

CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
June 16, 2022
6:30 P.M.

1. Vice Mayor Harrison opened the meeting at 6:30 p.m. with the Pledge.
2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

David Smith, 312 Mary Lane Circle, South Lebanon – Stated that the resident at 313 Mary Lane Circle is requesting that the Council approve putting a handicap sign in front of his parking spot on the street. The resident lost his leg approximately four years ago and is having a difficult time getting in and out of his driveway and would like a permanent spot on the street.

Haddix commented that they should research this and then bring it back to the next Council meeting.

4. Vice Mayor Harrison opened the floor to the public.

No public comments.

Vice Mayor Harrison closed the floor to the public.

NEW BUSINESS

5. **ORDINANCE 2022-18, AN ORDINANCE AUTHORIZING SUPPLEMENTAL APPROPRIATIONS AND THEREFORE AMENDING THE ANNUAL APPROPRIATION ORDINANCE 2022-09 FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH LEBANON, STATE OF OHIO, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND DECLARING AN EMERGENCY**

A motion to waive the three-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Ordinance 2022-18, a motion to adopt was made by Madison, seconded by Burke, all yeas.

6. **RESOLUTION 2022-24, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A PLANNED MAINTENANCE AGREEMENT WITH BUCKEYE POWER SALES, INC. FOR SERVICING THE**

CITY'S LIFT STATION GENERATORS FOR THE PERIOD OF 6/15/2022 THROUGH 6/15/2024, AND DECLARING AN EMERGENCY

Burke asked if this was an update to add items that weren't covered before to which Haddix remarked that they are adding the portable generators. Boylan stated that they are adding the generator on Main Street and the portable backup in the garage. Boylan further stated that these had previously been maintained by a separate company however they wanted to get them all covered with the same company.

A motion to waive the three-reading rule was made by Madison, seconded by Combs, all yeas. By title only, Resolution 2022-24, a motion to adopt was made by Madison, seconded by Burke, all yeas.

7. RESOLUTION 2022-25, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE AN EASEMENT AGREEMENT FOR A PERPETUAL STORMWATER SEWER EASEMENT ON THE PROPERTY OWNED BY MACKENZIE VEITH NECESSARY FOR THE CONSTRUCTION OF A STORMWATER SEWER SYSTEM, AND DECLARING AN EMERGENCY

Allen questioned if this was in relation to the water coming off of cemetery hill to which Haddix confirmed and gave a video presentation and explanation showing a map and the property involved.

A motion to waive the three-reading rule was made by Madison, seconded by Allen, all yeas. By title only, Resolution 2022-25, a motion to adopt was made by Burke, seconded by Combs, all yeas.

8. RESOLUTION 2022-26, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A DEVELOPMENT AGREEMENT FOR REDWOOD SOUTH LEBANON SUBDIVISION WITH REDWOOD SOUTH LEBANON MASON MORROW MILLGROVE ROAD OH P1 LLC, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Resolution 2022-26, a motion to adopt was made by Madison, seconded by Burke, all yeas.

9. RESOLUTION 2022-27, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A RECORD PLAT FOR REDWOOD SOUTH LEBANON SUBDIVISION, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Resolution 2022-27, a motion to adopt was made by Burke, seconded by Madison, all yeas

10. Andrew Meier stated that there had been 15 individuals elected to the Charter Commission however one of the individuals has submitted a formal resignation. Based off an earlier ordinance the Council has the ability to appoint a new member to the Charter Commission.

A nomination to appoint William Metzler to the Charter Commission due to a vacancy was made by Madison, seconded by Burke, all yeas.

11. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$277,647.99) was made by Madison, seconded by Allen, all yeas.

12. AUTHORIZATION OF SOLICITOR'S INVOICE

A motion to authorize the invoice for payment was made by Burke, seconded by Allen, all yeas.

13. APPROVAL OF THE MAY 2022 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Madison, seconded by Combs, all yeas.

14. APPROVAL OF MEETING MINUTES

Regular Meeting – June 2, 2022

A motion to adopt the minutes was made by Burke, seconded by Allen, all yeas.

OLD BUSINESS

There was no old business.

15. COMMUNICATIONS & REPORTS

Mayor Smith

- a. Absent from meeting.

Fiscal Officer Tina Williams

- a. Nothing to report.

Administrator Jerry Haddix

- a. Clean-up that Daniel Corcoran is heading up will be next Saturday, June 25, 2022 with the dumpster set to be in the Kohls parking lot.

- b. The 4th of July stage and port-o-let rentals have been setup as well as scheduling extra patrol with the Sheriff's Office. Combs shared that the bands have been reserved as well. The parade lineup is at 1:00 p.m. with the parade beginning at 2:00 p.m. at the Union Township Firehouse and ending at Rogers Park. Burke requested that any Council members interested in riding in the parade let her know.
- c. The city workers have been busy finishing the concrete work on Broadway Street, replacing valves & meters, and mowing.

Assistant Administrator Jeff Boylan

- a. Provided a video presentation of the barn stabilization that occurred on Railroad Street.

Solicitor Andrew Meier

- a. The next Charter Commission meeting is scheduled for Wednesday, June 22, 2022. This meeting will involve some City officials giving brief presentations on their roles within the City of South Lebanon's government, giving both the pros and cons. Burke asked if Council members were aloud to attend these meetings as citizens to which Meier responded that they are since these meetings are public meetings. Haddix commented that meeting notices will be provided on the sign in front of the Municipal Building and on the city website, possibly on their own page.
- b. Discussed the need to find someone to take minutes/notes/handle logistical tasks at the Charter Commission meetings. Meier had been tasked with coming to the Council to ask for funding to hire a person to handle these activities. Haddix informed Council as to how Planning & Zoning minutes are handled and compensated at the rate of \$75/meeting. It was noted that this would be a second funding request for this specific position with the Commission. Currently the meetings are occurring every two weeks however the frequency may increase. Williams suggested that the agreement state that payment is per minutes that are provided. Burke suggested a pay range between \$100-\$125 with Madison adding that the individual must be qualified with some prior experience.

A motion to approve funding and move forward with hiring an individual with experience in doing these types of tasks was made by Burke, seconded by Allen, all yeas.

Sgt. Corey Adams

- a. Nothing to report.

Bill Madison

- a. Requested information on keeping properties up to date within the city and enforcement of non-compliance. Haddix spoke on the Property Maintenance Code stating that once the city receives a complaint a 1st notice is sent out then a 2nd notice followed by Mayor's Court. Boylan commented that with non-compliance he must reach out to Meier to find out the options available. Madison stated that we should develop a process of how to handle once they've gone through the court system. We make a call to a property management or landscaping company to come in and cleanup the property and then pass that expense on to the resident through a property assessment. This process needs to be developed and then brought to the Council for approval. Meier stated that he has seen these types of cases come through Mayor's Court and some individuals have a different point of view on what property maintenance should be. Further explaining what reasons, he has heard during court. Haddix commented that we would look into it.

Brenda Combs

- a. Nothing to report.

Linda Burke

- a. Asked what the markings on the street in front of Rivers Edge are to which Boylan responded that they are OUPS markings for underground utilities for when they filled in a culvert and fixed the ditch line so that water now drains into an actual drain and not a culvert. Haddix stated that next one to work on is on Zoar Road.

Linda Allen

- a. Questioned when we traded the property on Turtle Creek for the property over by the bike trail it was stated that we were going to move the Public Works out there and then have more parking for the bike trail, is that what we are looking at for Public Works to which Boylan stated it is.

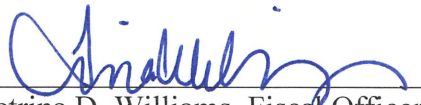
Maryan Harrison

- a. Nothing to report

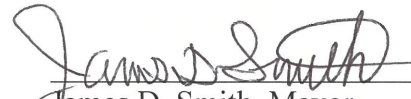
Rolin Spicer

- a. Asked about an update on putting in a traffic light at Main Street and Pike Street. Haddix remarked that there is no update yet.

16. Vice Mayor Harrison asked for a motion to adjourn the meeting at 7:13 p.m. A motion was made by Allen, seconded by Madison, all yeas.



Petrina D. Williams, Fiscal Officer



James D. Smith, Mayor

For an audio copy of the June 16, 2022 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.