

**VILLAGE OF SOUTH LEBANON
REGULAR MEETING MINUTES
October 7, 2021
6:30 P.M.**

1. Mayor Smith opened the meeting at 6:30 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Bryan Corcoran – Present

Maryan Harrison – Present
Bill Madison – Present
Rolin Spicer – Present

3. Motion to recess and enter a Workshop to discuss the change in Village status to City.

A motion to enter the Workshop was made by Corcoran, seconded by Burke, all yeas.

4. Mayor Smith opened the floor to the public.

Steve Phillips, 730 Claude Avenue, stated that at a previous meeting he had mentioned how tight the parking and traffic flow are on Claude Avenue and how difficult it is to maneuver when you encounter another vehicle. Mr. Phillips asked the Council if they would change the parking to allow it on only one side of the street. Administrator Haddix commented that there was a comprehensive review of all the streets in the Village and determination of which streets needed no parking; this does not warrant no parking.

Mayor Smith closed the floor to the public.

NEW BUSINESS

5. RESOLUTION 2021-46, A RESOLUTION APPROVING AND AUTHORIZING THE FISCAL OFFICER TO TRANSFER FUNDS FOR FISCAL YEAR 2021, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Burke, all yeas. By title only, Resolution 2021-46, a motion to adopt was made by Madison, seconded by Allen, all yeas.

6. ORDINANCE 2021-30, AN ORDINANCE TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF SOUTH LEBANON, STATE OF OHIO, FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Madison, seconded by Allen, all yeas. By title only, Ordinance 2021-30, a motion to adopt was made by Madison, seconded by Burke, all yeas.

7. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$508,825.41) was made by Burke, seconded by Madison, all yeas.

8. AUTHORIZATION OF SOLICITOR'S INVOICE

A motion to authorize the invoice for payment was made by Burke, seconded by Madison, all yeas.

9. APPROVAL OF THE AUGUST FINANCIAL STATEMENTS

A motion to approve the financial statements was made by Burke, seconded by Madison, all yeas.

10. APPROVAL OF MEETING MINUTES

Regular Meeting – September 2, 2021

A motion to adopt the minutes was made by Madison, seconded by Burke, all yeas.

11. COMMUNICATIONS & REPORTS

Mayor Smith

- a. The Village had 2 businesses nominated for awards at the Lebanon Area Chamber of Commerce awards dinner; Cartridge Brewing was a winner.
- b. Corcoran gave an update on the Veteran's Memorial stating that the block/stone is up, and the next step is to put the granite in them. Today they went to the monument store and picked out 5 visuals, honoring the branches of the Service, that will be etched into the granite. There will also be 4-5 granite benches. The flag bases should be installed in the next couple weeks. Mayor Smith stated that the flag poles will not be put in until the monument is complete; a crane will have to be brought in to place the white caps on top of the poles. Also, there will be some testing of the lighting scheme that was developed inhouse in a few days. Lowes was looking for a community that honors veterans, so we are taking advantage of that. They are providing all the landscaping and manpower to landscape the entire project. Lowes is also going to donate all the electrical. Mayor Smith commented that the Council plaque will be to the left of the monument and the donor plaque will be to the right.
- c. As requested by Mayor Smith, Fiscal Officer Williams read the Proclamation from the State of Ohio regarding the new City of South Lebanon status.

Fiscal Officer Tina Williams

- a. Direct deposit forms were in the Council packets as to begin direct deposit on the next payroll for Council, which is in November. October 22, 2021, direct deposit will begin for all staff. Direct deposit is optional for the Council however it is mandatory for staff.
- b. There were 2 internal candidates for the Assistant Fiscal Officer position, the position was offered to Sally Mangas who officially started in the position on Monday, October 4, 2021.

Administrator Jerry Haddix

- a. Steve Chabot's office has setup a visit for Friday, October 15, 2021, from 10 a.m. to 12:00 p.m. to visit the G. E. Credit Union, McDonald's, and then end at the Cartridge Brewing for a tour and lunch.
- b. Municiple League dinner will be on Wednesday, October 20, 2021, at the Great Wolf Lodge.
- c. The Lebanon Road project is nearing completion; it is scheduled to be closed until the end of the month .
- d. Redwood Homes on Mason-Morrow-Millgrove Road has started moving dirt. There will be a fountain in the retention pond near Turtle Creek Road.
- e. The Planning Commission has approved the Final Plat for the Auburn Grove Subdivision off of Cochran Road. This subdivision will provide 42 new single-family homes my M/I Homes.
- f. The crack sealer, which seals the cracks in the pavement, is in and the guys will be working with it as long as it is warm enough.
- g. Leaf pick-up starts officially on October 20, 2021.
- h. Tomorrow is the deadline for applications for the Utility Clerk position.
- i. Waffle House is planning on opening mid-November.

- j. ODOT notified us that they had bid out the SR 48/Corwin Nixon Intersection project which includes islands, new lights and poles, and crosswalks. They were providing 100% funding however when the bids came back they were well over 30% of what their estimate had been. In order to move forward they would need \$136,010.39 from the Village. They have talked with the engineer and the options are to make some tweaks with the design such as putting the islands on the ends and more economical poles. Our options are to try to rebid but they have a timeline to meet award the project or rebid it but we cannot just wait until next year. Williams remarked that if the Village were to pay this portion something else would have to give from the capital budget. Haddix reluctantly stated that the Village should spend the money on the project.

A motion to move forward with the SR 48/Corwin Nixon Intersection project was made by Burke, seconded by Madison, all yeas.

- k. The sewer project design is being finalized.
- l. Mayor Smith asked that the Council reach out to Senator Wilson and State Representative Lipps as we have put our request in and made the top 3. Madison asked if there could be a form letter created by staff that the Council could use when communicating with Senators; Mayor Smith and Haddix stated that it could be accomplished.

Sgt. Corey Adams

- a. Warren County Sheriff's Office ribbon cutting will be Tuesday, October 12, 2021, at 9:30 a.m.
- b. Cars are still being broken into. Lock your car doors and do not keep valuables in your cars. The recent car break-ins are still open investigations; however, we have recovered a lot of property.

Bryan Corcoran

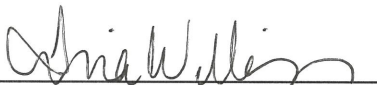
- a. The Mayor and I will be working on the Grand Opening of the Veteran's Memorial, targeting around Memorial Day 2022. We would like to come up with a list of VIP guests from the Council and send them a personal "Save the Date" invitation before Veterans Day.

Maryan Harrison


- a. Thanked Sgt. Adams and Mayor Smith for what they do.
- b. Will contact Congressman Chabot regarding the Grand Opening of the Veteran's Memorial once a day is set.

Rolin Spicer

- a. Stated that there is a lot to digest over the transition from Village to City status, but he is honored to be a part of this.
12. Mayor Smith asked for a motion to adjourn the meeting at 7:38 p.m. A motion was made by Corcoran, seconded by Madison, all yeas.



Petrina D. Williams, Fiscal Officer



James D. Smith, Mayor

For an audio copy of the Oct. 7, 2021 minutes of the Village of South Lebanon Council regular meeting, please contact Fiscal Officer at twilliams@southlebanonohio.org.