

**VILLAGE OF SOUTH LEBANON
REGULAR MEETING MINUTES
NOVEMBER 5, 2020
6:30 P.M.**

1. Mayor Smith opened the meeting at 6:30 p.m. with the Pledge.

2. ATTENDANCE

Linda Allen – Present
Linda Burke – Present
Bryan Corcoran – Present

Maryan Harrison - Present
Bill Madison – Present by phone
Rolin Spicer – Present

3. Mayor Smith opened the floor to the public.

Mayor Smith closed the floor to the public.

4. RESOLUTION 2020-41 A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH MCGILL SMITH PUNSHON INC. FOR CONSULTING ENGINEER SERVICES FOR THE STATE ROUTE 48 SANITARY SEWER LIFT STATION IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY

A motion to waive the three reading rule was made by Burke, seconded by Corcoran, all yeas. By title only, Resolution 2020-41, a motion to adopt was made by Burke, seconded by Corcoran, all yeas

5. RESOLUTION 2020-42 FIRST READING: A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND FISCAL OFFICER TO EXECUTE AN ADDENDUM TO THE AGREEMENT WITH WARREN COUNTY SHERIFF AND WARREN COUNTY COMMISSIONERS FOR POLICE PROTECTION IN THE VILLAGE OF SOUTH LEBANON FOR THE CALENDAR YEARS 2021, 2022, 2023, AND 2024
6. RESOLUTION 2020-43 FIRST READING: A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE AN AGREEMENT WITH THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT
7. RESOLUTION 2020-44 FIRST READING: A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION 5-YEAR PLAN UPDATE
8. AUTHORIZATION OF INVOICES

A motion to authorize the invoices for payment was made by Burke, seconded by Spicer, all yeas.

9. APPROVAL OF ALL MEETING MINUTES PENDING NO CORRECTIONS OR ADDITIONS:

Special Meeting – June 25, 2020
Regular Meeting – July 2, 2020
Workshop Meeting – July 2, 2020
Special Meeting – July 9, 2020
Regular Meeting – July 16, 2020
Regular Meeting – August 6, 2020
Workshop Meeting – August 6, 2020
Regular Meeting – August 20, 2020
Regular Meeting – September 3, 2020
Workshop Meeting – September 3, 2020
Regular Meeting – September 17, 2020

A motion to approve the minutes was made by Burke, seconded by Madison. Allen stated that she needs to abstain on the vote for minutes from September 3 and September 17 because of absence, all yeas.

10. ORDINANCE 2020-24 THIRD READING: AN ORDINANCE AMENDING ORDINANCE 2016-13 IN ITS ENTIRETY REGARDING THE TEXT OF THE VILLAGE OF SOUTH LEBANON'S PERSONNEL POLICY AND PROCEDURE MANUAL

A motion to adopt was made by Burke, seconded by Corcoran, all yeas.

11. Mayor Smith reported that earlier today was the groundbreaking ceremony for Chipotle. Mayor Smith said they are anxious to get started and they expect the building to go up quickly. Their goal is to be open first quarter of 2021.

12. Administrator Haddix stated that Council received in their packet quotes on security items needed. We have until November 20, 2020 to spend funding received from the Coronavirus Aid, Relief, Economic Security Act (CARES) Act. These security items enable us to view our facilities remotely in case we are shut down because of the virus. The water tower, water fill station, maintenance facilities, and additional municipal building monitoring and access control are all included. The total amount is \$54,625.02. Haddix stated a motion to authorize the purchase is needed by Council.

A motion to authorize the \$54,625.02 purchase was made by Harrison, seconded by Allen, all yeas.

Haddix stated that we are also looking at a municipal building digital sign in order to assist with mass communications. The sign will have a cellular connection so that the message screen can be changed from anywhere. There are no recurring costs. Council reviewed the sign style options from Clary Signs located in Lebanon. Haddix said that Clary Signs provided a cost on the narrow sign option which is just under \$45,000 but we

are waiting on the quote for the more traditional, double-sided, longer screen option. Mayor Smith stated that Council will need to authorize a price range as we are waiting on the second quote. Harrison asked Haddix if the quote we are waiting for is a double-sided digital screen. Haddix said yes. Mayor Smith suggested adding another \$10,000 to allow for the longer, double-sided screen.

A motion to authorize the purchase up to \$55,000 for a digital sign was made Burke, seconded by Allen, all yeas.

Haddix reported that the new leaf collection program has started and is going well.

13. Corcoran stated that approximately four weeks ago he brought up the idea of increasing the Mayor's pay by \$2,000 and would like to revisit the topic but in the form of an expense reimbursement. The expense would be allocated throughout the course of the year and he would like to make a motion to do this starting in January. Solicitor Revelson asked Haddix what his expense covers. Haddix said cell phone and fuel. Solicitor Revelson asked if expenses are paid for other employees. Fiscal Officer Armstrong stated that if an employee has job training in Columbus for example, the Village would cover the fuel and meals when an expense report is completed. Haddix stated that his expense is through his original employment contract. Mayor Smith stated that he pays for his own cell phone. Solicitor Revelson stated that he would like this memorialized in the proper manner and needs to look at this further. Corcoran stated the Mayor has not solicited this. This is based on Council's observations. Burke asked why the Mayor's salary can't be increased. Mayor Smith stated because of the statute. Burke asked when it can be increased. Solicitor Revelson stated six months before that position is up for election. Corcoran said that he will bring this topic back up at the next meeting.
14. Burke asked if doorbells can be installed on the doors of this building, especially the back door. Haddix stated that access control was approved earlier tonight, and he believes there is something for notification in that proposal.

Burke stated that bins are available at the Municipal Building for the Warren County Community Services Covid-19 drive for seniors.

15. Harrison thanked Sgt. Boylan and the deputies for all that they do.

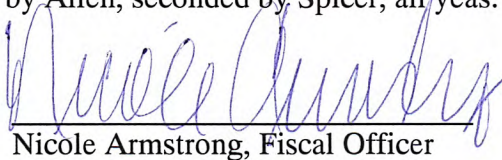
Harrison asked if the sidewalk next to the Municipal Building parking entrance/exit can be more defined because people are tripping when the sidewalk dips down. Mayor Smith stated the it does need to be more defined with some yellow paint.

16. Mayor Smith asked for a motion to go into executive session. Solicitor Revelson explained that a motion to go into executive session according to Ohio Revised Code section: 121.22(g)(3) which is "Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action".

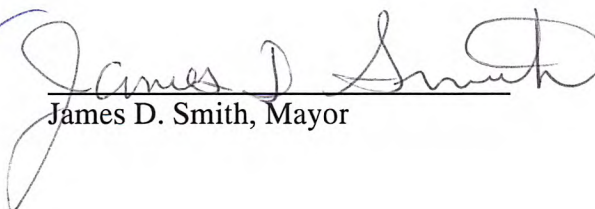
A motion to go into executive session at 7:09 p.m. was made by Burke, seconded by Allen, all yeas.

A motion to return from executive session at 7:22 p.m. was made by Allen, seconded by Burke, all yeas.

17. Mayor Smith asked for a motion to adjourn the meeting at 7:23 p.m. A motion was made by Allen, seconded by Spicer, all yeas.



Nicole Armstrong, Fiscal Officer



James D. Smith, Mayor