

**VILLAGE OF SOUTH LEBANON  
REGULAR MEETING MINUTES  
FEBRUARY 20, 2020  
6:30 P.M.**

1. Mayor Smith opened the meeting at 6:30 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Absent	Maryan Harrison - Present
Linda Burke – Present	Bill Madison – Present
Bryan Corcoran – Present	Rolin Spicer - Present

3. Mayor Smith opened the floor to the public.

Guest: Ed Williams, TEC Engineering – Mr. Williams discussed the pedestrian crossing project on SR 48 and Corwin Nixon Boulevard. Mr. Williams stated that TEC Engineering has been successful in obtaining grants for several communities in the past. A funding source has been established and the Ohio Department of Transportation (ODOT) is currently funding 100% of safety projects. Mr. Williams said if the legislation is successful tonight that a grant application will be submitted to ODOT. Mr. Williams stated that this intersection has been reviewed by the State due to the number of traffic accidents and feels that there is a good chance that the project will be funded. Mayor Smith stated if no further questions by Council that he will present the legislation at this time.

**RESOLUTION 2020-10 A RESOLUTION APPROVING AND AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR FUNDING THROUGH THE ABBREVIATED HIGHWAY SAFETY PROGRAM FOR PEDESTRIAN ACCESS IMPROVEMENTS, AND DECLARING AN EMERGENCY**

A motion to waive the three reading rule was made by Corcoran, seconded by Madison, all yeas. By title only, Resolution 2020-10, a motion to adopt was made Corcoran, seconded by Madison, all yeas.

4. Guest: Doug Obringer and Hadil Lababidi, Warren County Regional Planning Commission – Mr. Obringer provided an update to Council on the status of the Village's Comprehensive Plan. We are a year into this process and at the end of the second phase of the project. The third phase is to meet with the Planning Commission to refine the plan and then back to Council for adoption. Mr. Obringer encouraged Council to review the plan. Ms. Lababidi discussed the streetscape and presented several ideas for improvements to the High Street and Broadway intersection. The Comprehensive Plan will consist of an introduction,

background, community identity, future land uses, trails and pedestrian connections, historic South Lebanon, Rivers Crossing, and implementation.

5. Mayor Smith opened the floor to the public.

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6. RESOLUTION 2020-11 A RESOLUTION APPROVING AND FURTHER AUTHORIZING MAYOR AND FISCAL OFFICER TO EXECUTE A DISPLAY CONTRACT WITH ROZZI'S FAMOUS FIREWORKS FOR A FIREWORKS DISPLAY IN THE VILLAGE OF JULY 4<sup>TH</sup>, 2020 AND JULY 4<sup>TH</sup> 2021, AND DECLARING AN EMERGENCY

Administrator Haddix stated that Union Township approved their portion and asked that they be included in any advertising done for the July 4<sup>th</sup> event.

A motion to waive the three reading rule was made by Burke, seconded by Harrison, all yeas. By title only, Resolution 2020-11, a motion to adopt was made Madison, seconded by Burke, all yeas.

7. RESOLUTION 2020-12 A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH CHOICE ONE ENGINEERING FOR CONSULTING SERVICES FOR REQUIRED INSPECTION SERVICES FOR THE CONSTRUCTION PHASE OF WYNSTEAD SECTION 6A AND 6B SUBDIVISION, AND DECLARING AN EMERGENCY

A motion to waive the three reading rule was made by Burke, seconded by Madison, all yeas. By title only, Resolution 2020-12, a motion to adopt was made Corcoran, seconded by Madison, all yeas.

8. ORDINANCE 2020-5 AN ORDINANCE AMENDING ORDINANCE 2016-17 AND DESIGNATING COMPENSATION OF VILLAGE ADMINISTRATOR TO SPECIFIC VILLAGE FUNDS, AND DECLARING AN EMERGENCY

A motion to waive the three reading rule was made by Madison, seconded by Corcoran, all yeas. By title only, Ordinance 2020-5, a motion to adopt was made Madison, seconded by Spicer, all yeas.

9. ORDINANCE 2020-6, FIRST READING, AN ORDINANCE APPROVING CHANGING THE NAME OF NOBLE TERRACE TO KINGLY TERRACE IN THE WYNSTEAD SUBDIVISION IN THE VILLAGE OF SOUTH LEBANON

10. AUTHORIZATION OF INVOICES



A motion to authorize the invoices for payment was made by Corcoran, seconded by Madison, all yeas.

11. AUTHORIZATION OF THE SOLICITOR'S INVOICE

A motion to authorize the Solicitor's invoice for payment was made by Madison, seconded by Burke, all yeas.

12. Mayor Smith stated that Council has asked that all minutes be lumped together as one motion. Mayor Smith said that this can be done if there are no changes to any of the minutes. If a change is needed for a particular meeting, that meeting will be pulled out and voted on independently.

APPROVAL OF MEETING MINUTES PENDING NO CORRECTIONS OR ADDITIONS:

Regular Meeting – November 21, 2019.

Regular Meeting – December 5, 2019.

Workshop Meeting – December 5, 2019.

Regular Meeting – December 19, 2019.

Regular Meeting – January 2, 2020.

Workshop Meeting – January 2, 2020.

Regular Meeting – January 16, 2020.

A motion to approve the minutes for all dates was made by Burke, seconded by Madison, all yeas.

13. Mayor Smith stated that we are reviewing our equipment needs for the Village and the Water Department needs a compact excavator and leaf vacuum for the street department.
14. Mayor Smith reported that Firestone Complete Auto Care in South Lebanon will have a ribbon cutting ceremony on Friday, March 20, 2020 at 11:30 a.m.
- On March 18, 2020, the Historical Society of Loveland will host a lunch and learn event and the topic will be Peters Cartridge Factory. Tom Schiffner, author of the book, "Peters & King" will be the speaker.
15. Haddix reported that a stage has been secured for the July 4, 2020 event.

Cartridge Brewing received their interior alteration permit, which means that they will be working on the inside of their facility but no set opening date yet.

Board of Zoning Appeals (BZA) meeting will be next Thursday, February 27, 2020 at 6:00 p.m.

Planning Commission will have a meeting on Tuesday, March 24, 2020 for an application of rezoning and a planned unit development (PUD) regarding the Lewis property.

Siteworx will open their new building in South Lebanon sometime in April.

On March 12, 2020, we will have a special council meeting at 6:30 p.m.

Haddix stated that he did look at the parking situation at Claude Avenue and Pauline which Mr. Phillips brought up at the last council meeting. Haddix said that there is a boat trailer that needs addressed; otherwise, it is on-street parking which can't be restricted. Sgt. Boylan said the bigger problem is the next section down. There is a car parking between Pike Street, Section, and Sunset on the north side. If there is a car on the north side, you are down to only one lane of traffic. Mayor Smith asked Sgt. Boylan's recommendation. Sgt. Boylan said no parking on the north side. Haddix said that he will take a look at it.

16. Sgt. Boylan explained to Council the new activity report and the calls for service report and how he gathers the data for Council.
17. Madison said that we tried some new street repair techniques in 2018 and asked how it worked and will we use that technique again this year. Mayor Smith said it worked well and we have additional money in the budget so we will get some estimates from different companies and look at the different methods now available.

Madison asked the status on the water shed adjacent to our parking lot. Mayor Smith said that it almost ready to put out for bid. Haddix said we received the final revision today from the engineer for a Bioswale.

18. Corcoran stated that there is a lot of confusion in our community about where the South Lebanon boundaries begin and end. We need to do a better job of publishing where they begin and end. Mayor Smith said that we need to look at signage. Haddix said part of the comprehensive plan is to address the gateways of South Lebanon.
19. Burke said as a reminder that we need to appoint someone to the Warren County Planning Commission and an alternate.



Madison nominated Burke, seconded by Corcoran, all yeas. Madison nominated Harrison as the alternate, seconded by Corcoran, all yeas.

Burke asked who is in charge of scheduling the teams for the ball field. Haddix said that he hasn't received the latest schedule.

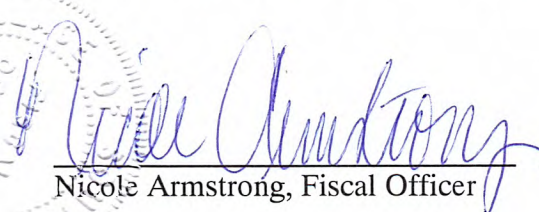
Burke asked about the status of the concession stand at Oeder's Park. Mayor Smith said that we are waiting on the weather to break.

20. Harrison thanked Sgt. Boylan and the deputies for their service and for keeping the community safe.

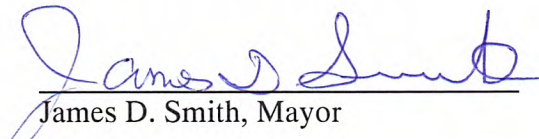
Harrison asked Sgt. Boylan if there are other areas where we have safety issues with parking. Sgt. Boylan said there are several problems and it goes back to a fire lane and we should have Chief Napier look at it concerning their equipment.

Mayor Smith said we are looking at several streets for no parking. Haddix said that we need a comprehensive parking plan. We need to have the Township Fire Chief, Union Township Fire Chief, and Sgt. Boylan discuss the safety concerns.

21. Mayor Smith asked for a motion to adjourn the meeting at 7:51 p.m. A motion was made by Madison, seconded by Harrison, all yeas.



Nicole Armstrong, Fiscal Officer



James D. Smith, Mayor