

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
August 18, 2022
6:00 P.M.**

1. Mayor Smith opened the meeting at 6:00 p.m. with the Pledge.
2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

No guests present.

4. Mayor Smith opened the floor to the public.

At this time, no members of the public were present.

Mayor Smith closed the floor to the public.

During the meeting Corey Reidmiller, 4015 Riley Street, South Lebanon arrived and the Mayor allowed him to address Council due to Mr. Reidmiller being unaware of the recent change in Council meeting time. He asked how to get on the agenda for a council meeting so as to get an update on his request from the Council meeting on July 7, 2022 regarding putting in a disk golf course and splash pad and to be able to give a presentation. Mayor Smith advised him to come to the next Council meeting, scheduled for September 1, 2022 before 6:00 p.m., bring his computer, so as to connect to the screen and be able to give his presentation, and sign in with his interest to address the Council.

NEW BUSINESS

5. **ORDINANCE 2022-21, FIRST READING, AN ORDINANCE AMENDING ORDINANCE 2019-13 AND ORDINANCE 2021-20 REGARDING ORC SECTION 705.13 NUMBER OF PERMITTED ABSENCES BY MEMBERS OF COUNCIL FROM REGULAR COUNCIL MEETINGS**

Mayor Smith discussed this ordinance in relation to the events over the last few years leading up to this amendment including the discussions from the Council meeting on August 4, 2022.

A motion to clear all the Council's and Mayor's Regular Council Meeting absences from January 2020 to today was made by Burke, seconded by Combs, all yeas.

6. RESOLUTION 2022-32, A RESOLUTION DESIGNATING TINA WILLIAMS, FISCAL OFFICER, AS THE CITY'S PUBLIC RECORDS OFFICER, AND DECLARING AN EMERGENCY

Williams stated that this is a mandatory 3-hour class covering the Sunshine Law and Public Records. She would be the designee for Council so if someone is unable to attend the City is covered for compliance with the Ohio Revised Code, however she recommended everyone should still take the class.

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Resolution 2022-32, a motion to adopt was made by Burke, seconded by Combs, all yeas.

7. RESOLUTION 2022-33, A RESOLUTION APPROVING THE PARTICIPATION IN REGION 14 GOVERNANCE STRUCTURE UNDER THE ONE OHIO MEMORANDUM OF UNDERSTANDING, AND DECLARING AN EMERGENCY

Haddix gave a brief description stating that every city, village, and township needs to approve this governing structure of who will be the 3 representatives for Region 14.

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Resolution 2022-33, a motion to adopt was made by Burke, seconded by Combs, all yeas.

8. A motion authorizing contract expenses in the amount of \$28,400.00 to McGill Smith Punshon (MSP) for the Mary Ellen Street replat project was made by Madison, seconded by Combs, all yeas.

9. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$66,649.20) was made by Allen, seconded by Madison, all yeas.

10. AUTHORIZATION OF SOLICITOR'S INVOICE

A motion to authorize the invoice for payment was made by Madison, seconded by Combs, all yeas.

11. APPROVAL OF THE JULY 2022 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Burke, seconded by Madison, all yeas.

12. APPROVAL OF MEETING MINUTES

Regular Meeting – August 4, 2022

A needed spelling correction was noted by Combs.

A motion to adopt the minutes as amended was made by Burke, seconded by Combs, all yeas.

13. COMMUNICATIONS & REPORTS

Mayor Smith

- a. Stated that we have slowed down on some projects as there is one employee out sick, they should be back Monday.
- b. The Zoar Road repairs are looking good.
- c. There are approximately 3 concrete spots to finish up around town.
- d. McKinley Street is looking good as well.
- e. Stated that the Council has a minimum of 24 regular meetings a year. There are also special meetings and subcommittee meetings which could easily bring the total number of meetings a year to 50 +/-.

Fiscal Officer Tina Williams

- a. Gave an update on the online bill project. The target date, to go live, is October 3, 2022; they are now in the testing phase and training. There is always the chance that something could come up that would delay the target date and possibly push it to November, 2022.
- b. Discussion ensued regarding how much additional information/messages could be placed on the new bills to which it was stated that they are still working on that.

Administrator Jerry Haddix

- a. We have received the site plan for the Vibrant Express Convenience Store and will hopefully have a Planning Commission meeting soon to review it.
- b. Redwood Homes should start building as their plat has been recorded.
- c. Currently working on getting the master meter setup on Zoar Road.

- d. Met with Angie Smith, Lebanon Area Chamber of Commerce, to work on the community guide. Mayor Smith added that they want to showcase the Veteran's Memorial, bike trail, boat ramp, and things like that. The photographer should be here next week, August 26, 2022 with a drone.

Assistant Administrator Jeff Boylan

- a. Shared a thank you letter that Fire Chief Napier had sent regarding the water department and the work they have done to maintenance all of the fire hydrants.
- b. We are currently shorthanded; the guys are working together to get some patches completed in Stone Brook subdivision.
- c. Crack sealing should begin the end of August.

Solicitor Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Gave an update on the motorized hoverboards stating that they are still working on locating them. They have spoken with a couple of bicyclists regarding stopping at stop signs. Harrison commented that her main concern is the safety of the children.
- b. Thanked the guys for the work they've been doing over at the police department.

Bill Madison

- a. Inquired as to whether the guys would be able to get shorts to wear as a uniform option. Mayor Smith remarked that they would find out what other municipalities do and then discuss it at a personnel meeting.

Brenda Combs

- a. Mrs. Chapman, a South Lebanon teacher who just turned 100 years old, attended the South Lebanon Reunion that the Historical Society helped with. There were 105 people who attended the reunion. Combs requested a Proclamation for the oldest living schoolteacher from South Lebanon to be presented before November. Mayor Smith stated that the Proclamation with a picture should be signed by the Mayor and Council and then posted in the Municipal Building as she taught here for 30 +/- years. Combs will attempt to get a photograph of Mrs. Chapman from when she was teaching here. Allen will bring in her yearbooks to assist with locating a picture.

Linda Burke

- a. The last couple of weeks there have been people speeding and throwing out trash on Lebanon Road; 2 mailboxes have also been hit.
- b. Inquired as to whether Mr. Coomer had taken his sewer test and passed to which Mayor Smith stated that he has taken it but did not pass, he is scheduled to take it again at the end of the month.
- c. Would like to have a Resolution to appoint Willard Spicer as City Historian. Mayor Smith commented that it will be drafted up.
- d. Commented that the grass around Target is quite tall to which Mayor Smith stated that Target is responsible for maintaining it. Target has contacted their landscaping people however they have not taken care of it yet. We have had our guys mow some of it.

Linda Allen

- a. Nothing to report.

Maryan Harrison

- a. Shared that she had been contacted about how friendly the water department workers had been with the kids as they were changing out the water hydrants.
- b. Thanked the police for everything they do.
- c. Asked for clarification on the appointment of Willard Spicer to City Historian.
- d. Stated that she would like to see a Memorial Bench/Tree program start moving forward.

Rolin Spicer

- a. Notified the Council that the lights at 48 & Corwin Nixon Blvd. are only changing if you are pulled all the way up. Haddix commented that he will look into it. Adams remarked that the road is marked correctly however vehicles are not pulling all the way up and it is causing issues.

14. ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSES AUTHORIZED UNDER SECTION 121.22(G)(3) OF THE OHIO REVISED CODE, CONFERENCE WITH THE CITY SOLICITOR CONCERNING DISPUTES INVOLVING THE PUBLIC BODY THAT ARE THE SUBJECT OF PENDING OR IMMINENT COURT ACTION.

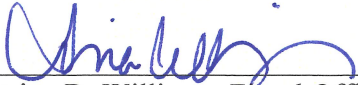
A motion to enter into executive session at 6:45 p.m. was made by Burke, seconded by Madison, all yeas.

A motion to exit out of executive session at 6:59 p.m. was made by Burke, seconded by Combs, all yeas.

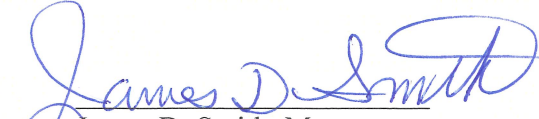
Meier stated that there is a case that is pending in the Warren County Court of Common Pleas in which Rachel Richardson is the plaintiff and South Lebanon is the defendant. We are currently engaged in that litigation and some negotiations to try and resolve that litigation.

A motion to authorize Andrew Meier & outside council to continue to engage in those negotiations in an effort to resolve that litigation to terminate it was made by Burke, seconded by Madison, all yeas.

15. Mayor Smith asked for a motion to adjourn the meeting at 7:00 p.m. A motion was made by Madison, seconded by Allen, all yeas.



Petrina D. Williams, Fiscal Officer



James D. Smith, Mayor

For an audio copy of the August 18, 2022 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.