

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
October 4, 2022
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Smith opened the floor to the public.

Lisa Wilson, 572 Route 22 & 3, Maineville – requested that a crosswalk be added at Rogers Park between the shelter and the parking lot. Mayor Smith stated that he would get ahold of her tomorrow, October 5, 2022 to discuss.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. ORDINANCE 2022-25, AN ORDINANCE AUTHORIZING SUPPLEMENTAL APPROPRIATIONS AND THEREFORE AMENDING THE ANNUAL APPROPRIATION ORDINANCE 2022-09 FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH LEBANON, STATE OF OHIO, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND DECLARING AN EMERGENCY

Williams gave a brief explanation as to why supplemental appropriations were needed after the second half settlement was received from the Warren County Auditor.

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Ordinance 2022-25, a motion to adopt was made by Madison, seconded by Burke, all yeas.

6. RESOLUTION 2022-41, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A DONATION AGREEMENT WITH MAINEVILLE HOLDINGS, LLC RELATING TO THE PROPERTY KNOWN AS 706 CORWIN NIXON BOULEVARD, AND DECLARING AN EMERGENCY

Mayor Smith and Haddix commented on what public improvements may be made to the property once the transfer is complete.

A motion to waive the three-reading rule was made by Burke, seconded by Combs, all yeas. By title only, Resolution 2022-41, a motion to adopt was made by Burke, seconded by Allen, all yeas.

7. DISCUSSION OF ZONING CODE AND THE KEEPING OF LIVESTOCK OR POULTRY

Haddix gave a video presentation of the zoning maps stating that the current zoning code limits the keeping of livestock which includes poultry. There are only 2 zones that allow livestock, those being Zone A – Agricultural (there are no properties within the city with this zoning), and R1 (with requirements of 3 acres and a minimum of 100’ from any property line). Currently there are only 3-4 parcels within the city that are zoned R1.

Meier shared that there could be an amendment to the zoning regulations that could be initiated by a private citizen and go through the Planning Commission process, there could also be an initiative by the Planning Commission, or there could be a resolution by Council. However, all 3 of these options do go through the Planning Commission Process before coming before the Council. Another option would be to leave the zoning regulations the way they are and only the areas covered by Haddix would be allow for such use. The third option would be to pass an ordinance, a blanket ordinance, covering all areas of the city.

Discussion ensued between the Council members regarding the above-mentioned options and differing zones of the city.

It was decided that if a citizen would like to have poultry, they would need to initiate the process with Planning and Zoning. Haddix commented that if an individual applied for a variance it would go through the Board of Zoning Appeals.

8. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$782,051.06) was made by Madison, seconded by Combs, all yeas.

9. APPROVAL OF MEETING MINUTES

Regular Meeting – September 15, 2022

A motion to adopt the minutes was made by Burke, seconded by Madison, all yeas.

OLD BUSINESS

10. ORDINANCE 2022-24, SECOND READING, AN ORDINANCE CREATING THE HONORARY POSITION OF CITY HISTORIAN AND APPOINTING WILLARD SPICER AS THE CITY’S FIRST OFFICAL HISTORIAN

11. COMMUNICATIONS & REPORTS

Mayor Smith

- a. Stated that the Duke Energy poles in front of the municipal building are going to be rerouted and the current poles are going to be removed. Haddix shared that this is part of the Pike Street Bridge project that the county engineer is working on.
- b. Discussed the new lighting that has been added to the municipal building.
- c. The goal for the property we are acquiring on Corwin Nixon Blvd. is to add a marquee, sidewalks; hopefully with funding from Soil & Water.
- d. Stated that a resident on Mary Lane Circle has requested that a handicap parking spot be created in front of the residence for their vehicle. In the past the city has done this with the understanding that if the resident moves the handicap parking spot will be removed.

A motion to allow Meier to investigate the possibility of creating a handicap parking spot was made by Combs, seconded by Burke, all yeas.

Fiscal Officer Tina Williams

- a. Nothing to report.

Administrator Jerry Haddix

- a. Gave an update on the new water billing system, thanking Tina Williams, Amy Butler, and Jeff Boylan for all their work on the project. On the first day with the new system 41 residents signed up for paperless billing and 28 residents signed up for auto pay. Williams gave some additional information regarding the software, adding that in the future we could start thinking about taking on zoning payments as well.
- b. The master meter on Zoar Road for the Warren County Water connection is currently under construction and will be going live soon.
- c. The Charter Commission will be meeting tomorrow, October 5, 2022. Meier commented that they are still on track.
- d. The Memorial Park project is now complete.

Assistant Administrator Jeff Boylan

- a. Absent.

Solicitor Andrew Meier

- a. For the record we were scheduled for a Hearing for Public Employee Disciplinary Appeal. The employee did request a continuance of the public hearing and has stated that he has retained council. Meier has been in contact with that lawyer, and they will coordinate a new date for the appeal hearing. So, we are granting the request for a continuance.

Officer Pangallo

- a. Be sure that you are locking your vehicles and removing all valuables & firearms. Groups from Cincinnati and Dayton have been hitting Warren County hard lately.

Bill Madison

- a. Nothing to report.

Brenda Combs

- a. Nothing to report.

Linda Burke

- a. October 6, 2022 is the next Municipal League meet and greet. It will be held at the Lebanon Brewery at 6:00 p.m.
- b. The Municipal League dinner will be October 19, 2022 at Valley Vineyards from 5:45 p.m. to 8:15 p.m. The speaker will be the Executive Director of the Ohio Municipal League, Kent Scarrett.
- c. Requested an update on when the upstairs of the Municipal Building would be finished. Mayor Smith gave an update explaining what is complete and what is still needing to be worked on. He added that they will be working on it in phases once a phase study is completed. Williams stated that having a plan and setting aside funds specifically for the phases will help get the project accomplished.

Linda Allen

- a. Asked if we are still looking at putting a light in at Pike Street and Main Street to which Mayor Smith stated we are; he is looking into pricing.

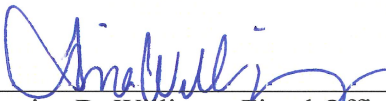
Maryan Harrison

- a. Presented a brochure from the Yellow Ribbon Support Center regarding the donation of Halloween candy for the military veterans. Stating that we were asked to participate by having a bin in the municipal building for people to drop off their extra candy. It must be wrapped candy. Haddix will be posting the brochure on the City's website.

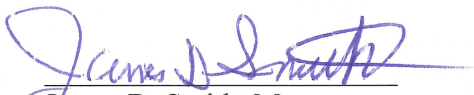
Rolin Spicer

- a. Nothing to report.

12. Mayor Smith asked for a motion to adjourn the meeting at 6:54 p.m. A motion was made by Burke, seconded by Madison, all yeas.



Petrina D. Williams, Fiscal Officer



James D. Smith, Mayor

For an audio copy of the October 4, 2022 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.