

**VILLAGE OF SOUTH LEBANON  
REGULAR MEETING MINUTES  
FEBRUARY 18, 2021  
6:30 P.M.**

1. Mayor Smith opened the meeting at 6:30 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Absent

Linda Burke – Present

Bryan Corcoran – Present

Maryan Harrison – Present

Bill Madison – Present by phone

Rolin Spicer – Present

3. Mayor Smith opened the floor to the public.

Mayor Smith closed the floor to the public.

4. ORDINANCE 2021-2 AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2021 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF SOUTH LEBANON, OHIO, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Corcoran, seconded by Burke, all yeas. By title only, Ordinance 2021-2, a motion to adopt was made by Corcoran, seconded by Burke, all yeas.

5. RESOLUTION 2021-6 A RESOLUTION AUTHORIZING CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR THE PURCHASE OF ROAD SALT FOR THE 2021-2022 WINTER SEASON, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Corcoran, all yeas. By title only, Resolution 2021-6, a motion to adopt was made by Burke, seconded by Corcoran, all yeas.

6. RESOLUTION 2021-7 A RESOLUTION AUTHORIZING THE WARREN COUNTY WATER AND SEWER DEPARTMENT TO PROVIDE WATER SERVICE TO THE PROPOSED AUBURN GROVE DEVELOPMENT ON COCHRAN ROAD, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Madison, all yeas. By title only, Resolution 2021-7, a motion to adopt was made by Burke, seconded by Madison, all yeas.

7. RESOLUTION 2021-8 A RESOLUTION AUTHORIZING THE VILLAGE OF SOUTH LEBANON TO PREPARE AND SUBMIT AN APPLICATION AND ALL RELATED INFORMATION REQUIRED TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION PROGRAM YEAR 25 SMALL GOVERNMENT PROGRAM, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Corcoran, all yeas. By title only, Resolution 2021-8, a motion to adopt was made by Burke, seconded by Corcoran, all yeas.

8. ORDINANCE 2021-3 AN ORDINANCE SETTING RATES OF COMPENSATION OF FULL-TIME EMPLOYEES OF THE VILLAGE OF SOUTH LEBANON AND RECLASSIFYING PHIL KAUFMAN TO LEAD OPERATOR, AND DECLARING AN EMERGENCY

A motion to waive the three-reading rule was made by Burke, seconded by Spicer, all yeas. By title only, Ordinance 2021-3, a motion to adopt was made by Corcoran, seconded by Burke, all yeas.

9. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment (\$45,346.26) was made by Allen, seconded by Burke, all yeas.

10. AUTHORIZATION OF THE 2021 WARREN COUNTY DRUG TASK FORCE CONTRIBUTION

A motion to authorize the Drug Task Force contribution was made by Burke, seconded by Corcoran, all yeas.

11. ORDINANCE 2021-1, SECOND READING, AN ORDINANCE ACCEPTING THE ANNEXATION OF 29.2093 ACRES IN HAMILTON TOWNSHIP, WARREN COUNTY, OHIO TO THE VILLAGE OF SOUTH LEBANON, OHIO

12. ADJOURN TO EXECUTIVE SESSION FOR PURPOSES AUTHORIZED UNDER SECTION 121.22(G)(5) OF THE OHIO REVISED CODE, TO CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL BY FEDERAL LAW OR REGULATIONS OR STATE STATUTES, TO WIT: THE COMMUNICATION OF PRIVILEGED LEGAL OPINIONS BY THE VILLAGE SOLICITOR TO COUNCIL.

ORC 121.22(G)(2) - To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale of other disposition of unneeded, obsolete, or unfit to use property in accordance with Section 505.10 of the Revised Code. If premature disclosure of information would give an unfair, competitive, or bargaining advantage to a person whose personal private interest is averse to the general public interest.

A motion to enter into executive session was made by Burke, seconded by Corcoran.

A motion to exit out of executive session was made by Burke, seconded by Spicer, all yeas.

13. Mayor Smith remarked that in the last two weeks there have been three water breaks; they have all been fixed. The new track hoe has been of great use; Mayor Smith went on to thank the council for purchasing it.
14. Mayor Smith stated that the snow has been keeping everyone busy and that there is additional salt that the Council had authorized.
15. Mayor Smith mentioned a new dump truck, which Jerry Haddix will be covering, it will have a stainless-steel bed so when the truck goes bad the bed can be transferred to another truck.
16. Mayor Smith explained that the doors have come in for the new offices however the manufacturer did not put the glass in them so it will be two more weeks. He further explained that the front door now has a button that when pushed can allow you to speak with the different offices and have the door opened.
17. Haddix stated that they have finally interviewed for the Assistant Administrator/Public Works Director and second Utility Clerk positions. There were sixteen applications for the Utility Clerk position, it was narrowed down to two; Sally Mangas has accepted the position and will be starting next Friday. There were thirty applicants for the Assistant Administrator/Public Works Director position, it was narrowed down to three; Sgt. Boylan has accepted the position and will be starting March 15.
18. Mayor Smith mentioned that Phil Kaufman has been appointed as the Lead Operator. He went on to congratulate both Phil and Sgt. Boylan.
19. Haddix spoke on all the snow that has been falling, the extra salt that has been ordered, and the time that the guys have spent out plowing.
20. Mayor Smith remarked that the policy has been that every 4-wheel drive vehicle the Village purchases must be equipped with a plow; this has really helped the Village out. Kaufman went on to state that his water truck has been doing great, he does not have salt, but he can plow a street. Kaufman continued telling the Council that his plow is electric and uses a joystick to control it.

21. Haddix remarked that the Village is down one salt truck, it is a 2014 and is all rusted out; this is the one that needs to be replaced. Haddix stated that because of shortages in materials Ford is not producing 2021 trucks but starting with 2022 in August. There is currently one truck sitting at the dealership that was a cancelled order and meets our specifications; the total cost is \$79,096. Haddix continued stating that this is an opportunity that we should take advantage of.

A motion to purchase the truck was made by Burke, seconded by Harrison, all yeas except for Madison who abstained as he had lost phone connection.

22. Corcoran asked what the Village does with vehicles we no longer need to which Mayor Smith remarked that they are auctioned off. Haddix stated that they are listed on govdeals.com. He continued explaining that we have a backlog of items to get listed on the website and how the county handles their surplus. A discussion ensued regarding what types of items are sold on govdeals.com and the process to get the items listed.

23. Mayor Smith stated that the property purchased across the river has a garage, approximately 40X50, and we are storing equipment in it to keep it out of the weather. The building needs a little maintenance, that can be done this summer. The garage is located off Zoar Road.

24. Mayor Smith stated that regarding the community wide clean-up we are going to put something on the water bill. This is not the annual cleanup where we provide dumpsters, but we want to encourage people to volunteer and clean-up around the community or at least clean-up at their own place. Mayor Smith continued by stating that possibly there could be a staging point where residents could leave bagged trash for pickup. Haddix remarked that we were planning on getting packer trucks instead of roll offs between the hours of 8:00 a.m. and 12:00 p.m.

25. Sgt. Boylan thanked everyone for the opportunity.

26. Burke congratulated both Sgt. Boylan and Kaufman and the new Utility Clerk. She continued remarking that the road crew has been doing a great job. The Covid Bins are done for now, the personal product donations for the seniors, it will probably pick back up later.

27. Harrison congratulated Sgt. Boylan and Kaufman. She also thanked Haddix, stating that the streets have been amazing.

28. Haddix asked if the Sheriff was working on replacing Sgt. Boylan to which Sgt. Boylan remarked that the job was posted as soon as he told them he was going to retire. They must post it for two weeks before they can start a process.

29. Mayor Smith remarked that at the last meeting there had been two individuals present who later gave him some feedback. They were impressed with the Council; they had no idea of the things that take place and the issues discussed.

30. Mayor Smith asked for a motion to adjourn the meeting at 7:16 p.m. A motion was made by Burke, seconded by Corcoran, all yeas except for Madison who abstained as he had lost phone connection.

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Petrina D. Williams, Fiscal Officer

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James D. Smith, Mayor

For an audio copy of the February 18, 2021 minutes of the Village of South Lebanon Council regular meeting, please contact Fiscal Officer [twilliams@southlebanonohio.org](mailto:twilliams@southlebanonohio.org).