was made by Madison, seconded by Burke, all yeas.**

8. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$390,176.34) was made by Burke, seconded by Madison, all yeas.

9. AUTHORIZATION OF SOLICITOR'S INVOICE

A motion to authorize the invoice for payment was made by Madison, seconded by Burke, all yeas.

10. APPROVAL OF THE OCTOBER 2022 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Madison, seconded by Burke, all yeas.

OLD BUSINESS

11. RESOLUTION 2022-43, THIRD READING, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE AN AGREEMENT WITH THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR CALENDAR YEAR 2023

By title only, Resolution 2022-43, a motion to adopt was made by Madison, seconded by Burke, all yeas.

12. RESOLUTION 2022-47, THIRD READING, A RESOLUTION APPOINTING ANDREW P. MEIER AS CITY SOLICITOR FOR THE CITY OF SOUTH LEBANON, OHIO FOR CALENDAR YEARS 2023 & 2024 AND ESTABLISHING COMPENSATION OF \$27,000.00 PER YEAR

Discussion ensued among the Council to raise the compensation from \$23,200.00 to \$27,000.00 per year.

By title only, Resolution 2022-47, a motion to adopt, including the pay increase, was made by Madison, seconded by Allen, all yeas.

13. ORDINANCE 2022-26, SECOND READING, AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF SOUTH LEBANON THE QUESTION OF WHETHER TO ADOPT THE CHARTER OF SOUTH LEBANON, OHIO AT A SPECIAL ELECTION ON MAY 2, 2023

14. COMMUNICATIONS & REPORTS

Mayor Smith

- a. Has reached out to the individual who designed the street lighting at the intersection of Mason-Morrow-Millgrove Road. The gentleman will be meeting

with Mayor Smith and Haddix to discuss what he would recommend for the intersection of Pike Street and Main Street. We do have all of the materials and we are going to reach out to the contractors who service our poles and see if there is anything we can work out.

Fiscal Officer Tina Williams

- a. There will be a Finance Committee meeting on Wednesday, November 30, 2022 at 8:30 a.m. here at the Municipal Building.

Administrator Jerry Haddix

- a. Stated that Larry Easterly has passed his probation period.
- b. OPWC Integrating Committee for District 10 met yesterday, November 16, 2022. We had 2 projects that did not get funded this past summer; apparently, they have located some more funds for projects that were not funded, and we were able to get our projects (Morrow Road and Forest Avenue) added to the list to be funded. Both projects total approximately 1.4 million with \$960,000.00 funded from OPWC. This will be for reconstructing Morrow Road from Mary Ellen Street to Mary Lane and then Forest Avenue from High Street to Section Street.
- c. The Pike Street bridge that Warren County got funded will not be constructed until probably 2024.
- d. The Warren County Commissioners meeting for the Lenig Annexation Tuesday, November 29, 2022 at 9:05 a.m.
- e. Tim Abbott, formerly with Duke Energy, now with Energy Alliances, an energy broker, has looked over the City's gas bills and we are currently paying Duke over \$1.00 per CCF, he was able to find us a 3 year lock in for under .75 per CCF. Based on our current rate this will save us roughly \$1,500.00 a year over 3 years. You have 24 hours to respond to the lock in rate so it could be slightly different from what was given earlier. A motion is needed to authorize Haddix to enter into an agreement with Energy Alliances.

A motion was made to allow Haddix to lock in an updated gas rate with Energy Alliances by Allen, seconded by Burke, all yeas.

Discussion ensued between Council members with Mayor Smith adding that the group will be brought in to make a presentation.

Discussion continued regarding an aggregate utility system for the residents of South Lebanon to which Meier stated that it would have to be on the ballot.

- f. The Vibrant Oil project at 48/Mason-Morrow-Millgrove Road will now be completing their project in phases, so the Warren County Planning Commission is going to have to revisit their site plan on the evening of Tuesday, November 29, 2022.
- g. The Pauline Drive Storm/Sewer project bid opening is December 6, 2022; the estimate is \$409,000.00.
- h. Stated that the flags will be taken down once the lift truck is available, it should have been delivered Monday however there were scheduling issues with the vendor.

Assistant Administrator Jeff Boylan

- a. When asked by Mayor Smith if the City would be able to get another truck he stated he was unsure.
- b. Investigating purchasing a scissor lift that would attach to the Bobcat and allow us to not need to rent a bucket truck.

Solicitor Andrew Meier

- a. Thanked the Council for approving the contract and increasing the salary.

Sgt. Corey Adams

- a. Gave some information on a fraud complaint and reminded everyone to be vigilant.
- b. Williams asked about spam/phishing emails and if the Sheriff's Office does get involved; a conversation ensued.
- c. There was some discussion of the Flock camera video system and recent cases it has been used in.

Bill Madison

- a. Nothing to report.

Brenda Combs

- a. Nothing to report.

Linda Burke

- a. The Warren County Municipal League Christmas Dinner is December 7, 2022 from 6:00 p.m. – 8:30 p.m. at the Heatherwoode Golf Course. Reservations are due by November 30, 2022.
- b. There is a shredded American flag on Pike Street & Main Street; Combs and Mayor Smith remarked that there are several in the City that are shredded.
- c. Shared that she had gone to the Warren County Regional Planning Commission on Monday, there were several approvals of comprehensive plans. She will be meeting with the Subdivision Committee on Wednesday, December 14, 2022.

Linda Allen

- a. Nothing to report.

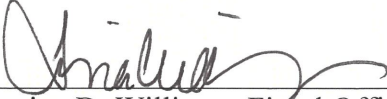
Maryan Harrison

- a. Thanked everyone for their hard work.

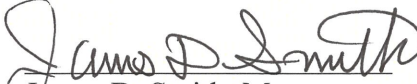
Rolin Spicer

- a. Nothing to report.

15. Mayor Smith asked for a motion to adjourn the meeting at 6:37 p.m. A motion was made by Burke, seconded by Madison, all yeas.



Petrina D. Williams, Fiscal Officer



James D. Smith, Mayor

For an audio copy of the Nov. 17, 2022 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.