

**CITY OF SOUTH LEBANON**  
**REGULAR MEETING MINUTES**  
**July 21, 2022**  
**6:30 P.M.**

1. Mayor Smith opened the meeting at 6:30 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present  
Linda Burke – Present  
Brenda Combs – Present

Maryan Harrison – Present  
Bill Madison – Present  
Rolin Spicer – Present

3. GUESTS

Angie Smith, Executive Director of the Lebanon Area Chamber of Commerce – introduced Maddie Esposito, the new Community Relations Coordinator who will be focusing on events, social media, and the downtown businesses. She is also a South Lebanon resident.

The Community Guide will be coming out on November 4, 2022. The guide will be good for 2 years and will include both the City of South Lebanon and the City of Lebanon. The timeline to get information to the printer is fairly strict so the month of August will be busy gathering information on South Lebanon. There will be multiple drafts to review for accuracy to which South Lebanon will need to review as well. A photographer will be in South Lebanon in the next few weeks to take 5-6 photos that show what South Lebanon is.

The Lebanon Area Chamber of Commerce acquired Main Street Lebanon on July 1, 2022. They were a non-profit that focused on the downtown corridor of the City of Lebanon (Broadway & Mulberry). Because of this change the name Lebanon Area Chamber of Commerce has remained however the logo has changed.

The first Saturday in December will be the horse carriage parade at 1:00 p.m. and 7:00 p.m. There will be a reserved box and a carriage available for the South Lebanon Council if interested.

Richard Bertagna, Lebanon Area Chamber of Commerce – shared photos and asked about placing an American Flag recycling bin at the Veteran’s Memorial as well as placing 110 & 220 outlet power posts for food trucks to use around the parks and ballfields.

4. Mayor Smith opened the floor to the public.

No public comments.

Mayor Smith closed the floor to the public.

## NEW BUSINESS

5. RESOLUTION 2022-29, A RESOLUTION AUTHORIZING THE CITY OF SOUTH LEBANON TO PREPARE AND SUBMIT AN APPLICATION FOR THE FORREST AVENUE RECONSTRUCTION PROJECT PHASE ONE TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND DECLARING AN EMERGENCY

Jerry Haddix spoke on both 2022-29 and 2022-30 stating that these were both reissues and would go into effect July 2023 if funded. Potential construction would begin last summer/early fall 2023.

A motion to waive the three-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Resolution 2022-29, a motion to adopt was made by Burke, seconded by Madison, all yeas.

6. RESOLUTION 2022-30, A RESOLUTION AUTHORIZING THE CITY OF SOUTH LEBANON TO PREPARE AND SUBMIT AN APPLICATION FOR THE MORROW ROAD RECONSTRUCTION PROJECT PHASE ONE TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Allen, seconded by Madison, all yeas. By title only, Resolution 2022-30, a motion to adopt was made by Burke, seconded by Madison, all yeas.

7. ORDINANCE 2022-19, AN ORDINANCE AMENDING ORDINANCE 2013-12, AND CHANGING THE COMMENCEMENT TIME FOR REGULAR MEETINGS OF THE COUNCIL OF THE CITY OF SOUTH LEBANON, AND DECLARING AN EMERGENCY

Mayor Smith remarked that beginning August 1, 2022 the new commencement time for the City of South Lebanon Regular Council Meetings will be 6:00 p.m.

A motion to waive the three-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Ordinance 2022-19, a motion to adopt was made by Burke, seconded by Madison, all yeas.

8. ORDINANCE 2022-20, AN ORDINANCE ESTABLISHING A SPECIAL REVENUE FUND FOR THE ONE OHIO OPIOID SETTLEMENT AND AUTHORIZING THE FISCAL OFFICER TO DEPOSIT FUNDS INTO SUCH ACCOUNT AND PAY QUALIFIED EXPENDITURES FROM SAID FUND, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Harrison, all yeas. By title only, Ordinance 2022-20, a motion to adopt was made by Burke, seconded by Madison, all yeas.

**9. A motion to authorize the Fiscal Officer to send an Amended Certificate to the Warren County Auditor for the Opioid Settlement was made by Burke, seconded by Madison, all yeas.**

10. Mayor Smith stated that there is a vacancy on the Charter Commission. Solicitor Meier remarked that Mr. Parsons has resigned, and the Commission has made a recommendation on his replacement.

**A nomination to appoint Richard Bertagna to the Charter Commission due to a vacancy was made by Allen, seconded by Burke, all yeas.**

11. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$71,510.70) was made by Madison, seconded by Burke, all yeas.

12. AUTHORIZATION OF SOLICITOR'S INVOICE

A motion to authorize the invoice for payment was made by Madison, seconded by Burke, all yeas.

13. APPROVAL OF THE JUNE 2022 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Burke, seconded by Madison, all yeas.

14. APPROVAL OF MEETING MINUTES

Regular Meeting – July 7, 2022

A motion to adopt the minutes was made by Burke, seconded by Allen, all yeas.

15. COMMUNICATIONS & REPORTS

Mayor Smith

- a. Gave a video presentation of the Zoar Road project and emergency repair work.
- b. Photos were shown of the future site of the gas station and possible 12 businesses on Mason Morrow Millgrove Road and 48.
- c. Showed a video and discussed a water pad located in Somerset Kentucky.

- d. There are new sidewalks going in.
- e. Mayor Smith and Administrator Haddix have been out meeting with people trying to get new businesses for South Lebanon.
- f. Stated that a clogged ditch line was cleaned out on Zoar Road and may need to be replaced in the future. Haddix was able to show a street view of the location for Council to see.
- g. The owners of the property across the street from Speedway, the corner lot, have contacted the City and are willing to donate the lot. The City would then be able to build a sidewalk from the crosswalk on 48 up to McDonalds as well as possibly add in some signage and trees/bushes/flowers. We would be able to maintain a green space and the water way.
- h. The deadline for selling the bricks for the Veteran's Memorial needs to be the end of September so that they may be installed. The cost is \$100 per brick.

Fiscal Officer Tina Williams

- a. Nothing to report.

Administrator Jerry Haddix

- a. Grandin Road will be closed for 3 months beginning August 2, 2022.
- b. The personnel committee met yesterday and discussed the creation of 3 temporary seasonal positions for the Public Works department in the grade 1 pay level. Per Solicitor Meier a job description and ordinance will need to be presented to the Council at the next meeting.
- c. Shepherd's Crossing would like to have a yard sale on September 3, 2022 and have the fees be waived.

**A motion to have a community wide yard sale on September 3, 2022 with the fees being waived was made by Burke, seconded by Allen, all yeas.**

- d. Redwood Homes is getting close to their final sewer testing and having their final plat signed. They should begin breaking ground in the next few weeks. Mayor Smith commented that hopefully there will be a ribbon cutting when the first building is completed.

Assistant Administrator Jeff Boylan

- a. Shared that the guys have worked very hard on the pavement this week on Zoar Road and did a great job.

Solicitor Andrew Meier

- a. Nothing to report.

Deputy Charlie Hale

- a. Nothing to report.

Bill Madison

- a. Nothing to report and then left the council meeting for personal reasons.

Brenda Combs

- a. Stated that the lot on the corner of 48 & Corwin Nixon Blvd. that Chick-Fil-A owns needs to be mowed and cleaned up. Discussion ensued regarding the lot.

Linda Burke

- a. The Personnel Committee met yesterday and have some recommendations for Council. Mike Panno's probation is up on August 4, 2022 and they will bring that back to Council for their approval to move forward. Jim Coomer will be taking his sewer license test on July 28, 2022 and they will bring that back after the test to reassess. They are also looking at other municipalities to see what their policies are for on-call to respond to emergency situations.
- b. August 3, 2022 is the next board meeting of the Municipal League.
- c. August 23, 2022 at 12:00 p.m. is the campaign kickoff for the United Way at Armco Park.

Linda Allen

- a. There is a dip in the road at McKinley Street and King Avenue to which Mayor Smith remarked that it is on the schedule for repair.
- b. Asked for an update on the Pauline Drive project to which Boylan stated that they are still working on easements.
- c. Is there an update for the easement on Mason Morrow Millgrove Road to go through the Oeder's property. Mayor Smith shared that there is a meeting set up for next week.

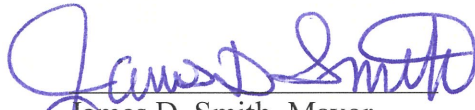
Maryan Harrison

- a. Discussed having a Memorial Bench Program for the City.

Rolin Spicer

- a. Asked for an update on placing a traffic light at Main Street and Pike Street to which Mayor Smith stated that he would try to find something out and have an update for the next meeting.
16. Mayor Smith asked for a motion to adjourn the meeting at 7:28 p.m. A motion was made by Burke, seconded by Allen, all yeas.

  
Petrina D. Williams, Fiscal Officer

  
James D. Smith, Mayor

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For an audio copy of the July 21, 2022 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at [twilliams@southlebanonohio.org](mailto:twilliams@southlebanonohio.org).