

**CITY OF SOUTH LEBANON
REGULAR MEETING MINUTES
February 17, 2022
6:30 P.M.**

1. Mayor Smith opened the meeting at 6:30 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Brenda Combs – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. GUESTS

There were no guests.

4. Mayor Smith opened the floor to the public.

No one spoke from the public.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2022-03, A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A RECORD PLAT FOR THE MARY ELLEN, BLOCK "A" REPLAT SUBDIVISION, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Resolution 2022-03, a motion to adopt was made by Burke, seconded by Madison, all yeas.

6. RESOLUTION 2022-04, A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH CLARK SCHAEFER HACKET FOR THE PREPARATION OF THE CITY'S 2021 ANNUAL FINANCIAL REPORT, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Resolution 2022-04, a motion to adopt was made by Burke, seconded by Madison, all yeas.

7. RESOLUTION 2022-05, A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN OUTDOOR LIGHTING SERVICE AGREEMENT WITH DUKE ENERGY OHIO, INC. RELATIVE TO STREET LIGHTING AT THE GRANDIN ROAD ROUNDABOUT, AND DECLARING AN EMERGENCY

Jerry Haddix stated that council had original approved \$25,000.00 for this project however with the increase in cost this project has gone up to \$53,000.00, CVT (County Vehicle Tax) money will be used to fund the project since it is an eligible use.

Haddix further stated that Kurt Weber from the Warren County Engineers Office requested that since the cost of the overall bridge is going up would we contribute anything else to it. The original bid was 16 million, the actual cost is 22 million. There is no action needed today but we will need to discuss it later.

A motion to waive the three-reading rule was made by Madison, seconded by Combs, all yeas. By title only, Resolution 2022-05, a motion to adopt was made by Burke, seconded by Madison, all yeas.

8. ORDINANCE 2022-07, AN ORDINANCE AUTHORIZING THE CITY OF SOUTH LEBANON TO UNITE WITH AND JOIN THE WARREN COUNTY COMBINED HEALTH DISTRICT, AUTHORIZING THE MAYOR AND CHAIR OF CITY COUNCIL TO EXECUTE A CONTRACT TO UNITE WITH AND JOIN THE WARREN COUNTY COMBINED HEALTH DISTRICT, AND DECLARING AN EMERGENCY

City Solicitor, Andrew Meier, tabled the proposed ordinance as he is awaiting a draft of the contract for legal review.

9. ORDINANCE 2022-08, AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2022 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF CITY OF SOUTH LEBANON, OHIO, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Combs, seconded by Burke, all yeas. By title only, Ordinance 2022-08, a motion to adopt was made by Burke, seconded by Combs, all yeas.

10. APPOINTMENTS TO THE WARREN COUNTY REGIONAL PLANNING COMMISSION

Combs nominated Burke as the Council Representative, she accepted.

Burke nominated Combs as the Alternate Council Representative, she accepted.

11. AUTHORIZATION OF INVOICES

A motion to authorize the prepaid invoices from February 3, and the invoices from February 17 for payment (\$185,459.70) was made by Madison, seconded by Burke, all yeas.

12. AUTHORIZATION OF SOLICITOR'S INVOICE

A motion to authorize the invoices for payment was made by Madison, seconded by Combs, all yeas.

13. APPROVAL OF THE JANUARY 2022 FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Combs, seconded by Madison, all yeas.

14. APPROVAL OF MEETING MINUTES

- Special Meeting – January 4, 2022
- Regular Meeting – January 6, 2022
- Special Meeting – January 11, 2022
- Regular Meeting – January 20, 2022

A motion to adopt the minutes was made by Burke, seconded by Combs, all yeas.

OLD BUSINESS

15. ORDINANCE 2022-06, SECOND READING, AN ORDINANCE APPROVING ZONING MAP AMENDMENT UPON COMPLETION OF ANNEXATION AT 944 ROUTE 22 & 3 CONTAINED IN THE ARCHDIOCESE ANNEXATION IN ACCORDANCE WITH SECTION 15.7.13 OF THE CITY ZONING REGULATIONS

Haddix requested to suspend the 3rd reading due to the cancelation of the February 3, 2022, meeting for inclement weather making this ordinance effective 30 days from today, March 19, 2022, and to accommodate Dress Homes closing on the property at the end of March.

A motion to waive the third reading was made by Burke, seconded by Madison, all yeas. By title only, Ordinance 2022-06, a motion to adopt was made by Madison, seconded by Burke, all yeas.

16. COMMUNICATIONS & REPORTS

Mayor Smith

- a. Gave an update on the sewer system and how it will put us in a far better position in the future.

- b. Potholes are really starting to appear, and we are trying to fill them with gravel as quickly as possible.
- c. Firestone and a few others have donated to the Veteran's Memorial.
- d. He has received a draft of what the Council plaque will look like for the Veteran's Memorial.

Fiscal Officer Tina Williams

- a. Shared that Tax interviews will be starting on Tuesday, 2/22/22.
- b. Haddix, Boylan, and Williams will be meeting with our Medical Benefits broker the first week of March to receive our renewal rates.
- c. Our Dental Benefits rate did not change for the upcoming year.
- d. E-filing is now available for City taxes.
- e. Boylan and Williams have met with an individual regarding getting a proposal for the rates of Utility billing online. This new system would also have an automated phone option. They are also looking at outsourcing the printing of the bills.

Administrator Jerry Haddix

- a. Stated that there were numerous issues with the latest snowfall including the thick ice and very cold temperatures.
- b. Madison asked if the City was in need of new equipment such as larger trucks especially for hauling salt. This brought up a conversation regarding the size of the salt barn, current trucks, getting additional salt from Warren County; the storage and distribution of salt for the City.
- c. Shared that the Sheriff and County Auditor will be at our next Council meeting.

Assistant Administrator Jeff Boylan

- a. Remarked that vehicles and a maintenance facility are high on the list of wants.
- b. A photo presentation was given on the 4" and 2" water line breaks as well as the leak at the Community Center.
- c. Leak Detector is coming back and will check the system for the entire City.
- d. The Pauline Drive Stormwater Project is moving forward and we are at the point where the engineers are having to get easements for the properties so they can figure out where to put the new lines.

- e. When you open the sewer lids there are no safety cages, just a big hole 25'-30' deep. It is on the budget to try and get them installed as quickly as possible.
- f. We are continuing to work on our equipment needs.

Solicitor Andrew Meier

- a. Nothing to report.

Sgt. Corey Adams

- a. Combs asked how the side door at the Sheriff's Office was, is it having problems closing to which Adams remarked that they are taking bids to have it replaced.

Bill Madison

- a. Thanked Haddix, Boylan and the guys for their work during the recent snow event.

Brenda Combs

- a. Discussed the traffic around the mobile home park and questioned whether a mirror could be placed there to see what traffic is coming. Haddix remarked that he would get with the County Engineer.

Linda Burke

- a. Complimented the guys on taking care of the streets with all of the ice and snow. She had many neighbors complimenting the work of the City for the recent snow event.
- b. Discussed attending the Warren County Municipal League meeting the night before and the speaker County Engineer, Neil Tunison.
- c. Questioned whether Boylan had checked into the Frederick Court Street damage from the RV fire from last July. Boylan stated that they are going to see if the developer will put a thin coat of paving down when they are finishing up in the subdivision.
- d. Enquired on an update for the purchase of iPads for the Council. Williams remarked that she has submitted the credit application and once it is approved, they will be ordered.

Linda Allen

- a. Nothing to report.

Maryan Harrison

- a. Asked about the Parkview cleanup to which Boylan remarked that it is in the court system.
- b. Thanked everyone for all that they do.

Rolin Spicer

- a. Nothing to report.

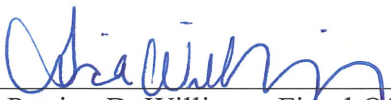
17. ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE AUTHORIZED UNDER SECTION 121.22(G)(1) OF THE OHIO REVISED CODE, CONFERENCE WITH THE CITY SOLICITOR TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE.


A motion to enter into executive session at 7:18 p.m. was made by Spicer, seconded by Burke, all yeas.

Mayor Smith excused himself from the meeting and Vice Mayor Harrison stated that no action was taken.

A motion to exit out of executive session at 7:59 p.m. was made by Burke, seconded by Madison, all yeas.

18. Vice Mayor Harrison asked for a motion to adjourn the meeting at 8:00 p.m. A motion was made by Burke, seconded by Allen, all yeas.


Petrina D. Williams, Fiscal Officer


James D. Smith, Mayor

For an audio copy of the Feb. 17, 2022 minutes of the City of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.