

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
September 1, 2022
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – via Zoom
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

Due to Allen attending this meeting remotely she can participate in discussions; however, she is unable to vote.

3. GUESTS

Judge Gary Loxley, Warren County Court - gave a presentation discussing what the jurisdiction of the Warren County Court is; anything not within the Franklin, Lebanon, or Mason Municipal Court jurisdictions. He also discussed: court staff, comparison on the number of court cases to previous years, the Bail Reform issue which will be on the ballot in November, and the Veteran's Court Docket, established in 2015, which has 17 currently enrolled with 3 scheduled to graduate next Wednesday, September 7, 2022 at 10:00 a.m.

Judge Rob Fischer, Warren County Court – discussed the Success Docket, established April 1, 2015, which is a mental health docket. There are currently 8 individuals in the program, they have graduated 4 so far this year and should have more in 2023. He also discussed the DeCoach Assessment process, the case management system transition, the new jail, which was dedicated in October 2021, court space, the JAVS recording system, the new county court facility being proposed, and their community outreach program.

Bryan Corcoran, 424 Creekborough Court, South Lebanon – gave an update on the Charter Commission. Currently the Commission is about a week behind the published timeline. They plan to have the charter to the Council by the end of October beginning of November for review. Mayor Smith commented that he would like to get a picture of the Charter Commission members and their staff to which Corcoran stated that he would work with Haddix to set it up.

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2022-34, A RESOLUTION APPOINTING INITIAL REGION 14 REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE ONE OHIO RECOVERY FOUNDATION, INC. BOARD, AND DECLARING AN EMERGENCY

Haddix stated that each municipality, township, and county have to vote on these for the entire region.

A motion to waive the three-reading rule was made by Combs, seconded by Burke, all yeas. By title only, Resolution 2022-34, a motion to adopt was made by Burke, seconded by Harrison, all yeas.

6. RESOLUTION 2022-35, A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND FISCAL OFFICER TO EXECUTE AN EASEMENT AGREEMENT FOR A PERPETUAL WATERLINE EASEMENT ON THE PROPERTY OWNED BY THE ROBERT & ANITA OEDER FAMILY TRUST, JOANNE PARKER REVOCABLE LIVING TRUST, AND RONALD LEE OEDER REVOCABLE TRUST AGREEMENT (COLLECTIVELY THE "OWNERS") NECESSARY FOR THE CONSTRUCTION OF A PUBLIC WATER MAIN, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Resolution 2022-35, a motion to adopt was made by Burke, seconded by Madison, all yeas.

7. RESOLUTION 2022-36, A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) COOPERATIVE PURCHASING PROGRAM, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Combs, seconded by Burke, all yeas. By title only, Resolution 2022-36, a motion to adopt was made by Madison, seconded by Combs, all yeas.

8. RESOLUTION 2022-37, A RESOLUTION RESCINDING RESOLUTION NO. 2022-25 RELATING TO THE EASEMENT AGREEMENT WITH MACKENZIE VEITH FOR A PERPETUAL STORMWATER EASEMENT, AND DECLARING AN EMERGENCY

Haddix shared that they have been working with Choice One Engineering to get the design for the Pauline Drive/Mary Lane Stormwater project completed. One phase of this was trying to connect from the townships property at the bottom of the hill directly into the storm system at Pauline Drive. After choosing the best option the property owner was contacted and it was believed that an agreement had been reached and that is when they pursued the resolution. However, this did fall through, and they were able to determine that they could meet the objectives by tying into the existing storm pipe making it less intrusive on the private property owners.

A motion to waive the three-reading rule was made by Combs, seconded by Burke, all yeas. By title only, Resolution 2022 37, a motion to adopt was made by Burke, seconded by Madison, all yeas.

9. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$156,883.13) was made by Burke, seconded by Combs, all yeas.

10. APPROVAL OF MEETING MINUTES

Regular Meeting – August 18, 2022

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

11. ORDINANCE 2022-21, SECOND READING, AN ORDINANCE AMENDING ORDINANCE 2019-13 AND ORDINANCE 2021-20 REGARDING ORC SECTION 705.13 NUMBER OF PERMITTED ABSENCES BY MEMBERS OF COUNCIL FROM REGULAR COUNCIL MEETINGS

12. COMMUNICATIONS & REPORTS

Mayor Smith

- a. They have begun putting the lights up at 48/Corwin Nixon Blvd. Haddix stated that he is not sure what the time frame is to have the lights operational, but he will have an update at the next meeting.
- b. There are a lot of projects going on and things are looking good.
- c. Shared that Haddix is working on the Proclamation for Mrs. Chapman. Further commenting that the Kings School Board wants to be involved too and we may possibly have a joint presentation to honor her 100th birthday. Harrison stated that she will contact Mrs. Chapman's daughter regarding photographs and history.

Fiscal Officer Tina Williams

- a. The Annual Financial Report/GAAP Statements for year ended December 31, 2021 have been completed and filed with the Auditor of the State's office. A notice will be posted on the website by early next week and published in the paper stating that it is available to be viewed. The statements have not been audited yet, but they are complete. A future presentation will be given to Council regarding the statements and the new reporting model.

- b. The online utility billing is about ready to be rolled out. A brief presentation showing a sample bill was given explaining the layout of the new bills. The goal is to begin sending out the new bills the end of September and taking online payments October 3rd. This month will be spent on training and marketing this new process. We may setup a new city Facebook page as well. This will be to only post information to be passed along to residents, no responses.
- c. At the next meeting an ordinance will be presented to amend the utility billing due date from the 15th of the month to the 22nd of the month.

Administrator Jerry Haddix

- a. Tuesday, August 30, 2022, was the Planning Commission meeting. The High Meadow Subdivision plat was approved for the first phase consisting of 33 lots. We are working on an agreement with Drees Homes and SiteWorx that will be brought to the next Council meeting for the installation of the master meter. Vibrant Oil Convenience & Gas Station, 15,000 square feet, to be located on Mason Morrow Millgrove Road was also approved. We did receive a letter from the Board of Liquor Control asking if the legislative authority wants to have a public hearing on the application for the store, in the past we have not. Mayor Smith stated, “no action”.
- b. The Memorial Park drainage project will begin in the next couple of weeks and should take 2-3 weeks to complete. We are working on an agreement with Creech’s Landscape to do the landscaping on it and will hopefully bring this to the next Council meeting. He is also trying to get some extra money from the Soil and Water Conservation District to help pay for it.

Assistant Administrator Jeff Boylan

- a. Two dump trucks were ordered earlier this year. The F250 service body truck for the Sewer Department came in this past week; photos were shown to Council. The F750 should be delivered in the near future.

Solicitor Andrew Meier

- a. Shared that he and Haddix are working on the donation agreement for the corner lot across from Speedway. The agreement was just finalized and now needs to be presented to the owner of the lot.
- b. Gave an update on the recent development regarding the Charter Commission. Haddix spoke with the Director of the Warren County Board of Elections and learned that there is no Primary Election in May 2023. The City has to work the Board of Elections to develop a Special Election for purposes of putting the Charter on the ballot. The City has to pay for this election and the approximate cost for 5 precincts is \$1,700.00 per precinct. We must keep the process moving

because there is a requirement that the Charter be placed on the ballot one year from when the Chart Commission members are elected.

Sgt. Corey Adams

- a. Gave an update on what has been going on. They recovered a stolen vehicle out of Franklin, they located a suspect for Hamilton Township, there was a B & E, also a burglary, they have been watching traffic on Lebanon Road and Zoar Road for speeding, and a dump truck turned over on 48.

Bill Madison

- a. Nothing to report.

Brenda Combs

- a. Shared that Corey Reidmiller emailed her 2 videos, 1 of a splash pad and 1 of disk golf. She asked him to send that information to Haddix to which Haddix stated he had not received them. She stated she would ask him to send it again.

Linda Burke

- a. Asked for an update on the Resolution making Willard Spicer the Historian for the City to which Mayor Smith stated he would follow up on it.

Linda Allen

- a. Nothing to report.


Maryan Harrison

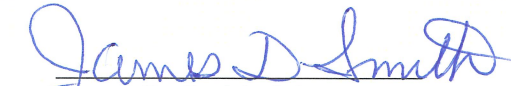
- a. Inquired as to the appointment of Willard Spicer as City Historian.
- b. Asked if there would be a Proclamation for the 9/11 event to which Haddix commented that Mayor Smith will do one.
- c. Thanked the police for all they do.

Rolin Spicer

- a. Shared that he has had constituents asking him about backyard chickens so he would like to discuss the backyard chicken ordinance again.

13. Mayor Smith asked for a motion to adjourn the meeting at 7:06 p.m. A motion was made by Burke, seconded by Madison, all yeas.


Petrina D. Williams, Fiscal Officer


James D. Smith, Mayor

For an audio copy of the Sept. 1, 2022, minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.