PLANNING COMMISSION AGENDA



Planning Commission Meeting Wednesday, February 1, 2017 at 4:00 p.m.

Village Administration Building 99 High Street South Lebanon, Ohio 45065

	Agenda Item
1.	Call to Order
2.	Pledge of Allegiance
3.	Roll Call
4.	Open Forum
5.	Review and Approval of Minutes
	A. Minutes of January 12, 2017
6.	Public Hearing - None
7.	Old Business
	A. None
8.	New Business
	A. Case 17-03P: Application for Easement Plat Approval for Riverside Subdivision
	Phase One
9.	Communications
10.	Adjournment

Members of the public may address the Planning Commission during the Open Forum segment of the agenda and shall be limited to five minutes each. After the speaker concludes remarks, the Planning Commission may comment or ask questions at that time. The Chairperson may at his or her discretion restrict duplicate testimony on a particular subject.



Village of South Lebanon 99 N. High Street, South Lebanon, Ohio 45065 513-494-2296 fax: 513-494-1656

www.southlebanonohio.org

Planning Commission Meeting MEETING MINUTES January, 12 2017

Members Present:

Tom Hunsche Dennis Rees Bill Madison Jim Smith <u>Staff:</u>
Jerry Haddix, Administrator
Elbert Allen, Clerk

Members Absent:

Darrick Zucco

- 1. Call to order at 6:00 PM
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Open Forum
- 5. Review and Approval of Minutes of November 30, 2016. After the minutes were reviewed a motion to approve the minutes was made by Tom Hunsche and was seconded by Dennis Rees. A vote was taken. All yeas.
- 6. Public Hearing: None
- 7. Old Business: None
- 8. New Business:

A. Case 17-01P: Application for Final Plat Approval for Riverside Subdivision Phase One. Submitted by Bayer Becker Engineers on behalf of Lebanon Mason, LLC (the "Owner"). Mike Dooley from Bayer Becker was in attendance to answer questions. On February 11, 2016 the Village Planning Commission passed a motion to approve the Preliminary Plat for 127 lots on 54.120 acres. At that time, it was to be called Rivers Crossing South, but has been renamed Riverside Subdivision. Phase One will create 42 single family lots on

Planning Commission Minutes January 12, 2017 Page 2

15.421 acres. The present zoning is R-3. The Final Record Plat has been sent to a number of officials and agencies. Staff recommends that the Planning Commission approve the Final Record Plat and authorize Chairman Zucco to sign the Mylar with the following conditions: 1) Comply with all comments from the Village Engineer, Warren Co. Tax Map Department or any other reviewing agency; and 2) provide the statements pursuant to Section 15.20.10 of Village Subdivision Regulations. A motion to approve the Application for Final Plat Approval for Riverside Subdivision Phase One was made by Tom Hunsche and was seconded by Bill Madison. A vote was taken. Results were all Yeas.

B. Case 17-02P: Site Plan review for Patel Convenience Store, 720 E. State Route 22-3. Submitted by Maestro Development, the developer/builder for the Project (the "Applicant"). Michelle Loos from Maestro Development was in attendance to answer questions. The present zoning is B-2 General Business. The proposed project consists of a 5,564 s.f. convenience store with (8) fueling pumps. Also planned are two adjoining 1,040 s.f. commercial spaces. Water service is currently provided by Warren County Water & Sewer Department. The Village and Warren County have been working to provide sanitary sewer to this site. A resolution to the sanitary sewer issue should come in the next week or two. The Ohio Department of Transportation (ODOT) will need to approve all access points onto Route 22-3 from this development. ODOT will need to approve any boring under the road. Staff recommends that the Planning Commission grant its approval of the site plan and landscape plan for the Patel Convenience Store with the following conditions: 1) address the comments on the Site Plan Checklist to the satisfaction of Choice One Engineering; 2) approval of ODOT for access to and from Route 22-3 and boring approval; 3) meet the requirements of the Warren County Water & Sewer Department; 4) meet requirements of the Hamilton Township Fire Department; and 5) provision of sanitary sewer to this site by either Warren County or the Village of South Lebanon. Signage will be reviewed separately by Zoning Administrator at a later date. A motion to approve the Site Plan for Patel Convenience Store located at 720 E. State Route 22-3 was made by Tom Hunsche and was seconded by Bill Madison. A vote was taken. Results were all Yeas.

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10.	Motion to adjourn. Dennis Rees made the motion; yeas.	Bill Madison seconded. A vote was taken. Results were all
	Darrick Zucco – Chairman	Elbert Allen - Clerk

VILLAGE OF SOUTH LEBANON MEMORANDUM

TO: Planning Commission

FROM: Jerry Haddix, Village Administrator

RE: Case 17-01P, Easement Plat Approval, Riverside Subdivision Phase One

DATE: January 31, 2017

On the agenda for the February 1st meeting is Case #17-03P, for approval of an Easement Plat for the Riverside Subdivision Phase One (the "Property") submitted by Bayer Becker Engineers on behalf of Lebanon Mason, LLC (the "Owner").

Background

On January 12, 2017, the Village Planning Commission passed a motion to conditionally approved the final record plat for the Riverside Phase One subdivision. The Project Engineer, Bayer Becker has submitted an easement plat for Phase One of this development. This includes the easements required for the development. The easement plat contains additional offsite easements that were not shown on the final plat.

This has been reviewed by Choice One Engineering as well as the County Tax Map Department.

Code Analysis

Pursuant to Section 15.20.4 of the Village Zoning Code, a subdivision developer, after receiving approval of the preliminary plat of the proposed subdivision, shall submit a final plat for the subdivision and drawings and specifications of the improvements required therein. The final plat shall be filed with the Planning Commission not later than twelve months after the date of approval of the preliminary plat.

Zoning Process

The Planning Commission shall approve or disapprove the final plat within thirty days after it has been filed. If the plat is disapproved, the grounds for disapproval shall be stated in the records of the Commission, and a copy of said record shall be forwarded to the developer. The Commission shall not disapprove the final plat if the developer has done everything that he was required to do and has proceeded in accordance with the conditions and standards specified in the approved preliminary plat. If disapproved, the developer shall make the necessary corrections and resubmit the final plat within thirty days to the Commission for its final approval.

When the final plat has been approved by the Commission, the original tracing (Mylar) shall be signed by the chairperson of the Commission, approved by the Village Council, and returned to the Owner for filing with the Court Recorder after all necessary certifications are received.

Recommendation

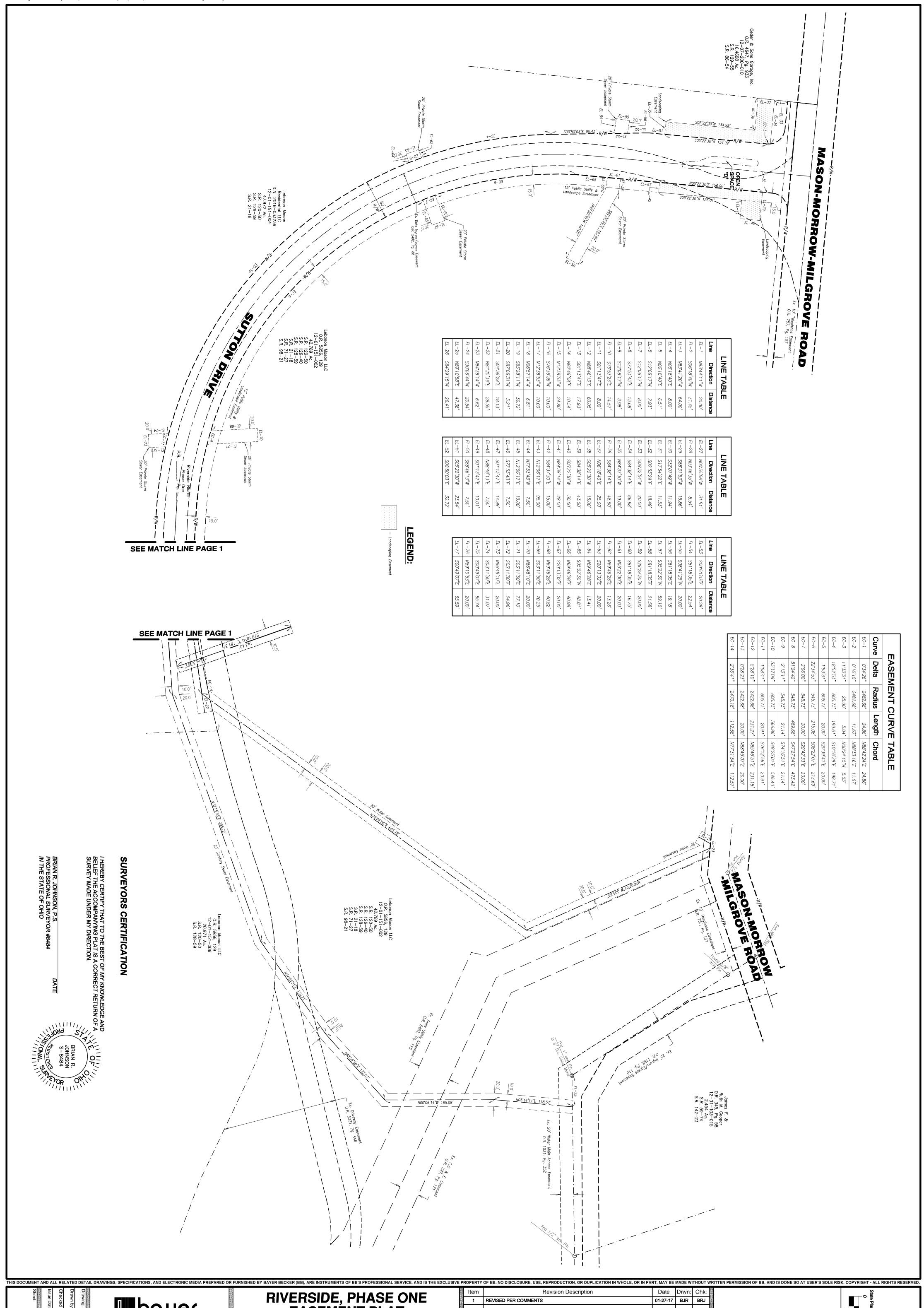
Staff recommends that the Planning Commission adopt a motion to approve the Easement Plat for Riverside Phase One and authorize Chairman Zucco to sign the Mylar.

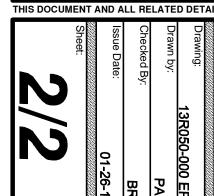
Attachments

Final Record Plat Planning Commission Application

6900 Tylersville Road, Suite A Mason, OH 45040 - 513.336.6600

EASEMENT PLAT







RIVERSIDE, PHASE ONE EASEMENT PLAT

SECTION 1 & 7, TOWN 4, RANGE 3
BETWEEN THE MIAMIS, UNION TOWNSHIP
VILLAGE OF SOUTH LEBANON
WARREN COUNTY, OHIO

EASEMENT PLAT

1	REVISED PER COMMENTS	01-27-17	BJR	BRJ

