PLANNING COMMISSION AGENDA



Planning Commission Meeting 6:00 PM Thursday, January 12, 2017

Village Administration Building 99 High Street South Lebanon, Ohio 45065

	Agenda Item
1.	Call to Order
2.	Pledge of Allegiance
3.	Roll Call
4.	Open Forum
5.	Review and Approval of Minutes
	A. Minutes of November 30, 2016
6.	Public Hearing - None
7.	Old Business
	A. None
8.	New Business
	A. Case 17-01P: Application for Final Plat Approval for Riverside Subdivision Phase
	One
	B. Case 17-02P. Site Plan review for Patel Convenience Store, 720 E. State Route 22-3
9.	Communications
10.	Adjournment

Members of the public may address the Planning Commission during the Open Forum segment of the agenda and shall be limited to five minutes each. After the speaker concludes remarks, the Planning Commission may comment or ask questions at that time. The Chairperson may at his or her discretion restrict duplicate testimony on a particular subject.



Village of South Lebanon 99 N. High Street, South Lebanon, Ohio 45065 513-494-2296 fax: 513-494-1656

www.southlebanonohio.org

Planning Commission Meeting MEETING MINUTES November 30, 2016

Members Present:

Tom Hunsche Dennis Rees Bill Madison Jim Smith <u>Staff:</u>
Jerry Haddix, Administrator
Elbert Allen, Clerk

Members Absent:

Darrick Zucco

- 1. Call to order at 6:00 PM
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Open Forum
- 5. Review and Approval of Minutes of September 12, 2016. After the minutes were reviewed a motion to approve the minutes was made by Tom Hunsche and was seconded by Bill Madison. A vote was taken. All yeas.
- 6. Public Hearing: None
- 7. Old Business:

A. Case 15-04P: Fellowship Baptist Church – Site Plan Extension Request. Staff reported that they had received the request on November 11, 2016 in a letter from Charles C. Stanbery for a (1) year extension of the site plan. Mr. Stanbery is the director of the Fellowship Tract League. In his letter he stated that they intend on starting construction in the spring of 2017 with completion in 5 to 6 months. The original zoning permit was approved on November 24, 2015. Staff recommends that the Planning Commission adopt a motion to approve the Fellowship Baptist Church – Site Plan Extension Request for one year through November 23, 2017. A motion to approve the Site Plan Extension Request was made by Dennis Rees and was seconded by Bill Madison. A vote was taken. Results were all yeas.

Planning Commission Minutes November 30, 2016 Page 2

8. New Business:

- A. Case 16-10P: Application for Final Plat Approval for Wynstead Section 3. Submitted by Bayer Becker Engineers on behalf of Grand Communities, Ltd. A guest (Greg Koch) from Bayer Becker was present to answer questions. He stated that there would be a total of 29 single family homes built on the 9.9441 acres. Staff recommends that the Planning Commission adopt a motion to approve the Final Record Plat and authorize Chairman Zucco to sign the Mylar with conditions. A motion to approve the Application for Final Plat for Wynstead Section 3 was made by Bill Madison and was seconded by Dennis Rees. A vote was taken. Results were 4 Yeas and Hunsche voted Nay.
- B. Case 16-11P: Acceptance & Dedication of Public Improvements for Wynstead Section 2C. Choice One Engineering, the Village Engineer, provided a final inspection of the public improvements by Fischer Homes ("Developer"). Choice One issued a letter stating that Towne Construction had completed all punch list items pursuant to Sec 15.20.7 (6) (a-d). Staff recommends that the Planning Commission adopt a motion to approve the Public Improvements for Wynstead Section 2C. A motion to approve the Acceptance & Dedication of Public Improvements for Wynstead Section 2C was made by Dennis Rees and was seconded by Bill Madison. A vote was taken. Results were 4 Yeas and Hunsche voted Nay.
- 9. Communications: None

10.	Motion to adjourn. Bill Madison made the motion; yeas.	Dennis Rees seconded. A vote was taken. Results were	all
	Darrick Zucco – Chairman	Flhert Allen - Clerk	

VILLAGE OF SOUTH LEBANON MEMORANDUM

TO: Planning Commission

FROM: Jerry Haddix, Village Administrator

RE: Case 17-01P, Final Plat Approval, Riverside Subdivision Phase One

DATE: January 9, 2017

On the agenda for the January 12th meeting is Case #17-01P, an application for approval of the Final Record Plat for the Riverside Subdivision Phase One (the "Property") submitted by Bayer Becker Engineers on behalf of Lebanon Mason, LLC (the "Owner").

Background

On February 11, 2016, the Village Planning Commission passed a motion that granted approval of the Preliminary Plat for the 127-lot, 54.120 acre Rivers Crossing South development (now known as "Riverside"). The Owner has submitted a final plat for Phase One of this development. This plat includes 15.421 acres will create 42 single family lots along with 2.95 acres of open space. The present zoning designation is R-3.

The Final Record Plat has been sent to a number of officials and agencies for review. Attached are comments from Choice One Engineering. Duke Energy has also submitted comments and the Owner's has submitted a revised plat which addresses those comments.

Code Analysis

Pursuant to Section 15.20.4 of the Village Zoning Code, a subdivision developer, after receiving approval of the preliminary plat of the proposed subdivision, shall submit a final plat for the subdivision and drawings and specifications of the improvements required therein. The final plat shall be filed with the Planning Commission not later than twelve months after the date of approval of the preliminary plat.

Zoning Process

The Planning Commission shall approve or disapprove the final plat within thirty days after it has been filed. If the plat is disapproved, the grounds for disapproval shall be stated in the records of the Commission, and a copy of said record shall be forwarded to the developer. The Commission shall not disapprove the final plat if the developer has done everything that he was required to do and has proceeded in accordance with the conditions and standards specified in the approved preliminary plat. If disapproved, the developer shall make the necessary corrections and resubmit the final plat within thirty days to the Commission for its final approval.

When the final plat has been approved by the Commission, the original tracing (Mylar) shall be signed by the chairperson of the Commission, approved by the Village Council, and returned to the Owner for filing with the Court Recorder after all necessary certifications are received.

Recommendation

Staff recommends that the Planning Commission adopt a motion to approve the Final Record Plat and authorize Chairman Zucco to sign the Mylar with the following conditions:

- 1. Comply with all comments from the Village Engineer, Warren Co. Tax Map Dept. or any other reviewing agency
- 2. Provide the statements pursuant to Section 15.20.10 of Village Subdivision Regulations.

Attachments

Final Record Plat Planning Commission Application



Development Name:	Riverside – Phase 1	Date Received	12/21/16	
Reviewed By:	S. Bowersox –Choice One Engineering	Date Reviewed	12/23/16	

All items below are required for final plat approval from the Village Engineer Comments Approved A. Required Information Sec 15.20.4 1. Final Plat Form Sec 15.20.4.16 a. Scale b. Paper Size 2. Final Plat Contents Sec 15.20.4.7 Needs corrected on overall boundary map. a. Proposed Name of Subdivision and location Currently the old "Riverside Bluffs" name is still incorrectly shown. b. Contact information \boxtimes c. Plat boundaries and closure Need closure documentation d. Bearings/distances to street lines X e. Streets and setback lines and R/W f. Curve Data \boxtimes g. Easements and R/W \boxtimes Plat with additional easements to be recorded separately h. Lot numbers and lines Need to show lot width on setback line for lots located on curves \boxtimes i. Common areas j. Covenants and restrictions \boxtimes To be recorded separately and referenced \boxtimes k. Certification by P.S. \boxtimes I. Notarized certification by owners m. Typical sections, profile of streets $\overline{\boxtimes}$ n. Monuments and pins \boxtimes o. Abutting property owner's information p. Notation of evidence of occupation X \boxtimes q. Pertinent documents citation \boxtimes Superimposition of the original tracts s. Statements and signature blocks 3. Supplementary Information Sec 15.20.4.18 a. Zoning Change approval from Zoning Official b. Certification of proper installation and bond. **General Comments** Please resubmit for final approval prior to recording

VILLAGE OF SOUTH LEBANON PLANNING COMMISSION APPLICATION

1. Application Type: (check the appropriate box) (all plans must be folded when submitted)

	Draft Plan-Discussion Only	Preliminary PUD
	Site Plan	Final PUD
	Landscape Plan	Rezoning
	Construction Drawings. (Please complete Fee Schedule form on Page 2)	Lot Split
	Preliminary Plat (Please compete Fee Schedule form on Page 2)	Conditional Use
X	Final Plat or Replat	Special Meeting
	Right-of-Way Dedication Plat	Other:

(See Page 3 for complete Fee Schedule and Submittal Requirement Information)

2. Development Information	2.	Develo	pment	Information	1:
----------------------------	----	--------	-------	-------------	----

Development/Business Name: Ziverside Phase one	/
Type of Business/Project Description: Subdivision	No.
Location: Section 147, town 4. Range 3	Size of Building:
Current Zoning: R-3	Rezone to:
Total Acreage: 15.4210	Acres to be Rezoned:
Number of Employees:	Number of Fleet Vehicles:
Current Owner of the Property	Project Contact (Architect, Engineer, Planner)
Name: Lebanon Mason, LLC	Name: Bayer Becker, attn: Mike Doolay
Address: 4020 Kinross Lakes, Suite 200	Address: 6900 tylersville Road Svite A
City: Richfield State: OH Zip: 44286	City: Mason State: 0H Zip: 45040
Telephone: 513 - 404 - 6401 Fax: —	Telephone: 513-336-6600 Fax: 513-336-9365
Applicant(s): Lebanon Mason, LLC	
Address: 4020 Kinross Lakes, Suite 200	
City: Richfield State: 0H	Zip: 44286
Telephone: 513-404-6401 Fax: —	
Please Print Applicant's Name Here: GRAHAM S. PACL	12
* Applicant's Signature: Orentu Spul	CONTRACTOR OF THE CONTRACTOR O
* Applicant is responsible for payment of all fees (See Fee	Schedule and Footnotes on Pages 3 and 4 respectively.)

	TO BE COMPLE	TED BY THE VILLA	GE OF SOUTH LEI	BANON	
Application Number:		Date of Planni	ng Commission Meeting:		
Fee Paid:	Drawn:	Check #:	Date:	Initial;	
Legal Notices Advertis	ed:	Mailed to S	urrounding Property Own	ers:	

3. Rezoning and Preliminary PUD Plan Requests

<u>Surrounding Property Owners</u>: Please list the names and addresses of all **Owners of Real Property** within 300 feet of any part of the property as such names and addresses appear on the most recent tax duplicate on 2 sets of mailing labels. (See submittal requirements on page 3).

4.	Signatures	Req	uired
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By signing this application, I attest under penalty of law that all the information knowledge.	on given above is correct to the best of my
Please Print Applicant's Name; GRAHAM S. PALLIN	
Applicant's Signature: Suhu Signature	Date: 12/16/16
Property Owner's Signature:	Date: 12-19-16

5. Fee Determination for Construction Drawings and Preliminary Plat Submittals

3. Fee Determination for Construction Drawings and Fren		
Please create a detailed breakdown of the estimated infrastructure breakdown		it to this application. For
Construction Drawings complete Item 1 and for Preliminary Plats complete	Item 2.	
m - 17 C		
1 otal Infrasti	ructure Cost \$	(A)
1 – Construction Drawing Fee Breakdown		
1.25% of Total Infrastructure Cost* (Line A x 0.0125)	\$	(B)
1.50% of Total Infrastructure Cost** (Line A x 0.015)	+ \$	(C)
Application Fee	+ \$ 150.00	(D)
Total Construction Drawing Fee (Line $B + C + D$)	\$	(E)
2 – Preliminary Plat Fee Breakdown:		
0.25% of Total Infrastructure Cost* (Line A x 0.0025)	\$	(F)
Application Fee	+ \$ 150.00	(G)
Total Preliminary Plat Fee (Line F + G)	\$	(H)
Total Paid with Application/Submittals (Line E+H)	\$	
* Due upon submittal ** Due prior to construction		

6. Fee Schedule and Submittal Requirements

Article/Ord. Reference	Item	Fees ⁽³⁾⁽⁴⁾	Submittal Requirements
Article 20 Article 14	Preliminary Plats Final PUDs	\$150 + 0.25% of estimated infrastructure construction costs ⁽¹⁾	12 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
Article 20	Construction Drawings	\$150 + 2.75% of estimated infrastructure construction costs ⁽¹⁾ (Include estimate with application) (1.25% due at time of submittal and 1.5% due before construction begins) ⁽²⁾	4 Copies ⁽⁵⁾ 2 Drainage Calculations 2 Detailed Spreadsheet of the Estimated Infrastructure Costs
Article 20	Final / Dedication Plats	\$350	10 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
Article 20	Lot Split / Minor Subdivision / Replats	\$75 per lot	3 Survey Plats ⁽⁵⁾ & Legal Descriptions 1 New Deed + 1 Original Deed
Article 18	Site Plans	\$400 + \$5 per unit Multi-family \$400 + \$20 per acre Commercial/ Office/Industrial/Institutional	12 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
Article 17	Landscape Plans	\$150 + \$10 per acre	12 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
Article 7	Zoning District Map Change	\$400 + \$10 per acre	20 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
	Zoning Text Change		1 List of Surrounding Property Owners + 2 Sets of Mailing Labels
Article 5	Variances / Appeals	\$400	8 Copies + 1 Copy (Ledger Paper) 1 List of Surrounding Property Owners + 1 Set of Mailing Labels
Article 14	Preliminary PUD Plans	\$2,500 + \$20 per acre	12 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper) 1 List of Surrounding Property Owners + 2 Sets of Mailing Labels
Article 14	Final PUD Plans	Site Plan Review Fees Apply	Site Plan Review Submittal Requirements Apply
Article 6	Conditional Use / Similar Use	\$250 + applicable site plan fee	15 Copies + 1 Copy Ledger Paper ⁽⁵⁾
Article 3	Zoning Permit	\$250 + \$0.03 per square foot of building area (Village water tap and inspection fee required if utilizing Village Water [proof of payment of County tap fee if utilizing County Water]; Village sewer tap and inspection fee also required)	5 Copies
Article 3	Temporary Use Permit	\$50	5 Copies
Article 3 Ord. No: 2008-14; Permit App.	Certificate of Occupancy Flood Hazard Area Development Permit	\$50 \$50	3 Copies 3 Copies of Permit Application w/ applicable submittal requirements (stated on Page 2 of 2 of Permit Application + Engineering "No Rise" Certification (if applicable)
	Special Meeting	\$500 + Application Fee, if any ⁽⁶⁾	Depends Upon Type of Application or Meeting Requested

FOOTNOTES TO FEE SCHEDULE

- (1) Infrastructure construction costs include all infrastructure costs associated with a development including, but not limited to, drainage facilities, sanitary sewers, waterlines, grading, excavation, and street improvements.
- (2) Any inspection conducted outside the normal eight-hour workday of Monday through Friday, excluding holidays, 8:00 a.m. until 4:30 p.m., shall be charged at one and a half (1.5) times the standard rate. The Village reserves the right to charge fees in addition to the fees specified in the table above if, due to the applicant's responsibility, excessive review and/or field inspections are necessary, and as determined by the Village Engineer. Such fees for review and field inspection by Village staff shall be charged at the standard rate of forty dollars (\$40) per hour, plus a three-fourths (.75) hour charge for travel time. Any review and inspection completed by consultants on behalf of the Village shall be charged to the applicant at the same rate charged by the consultants. Performance and maintenance bonds will not be released until payment of all fees is received.
- (3) Any review and inspection completed by consultants on behalf of the Village shall be charged to the applicant at the same rate charged by the consultants. The applicant shall pay the difference when consultant fees charged to the Village are in excess of the established Fee Schedule base amounts. Final approvals will be held until all fees charged by consultants are paid-in-full by the applicant.
- (4) The fee for review of a revised application shall be sixty (60) percent of the fee specified for the initial or first review of such application.
- (5) All plans must be folded to fit a legal sized file folder with the title showing in the lower right-hand corner.
- (6) Special meetings that require one or more of the Village's consultants to attend shall require payment of the special meeting fee before the meeting is scheduled. Examples of special meetings include staff meetings and non-scheduled Planning Commission meetings requested by an applicant and/or developer.
- Complete applications submitted by the deadlines posted above will be processed and placed on the next regularly scheduled Planning Commission meeting.
- 2. Incomplete applications or applications that do not comply with the minimum Village Zoning Ordinance and/or Subdivision Regulations or applications that are not submitted by the above posted deadlines will not be placed on the next regularly scheduled Planning Commission meeting agenda.
- 3. The applicant will be notified if his or her application is not accepted for processing. The Village Administrator and/or Zoning Administrator will discuss the reasons why the application was not accepted and the necessary steps required to meet the next meeting deadline.
- 4. Applicants may request a special Planning Commission meeting. Requests should be made with the Village Administrator at least two weeks in advance of the requested special meeting date. The meeting will be set if approved by the Planning Commission chairperson and if a quorum can be present. A \$500 fee plus applicable application fee must be paid in advance of the meeting (See Fee Schedule and Footnotes to Fee Schedule).
- 5. Meeting dates are subject to change due to unforeseen scheduling conflicts and holidays. Applicants should call the Village to check meeting dates in advance of the application deadlines.

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RIVERSIDE PHASE ONE

SEC BETWEE VIL SHIP

TION 1 & 7, TOWN 4, RANGE 3
EN THE MIAMIS, UNIÓN TOWNS
LLAGE OF SOUTH LEBANON
WARREN COUNTY, OHIO

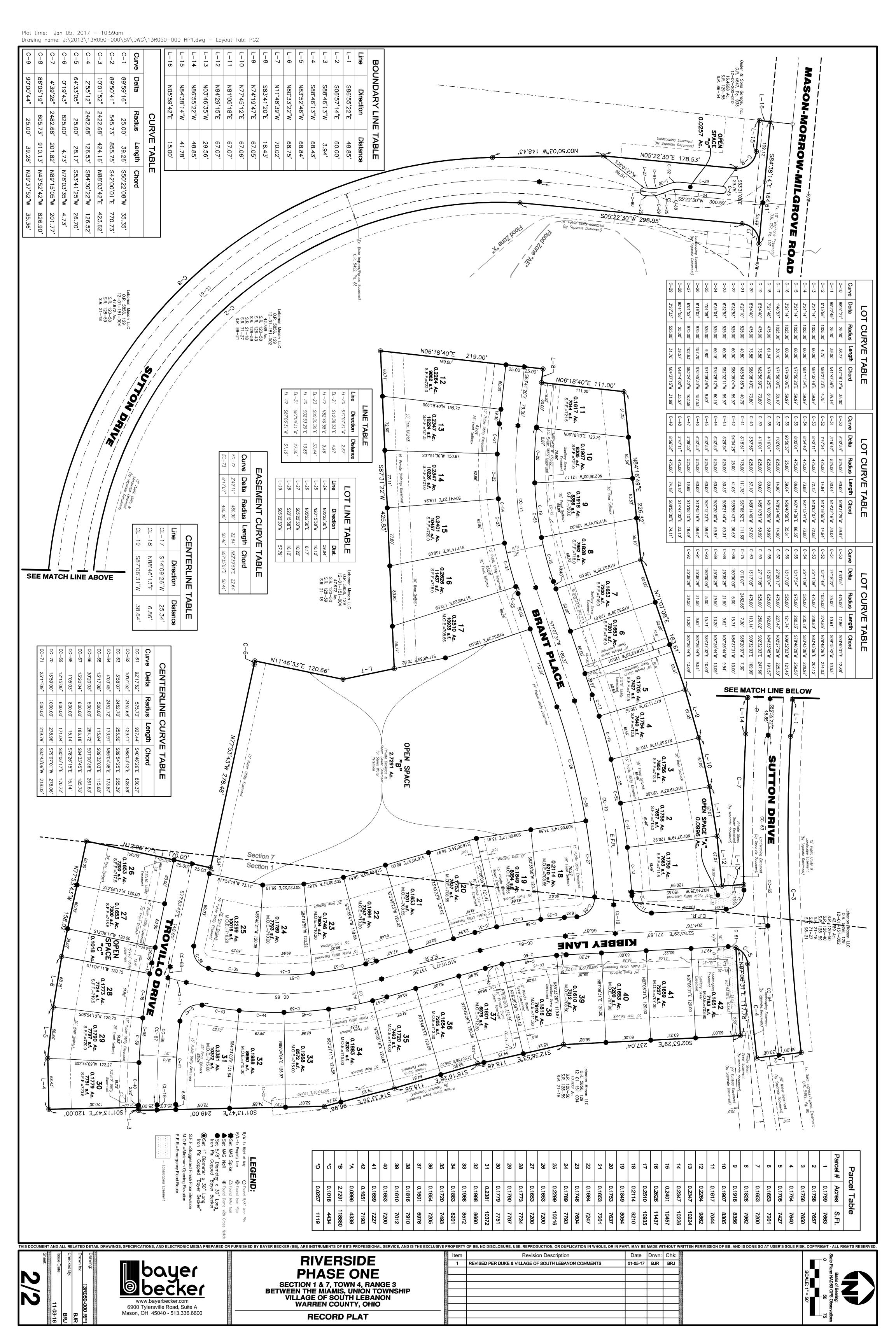
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REC	ORD	PI	LA	۷.

Drwn: Chk: Revision Description 01-05-17 BJR BRJ REVISED PER DUKE & VILLAGE OF SOUTH LEBANON COMMENTS

017, THIS PLAT WAS ADOPTED BY THE

DIVIRE ROAD

84.9.8



VILLAGE OF SOUTH LEBANON MEMORANDUM

TO: Planning Commission

FROM: Jerry Haddix, Village Administrator

RE: Case 17-02P, Site Plan Review for Patel Convenience Store

DATE: January 9, 2017

On the agenda for the January 12th meeting is an application for approval of the site plan and landscape design for the Patel Convenience Store to be located at 720 East State Route 22-3 roughly 610' east of the intersection of Cochran Road and Route 22-3 (the "Project") submitted by Maestro Development, the developer/builder for the Project (the "Applicant").

Background

The Project that is the subject of the application is located east of the intersection of Cochran Road and Route 22-3. The property is currently owned by Timothy and Mary Kay Books. The present zoning classification is B-2 General Business District. The Project consists of a 5,564 s.f convenience store with eight (8) fueling pumps. Also planned are two (2) adjoining 1,040 s.f commercial spaces. Water service is currently provided by the Warren County Water & Sewer Department. The Village and Warren County have been working to provide sanitary sewer to this site. A resolution to the sanitary sewer issue should come in the next week or two.

The Ohio Department of Transportation (ODOT) will need to approve all access points onto Route 22-3 from this development. Also, if the sanitary sewer is provided by Warren County, ODOT will need to approve all boring under the road.

The Hamilton Township Fire Department has submitted comments and those comments have been forwarded to the Applicant. Their response is attached.

Zoning Code Analysis

Upon review of the plans, it has been determined that the drawings generally satisfy the Zoning Regulations and Design Guidelines and Standards with the exceptions listed in the attached letter and accompanying site plan approval checklist.

Zoning Process

Pursuant to Article 18 of the Village Zoning Regulations, the development of any new use or construction of any new structures shall require site plan approval prior to construction and/or occupancy. At the first regular meeting at which a site plan proposal is considered, the Commission shall first determine whether to accept the plan for processing. If accepted for processing, the Commission shall review the site plan in relation to applicable standards and regulations, and in relation to the intent and purpose of the Village Zoning Regulations and Design Guidelines and Standards. The Commission shall consider the comments and recommendations from the Village Administrator, the Village Engineer, public safety officials and other reviewing agencies.

If the Commission determines that revisions are necessary to bring the site plan into compliance with applicable standards and regulations, the applicant shall be given the opportunity to submit a revised site plan. The Commission shall review the revised site plan and application materials within 30 days after the Village received a complete revised site plan application.

The Commission shall make a determination on a site plan based on the requirements and standards in the Zoning Regulations and Design Guidelines and Standards. The Commission is authorized to grant approval, grant approval subject to conditions, or reject a site plan. If the Commission chooses to grant approval subject to conditions, the Commission may waive its right to review the revised plan, and instead authorize the Zoning Administrator, or his designee, to review and recommend approval of the resubmitted plans if all required conditions have been addressed.

If construction is not started within 18 months of final approval of the site plan, the site plan approval becomes null and void and a new application for site plan review shall be required.

Recommendation

Staff recommends that the Planning Commission grant its approval of the site plan and landscape plan for the Patel Convenience Store with the following conditions:

Prior to issuance of a zoning permit, the applicant must resubmit the site plan and provide the following information to the Zoning Administrator:

- 1. Addressing the comments in the attached Site Plan Approval Checklist to the satisfaction of Choice One Engineering;
- 2. Approval of the Ohio Department of Transportation (ODOT) for access to and from Route 22-3 and boring approval (if applicable);
- 3. Meet the requirements of the Warren County Water & Sewer Department;
- 4. Meet the requirements of the Hamilton Township Fire Department;
- 5. Provision of sanitary sewer to this site by either Warren County or the Village of South Lebanon;
- 6. Signage will be reviewed separately by the Zoning Administrator at a later date

Attachments

Planning Commission Application Site Plan and Landscape Plan Village Engineer Checklist

VILLAGE OF SOUTH LEBANON PLANNING COMMISSION APPLICATION

1. Application Type: (check the appropriate box) (all plans must be folded when submitted)

	Draft Plan-Discussion Only	Preliminary PUD
X	Site Plan	Final PUD
X	Landscape Plan	Rezoning
	Construction Drawings. (Please complete Fee Schedule form on Page 2)	Lot Split
	Preliminary Plat (Please compete Fee Schedule form on Page 2)	Conditional Use
	Final Plat or Replat	Special Meeting
	Right-of-Way Dedication Plat	Other:

(See Page 3 for complete Fee Schedule and Submittal Requirement Information)

2. Development Information:		
Development/Business Name:		
Type of Business/Project Description: NEW GOS + (Convenience store	
Location: 420 East St Rt 22 + 3	Size of Building: One Story, 764+ 39 ft	
Current Zoning: B2 General Business	Rezone to:	
Total Acreage: 1.865 AC	Acres to be Rezoned:	
Number of Employees: 8	Number of Fleet Vehicles:	
Current Owner of the Property	Project Contact (Architect, Engineer, Planner)	
Name: Timothy & Kay Books	Name: Norris + Dierkers Architects	
Address: 720 East State Rt 22+3	Address: 9091 Montgomery Rd	
City: Morrow State: Oh Zip: 4515	2 City: Cincinnati J State: Oh Zip: 4524	
Telephone: Fax:	Telephone: 513 - 791 - 4474 Fax: 513 - 791 - 45.	
Applicant(s): Maestro Development		
Address: 9380 Montcomery Rd	Suite 205	
City: Cincinnati J State: Oh Zip: 45242		
Talambana	112	
Please Print Applicant's Name Here.	5	
* Applicant's Signature:	and the second s	
* Applicant is responsible for payment of all fees (See	Fee Schedule and Footnotes on Pages 3 and 4 respectively.)	
TO BE COMPLÉTED BY THE	VILLAGE OF SOUTH LEBANON	
Application Number: Dat	e of Planning Commission Meeting:	
Fee Paid: Drawn: Check #	f: Date: Initial:	
Legal Notices Advertised:	Mailed to Surrounding Property Owners:	

3. Rezoning and Preliminary PUD Plan Requests

Property Owner's Signature:

Surrounding Property Owners: Please list the names and addresses of all **Owners of Real Property** within 300 feet of any part of the property as such names and addresses appear on the most recent tax duplicate on 2 sets of mailing labels. (See submittal requirements on page 3).

4. Signatures Required			
By signing this application, I attest under penalty of law that all the information	n given	above is correct to the be	st of my
knowledge.			
Please Print Applicant's Name: Maestro Development			
Applicant's Signature:	Date:	11.29.2011	ما

5. Fee Determination for Construction Drawings	and Preliminary Pla	at Submittals	
Please create a detailed breakdown of the estimated infrastructure breakdown cost for the project and attach it to this application. For			
Construction Drawings complete Item 1 and for Preliminary Pl	ats complete Item 2.		
	Total Infrastructure Cost	\$	(A)
1 – Construction Drawing Fee Breakdown			
1.25% of Total Infrastructure Cost* (Line A x 0.0125))	\$	(B)
1.50% of Total Infrastructure Cost** (Line A x 0.015)) +	- \$	(C)
Application Fee	-4	\$ 150.00	(D)
Total Construction Drawing Fee (Line B + C + D)		\$	(E)
2 – Preliminary Plat Fee Breakdown:			
0.25% of Total Infrastructure Cost* (Line A x 0.0025))	\$	(F)
Application Fee	-1	- \$ <u>150.00</u>	_(G)
Total Preliminary Plat Fee (Line F + G)		\$	(H)
Total Paid with Application/Submittals (Line E+H)		\$	
* Due upon submittal ** Due prior to construction			

6. Fee Schedule and Submittal Requirements

Article/Ord. Reference	Item	Fees ⁽³⁾⁽⁴⁾	Submittal Requirements
Article 20	Preliminary Plats	\$150 + 0.25% of estimated	12 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
Article 14	Final PUDs	infrastructure construction costs ⁽¹⁾	
Article 20	Construction Drawings	\$150 + 2.75% of estimated	4 Copies ⁽⁵⁾
	1 1	infrastructure construction	2 Drainage Calculations
		costs ⁽¹⁾ (Include estimate with	
		application)	2 Detailed Spreadsheet of the Estimated Infrastructure Costs
		(1.25% due at time of submittal and	Estimated initiasit detaile costs
		1.5% due before construction begins) ⁽²⁾	F (1)
Article 20	Final / Dedication Plats	\$350	10 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
Article 20	Lot Split / Minor Subdivision /	\$75 per lot	3 Survey Plats ⁽⁵⁾ & Legal
	Replats		Descriptions
			1 New Deed + 1 Original Deed
Article 18	Site Plans	\$400 + \$5 per unit Multi-family	12 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
	11	\$400 + \$20 per acre Commercial/	
		Office/Industrial/Institutional	
Article 17	Landscape Plans	\$150 + \$10 per acre	12 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
Article 7	Zoning District Map Change	\$400 + \$10 per acre	20 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
	Zoning Text Change	*	1 List of Surrounding Property
			Owners + 2 Sets of Mailing
			Labels
Article 5	Variances / Appeals	\$400	8 Copies + 1 Copy (Ledger Paper) 1 List of Surrounding Property
			Owners + 1 Set of Mailing
			Labels
Article 14	Preliminary PUD Plans	\$2,500 + \$20 per acre	12 Copies ⁽⁵⁾ + 1 Copy (Ledger Paper)
			1 List of Surrounding Property Owners + 2 Sets of Mailing
			Labels
Article 14	Final PUD Plans	Site Plan Review Fees Apply	Site Plan Review Submittal
		300000000000000000000000000000000000000	Requirements Apply
Article 6	Conditional Use / Similar Use	\$250 + applicable site plan fee	15 Copies + 1 Copy Ledger Paper ⁽⁵⁾
Article 3	Zoning Permit	\$250 + \$0.03 per square foot of	5 Copies
		building area (Village water tap and inspection fee required if	
		utilizing Village Water [proof of	
		payment of County tap fee if	
		utilizing County Water]; Village	
		sewer tap and inspection fee also required)	
Article 3	Temporary Use Permit	\$50	5 Copies
Article 3	Certificate of Occupancy	\$50	3 Copies
Ord. No:	Flood Hazard Area Development	\$50	3 Copies of Permit Application w/
2008-14;	Permit		applicable submittal
Permit App.		8	requirements (stated on Page 2 of 2 of Permit
			Application + Engineering "No
	8		Rise" Certification (if applicable)
	Special Meeting	\$500 + Application Fee, if any ⁽⁶⁾	Depends Upon Type of Application
			or Meeting Requested

FOOTNOTES TO FEE SCHEDULE

- (1) Infrastructure construction costs include all infrastructure costs associated with a development including, but not limited to, drainage facilities, sanitary sewers, waterlines, grading, excavation, and street improvements.
- (2) Any inspection conducted outside the normal eight-hour workday of Monday through Friday, excluding holidays, 8:00 a.m. until 4:30 p.m., shall be charged at one and a half (1.5) times the standard rate. The Village reserves the right to charge fees in addition to the fees specified in the table above if, due to the applicant's responsibility, excessive review and/or field inspections are necessary, and as determined by the Village Engineer. Such fees for review and field inspection by Village staff shall be charged at the standard rate of forty dollars (\$40) per hour, plus a three-fourths (.75) hour charge for travel time. Any review and inspection completed by consultants on behalf of the Village shall be charged to the applicant at the same rate charged by the consultants. Performance and maintenance bonds will not be released until payment of all fees is received.
- (3) Any review and inspection completed by consultants on behalf of the Village shall be charged to the applicant at the same rate charged by the consultants. The applicant shall pay the difference when consultant fees charged to the Village are in excess of the established Fee Schedule base amounts. Final approvals will be held until all fees charged by consultants are paid-in-full by the applicant.
- (4) The fee for review of a revised application shall be sixty (60) percent of the fee specified for the initial or first review of such application.
- (5) All plans must be folded to fit a legal sized file folder with the title showing in the lower right-hand corner.
- (6) Special meetings that require one or more of the Village's consultants to attend shall require payment of the special meeting fee before the meeting is scheduled. Examples of special meetings include staff meetings and non-scheduled Planning Commission meetings requested by an applicant and/or developer.
- Complete applications submitted by the deadlines posted above will be processed and placed on the next regularly scheduled Planning Commission meeting.
- 2. Incomplete applications or applications that do not comply with the minimum Village Zoning Ordinance and/or Subdivision Regulations or applications that are not submitted by the above posted deadlines will not be placed on the next regularly scheduled Planning Commission meeting agenda.
- 3. The applicant will be notified if his or her application is not accepted for processing. The Village Administrator and/or Zoning Administrator will discuss the reasons why the application was not accepted and the necessary steps required to meet the next meeting deadline.
- 4. Applicants may request a special Planning Commission meeting. Requests should be made with the Village Administrator at least two weeks in advance of the requested special meeting date. The meeting will be set if approved by the Planning Commission chairperson and if a quorum can be present. A \$500 fee plus applicable application fee must be paid in advance of the meeting (See Fee Schedule and Footnotes to Fee Schedule).
- 5. Meeting dates are subject to change due to unforeseen scheduling conflicts and holidays. Applicants should call the Village to check meeting dates in advance of the application deadlines.



Development Name:	Patel	Date Received	12/08/16
Reviewed By:	Brian Schmidt–Choice One Engineering	Date Reviewed	12/12/16

All items below are required for site plan

approval from the Village Engineer	Appro	ved Comments
1. Required Information Sec 15.18.20		
a. Appropriate Scale	\boxtimes	
b. Sec 15.18.20.2 (a-n)		Note(g) – provide legal and common description of property Note(i) – provide a seal Note(j) – provide a written description of proposed land Note(k) – provide zoning classification of abutting properties Note(l) –provide proximity to section corner and major thoroughfares Note(n) – provide the net acreage minus the right-of-way
c. Sec 15.18.20.3 (a-x)		Note (b) – show front yard setback dimension Note (k) – Both P1 light pole locations allow light to portray over the property line. Revise and photometric sheet with method of shielding lights from shining off the site Note (u) – show an easement on the property for the sanitary sewer main extension.
d. Sec 15.18.20.4 (a-g)	\boxtimes	
e. Sec 15.18.20.5 (a-f)		Note (a) – Indicate the closest Fire Hydrant to service the property. Show proposed gas and electric service to the facility. Note (e) – Provide additional pavement elevations for the driveway tie-in to the roadway
f. Sec 15.18.20.6 (a-l)		Not applicable
g. Sec 15.18.20.7 (a-b)		Please provide the estimated number of employees
h. Sec 15.18.20.8	\boxtimes	
i. Sec 15.18.20.9	\boxtimes	
2. Drainage Plan Sec 15.18.21.12		
Floodway/Floodplain Impacts	\boxtimes	
Detention and Retention Basin Calculations		Please submit for review
Overflow Routing on and off-site		Please indicate on the drawings and submit for review
Storm Sewer	\boxtimes	
3. Utility Connection Plan Sec 15.18.21.15		
a. Main Extension Plan	\boxtimes	
b. Lateral Service Plan	\boxtimes	Sanitary sewer connection not approved yet.
4. Access Control Plan Sec 15.18.21.8-11,20-21		



Development Name:	Patel	Date Received	12/08/16	
Reviewed By:	Brian Schmidt–Choice One Engineering	Date Reviewed	12/12/16	

Brian Schmidt Griolec One Er	ignice	
a. Driveway Widths and Locations	\boxtimes	
b. Emergency Vehicle Access		
c. Pedestrian Access	$\overline{\boxtimes}$	
d. Coordination with Adjacent Sites		
e. Barrier-free Access		
5. Off-Street Parking Sec 15.12		
a. Sec 15.12.2 (1-12)		The handicap parking stall doesn't meet the required 162 square foot size.
b. Sec 15.12.3 and 15.12.7	\boxtimes	·
c. Sec 15.12.4	$\overline{\boxtimes}$	
d. Sec 15.12.5		Not applicable
e. Sec 15.12.6		Not applicable
f. Sec 15.12.8	\boxtimes	
g. Sec 15.12.9		Not applicable
h. Sec 15.12.10		Please provide/show the two required off-street
		loading spaces (12'x65')
i. Sec 15.12.11 (1-4)		Please provide/show the two required off-street
		loading spaces (12'x65')
6. Erosion Control Sec 15.18.21.13		
a. Erosion Control Plan	\boxtimes	
7. Lighting Plan Sec 15.18.21.14		
a. Compliance with Sec 15.18.21.14		Both P1 light pole locations allow light to portray
		over the property line (revise) and update
		photometric sheet to show the light levels beyond
		the property lines
8. Appearance Sec 15.18.21.3		
a. Compliance with Sec 15.18.21.3		
9. Landscape Plan Sec 15.17		
a. Sec 15.17.4 (a-b)	Ш	Front yard of all non-residential uses shall be
		planted with sod or hydro-seeded. Per the
		amount of unpaved areas there should be 14
h Can 45 47 5 4 /a 4\	$\overline{}$	evergreen trees.
b. Sec 15.17.5.1 (a-d)	Ш	Indicate that the landscape buffer widths. Please indicate that a continuous 30" high screen is
		provided.
c. Sec 15.17.6 (1-3)		Mulch in buffer areas shall be 4" thick
		Wideli iii builei aleas silali be 4 - tilick
e. Sec 15.17.8		
f. Sec 15.17.9.1		Not applicable
g. Sec 15.17.9.2 (a-c)		Provide the calculation that indicates the required



Development Name:	Patel	Date Received	12/08/16
Reviewed By:	Brian Schmidt-Choice One Engineering	Date Reviewed	12/12/16

Brian Schimac Choice One Er	Bute neviewed 12/12/10
	landscaping square footage
h. Sec 15.17.10 (1-4)	Provide the calculation that indicates the required
	landscaping square footage
i. Sec 15.17.11 (1-2)	
10. Screening Sec 15.18.21.16	
a. Privacy	
b. Off-Street Parking	
c. Loading Areas	Please provide/show the two required off-street loading spaces (12'x65') and the corresponding
	landscaping
d. Dumpster Enclosure	
11. All Other Items	
General Comments	Note:The sanitary sewer connection is not approved as a decision is pending on whether Warren County or the Village of South Lebanon will service this site with sewer.
	 Sheet C100 Please provide the turn lane length calculations. Add the appropriate left turn sign indicating the new turn lane on SR 22/3.
	Sheet C101
	 Note #8 – the project is not within the City of Norwood
	• Note #14 – please update the note to reflect ODOT's current spec 611 not 603.
	 Please indicate the pavement composition around the gas pumps. CB #106 T/G 842.42
	 The pavement slope in the handicap parking area is at 2.05%, it must be 2.0% or less.
	• Should the top 3/8" holes in Detail 101 should be 839.50?
	Sheet C102 • SWPPP Note #2 – The total site area is 1.865 acres.
	 Sheet C103 Call out what to do with the existing water service for the property.

Jerry Haddix

From:

Jim Watson < JWatson@McGillSmithPunshon.com>

Sent:

Monday, January 09, 2017 10:10 AM

To:

James Daniels; csanders@hamilton-township.org; Jerry Haddix

Cc:

Michele Loos

Subject:

720 East US Route 22&3 - Fire Hydrants and Ladder Truck Turning

Attachments:

Patel - Ex Fire Hydrants.pdf; Auto-WC FT-Patel Convenience.pdf

Mr. Sanders-

Pursuant to your comments, attached is a diagram modelling how a ladder truck will be able to maneuver around the proposed parking area. Also attached is an exhibit showing the locations of nearby existing fire hydrants located within 400 feet of the proposed building. Please advise if these hydrants will provide sufficient coverage.

James H. Watson, P.E.

Senior Vice President
Office 513.759.0004 ext 205
Direct 513.759.3205

Cell 513.479.6986 Fax 513.563.7099

McGill Smith Punshon, Inc.

CREATING YOUR VISION 3700 Park 42 Drive, Suite 190B Cincinnati, OH 45241 www.mcgillsmithpunshon.com

From: Cory Sanders [mailto:csanders@hamilton-township.org]

Sent: Friday, December 16, 2016 2:32 PM

To: Jerry Haddix < jhaddix@southlebanonohio.org >

Subject: 720 East US Route 22&3

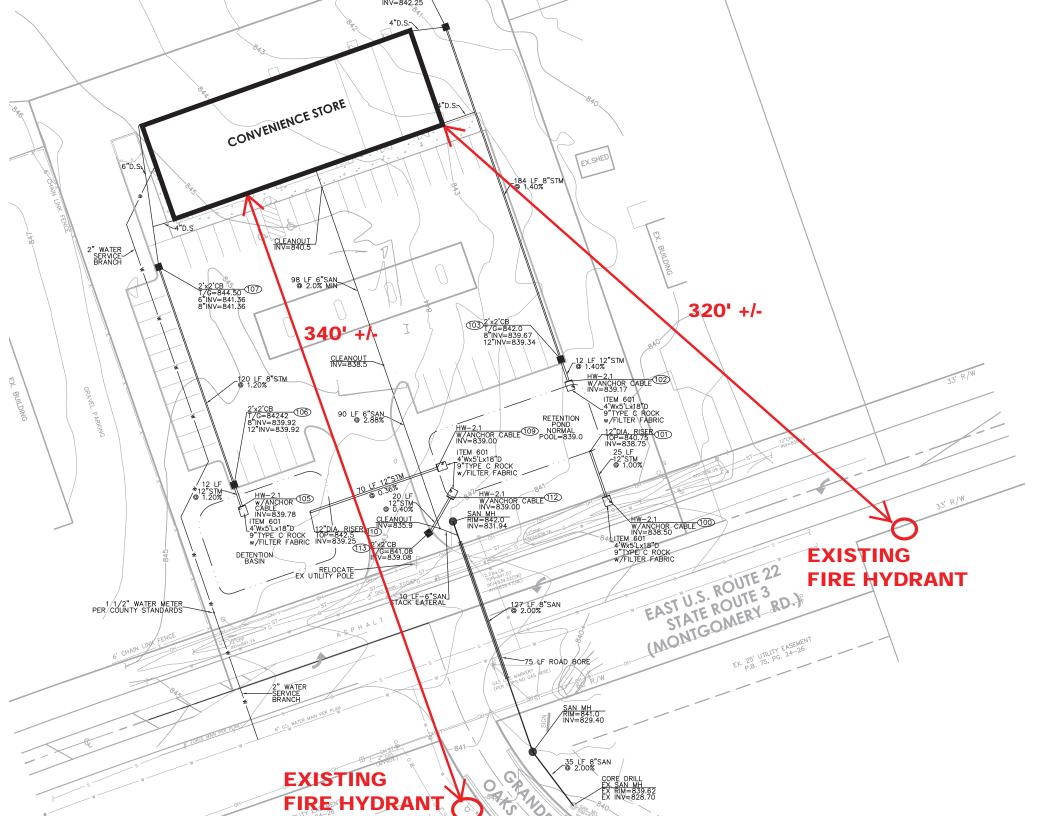
At this stage the developer needs to show fire hydrant location and show that we will have enough room to get a Ladder Truck and a Fire Engine around the parking lot with cars parked it the parking spaces. Then when will need to have a set of drawing for the building. So I can go over those for further questions.

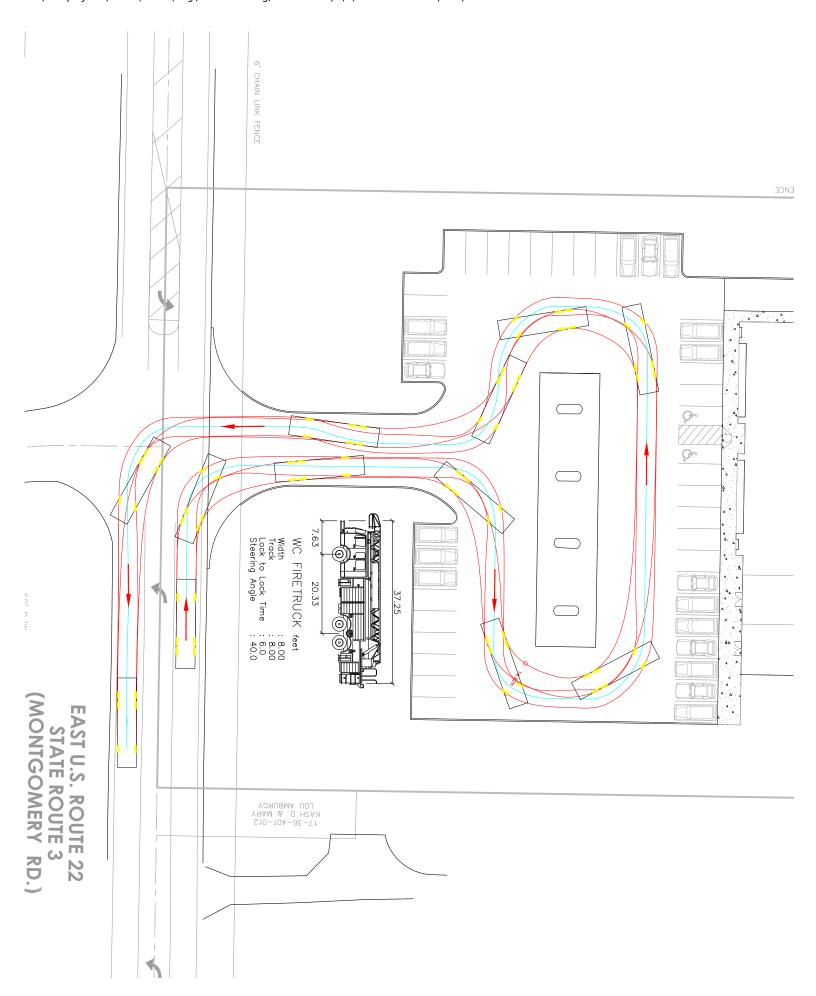
Hamilton Township

Fire/Zoning Inspector

Email csanders@hamilton-township.org

Ceil (513)334-9689





Jerry Haddix

From:

Conley, Molly M. < Molly.Conley@co.warren.oh.us>

Sent:

Tuesday, December 20, 2016 1:59 PM

To:

Jerry Haddix

Subject:

RE: Site Plan review - 720 East Route 22 & 3

Jerry,

I have reviewed the Patel Convenience Store plans for compliance to the sediment and erosion control regulations of Warren County and have no comments. The plans are in compliance. I will inspect this project on a monthly basis.

Molly M. Conley

Natural Resource Engineer
PHONE - (513) 695-3085 | EMAIL Molly.Conley@co.warren.oh.us



Warren County Soil and Water Conservation District 320 E. Silver Street, Suite 300 Lebanon, Ohio 45036 PHONE (513) 695-1337

http://www.warrenswcd.com/



From: Jerry Haddix [mailto:jhaddix@southlebanonohio.org]

Sent: Wednesday, December 07, 2016 12:08 PM

To: Brian Reese (breese@hamilton-township.org); Conley, Molly M.

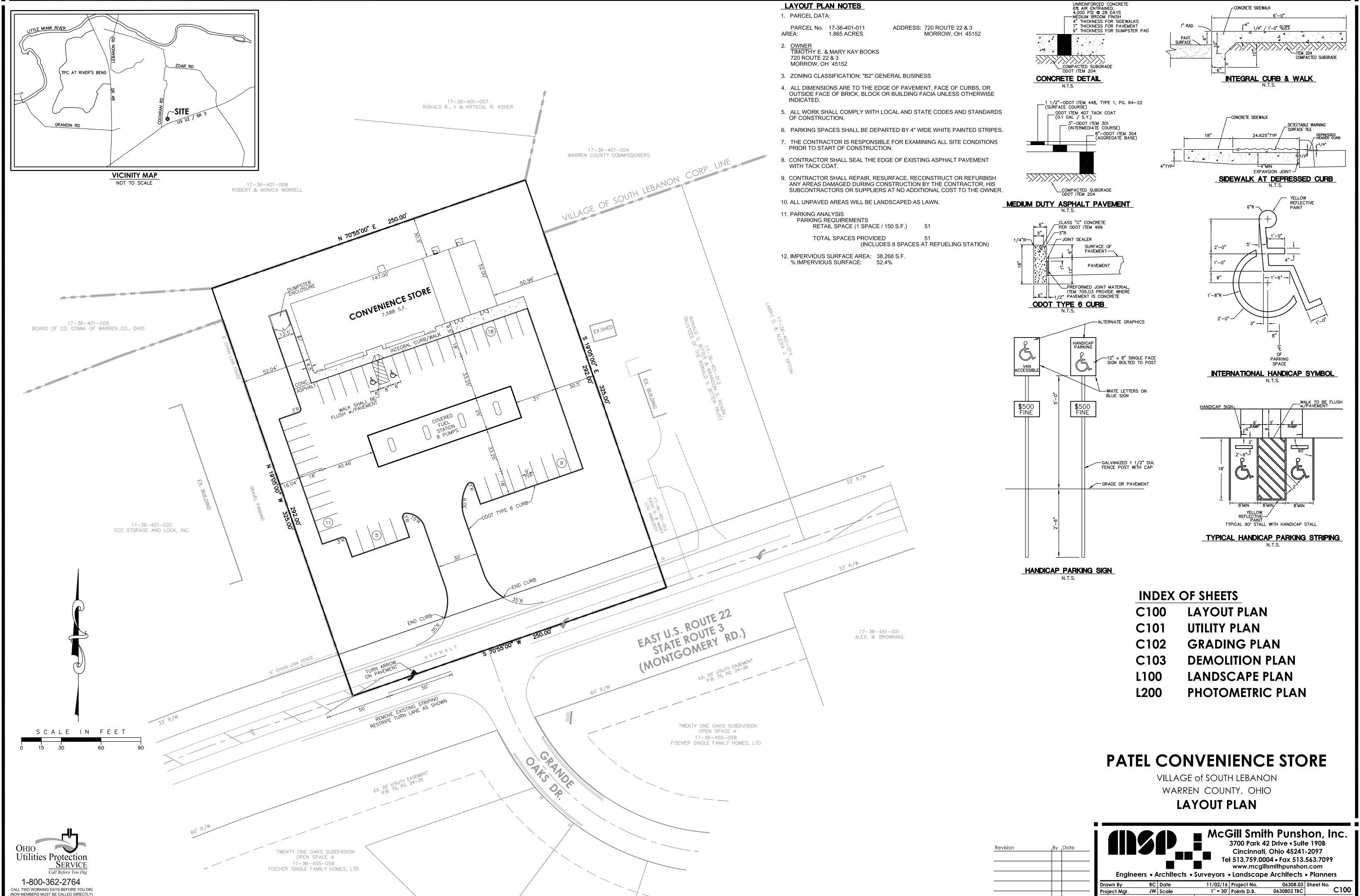
Subject: Site Plan review - 720 East Route 22 & 3

For you review, attached is a site plan for the Patel Convenience Store proposed at the 720 E. U.S. Route 22 & 3 property. Please submit any comments to me by 12/16/16.

If you have any questions, please contact me.

Thanks,

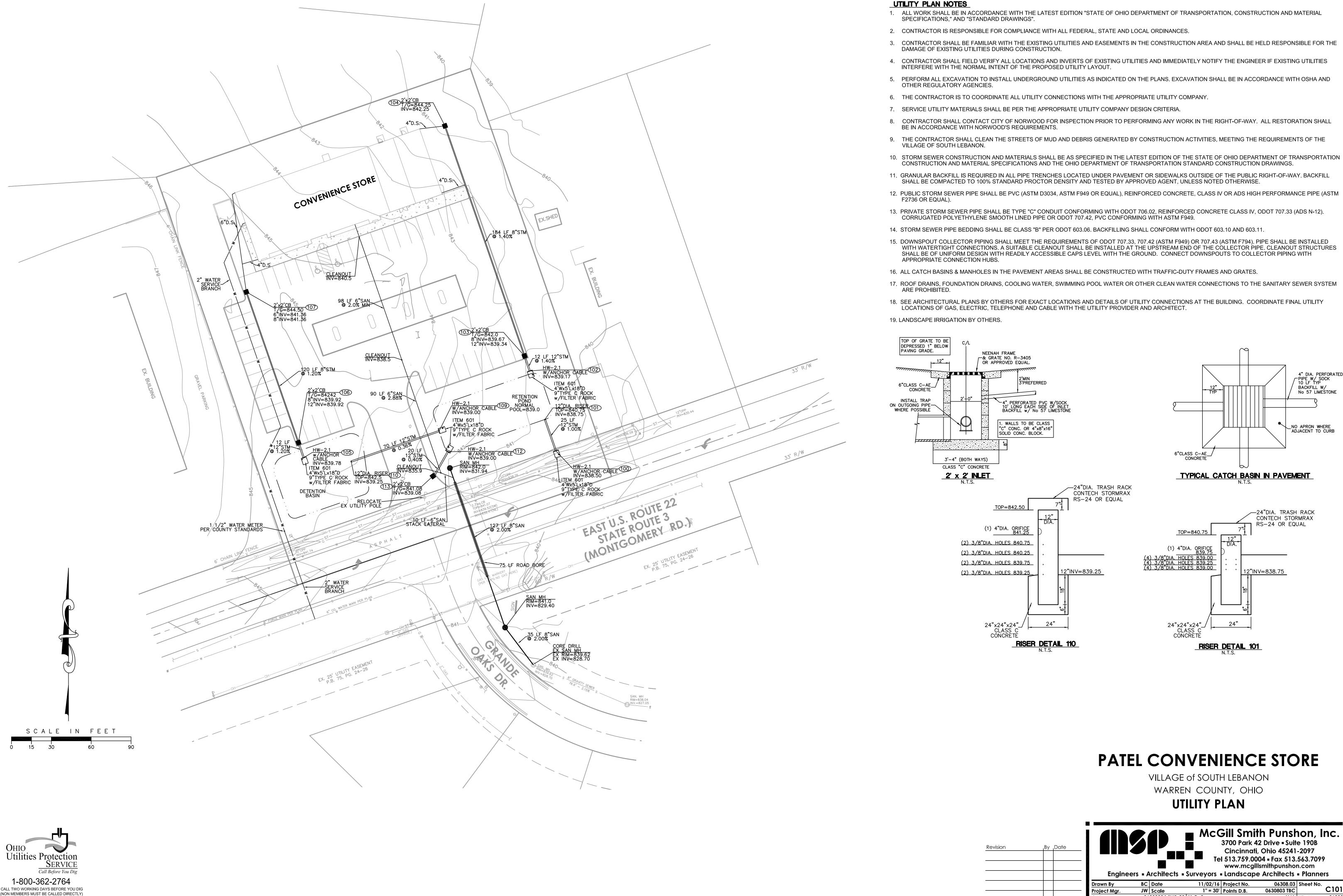
Jerry Haddix Village Administrator Village of South Lebanon 99 N. High Street South Lebanon, Ohio 45065 (513) 494-2296



 BC
 Date
 11/0

 JW
 Scale
 1"

 06308034-IMP-00
 X-Ref.
 N/A File No. 06308



McGill Smith Punshon, Inc.
3700 Park 42 Drive = Suite 190B
Cincinnati, Ohio 45241-2097
Tel 513.759.0004 = Fax 513.563.7099
www.mcgillsmithpunshon.com

4" DIA. PERFORATE PIPE W/ SOCK 10 LF TYP

BACKFILL W/

_NO APRON WHERE

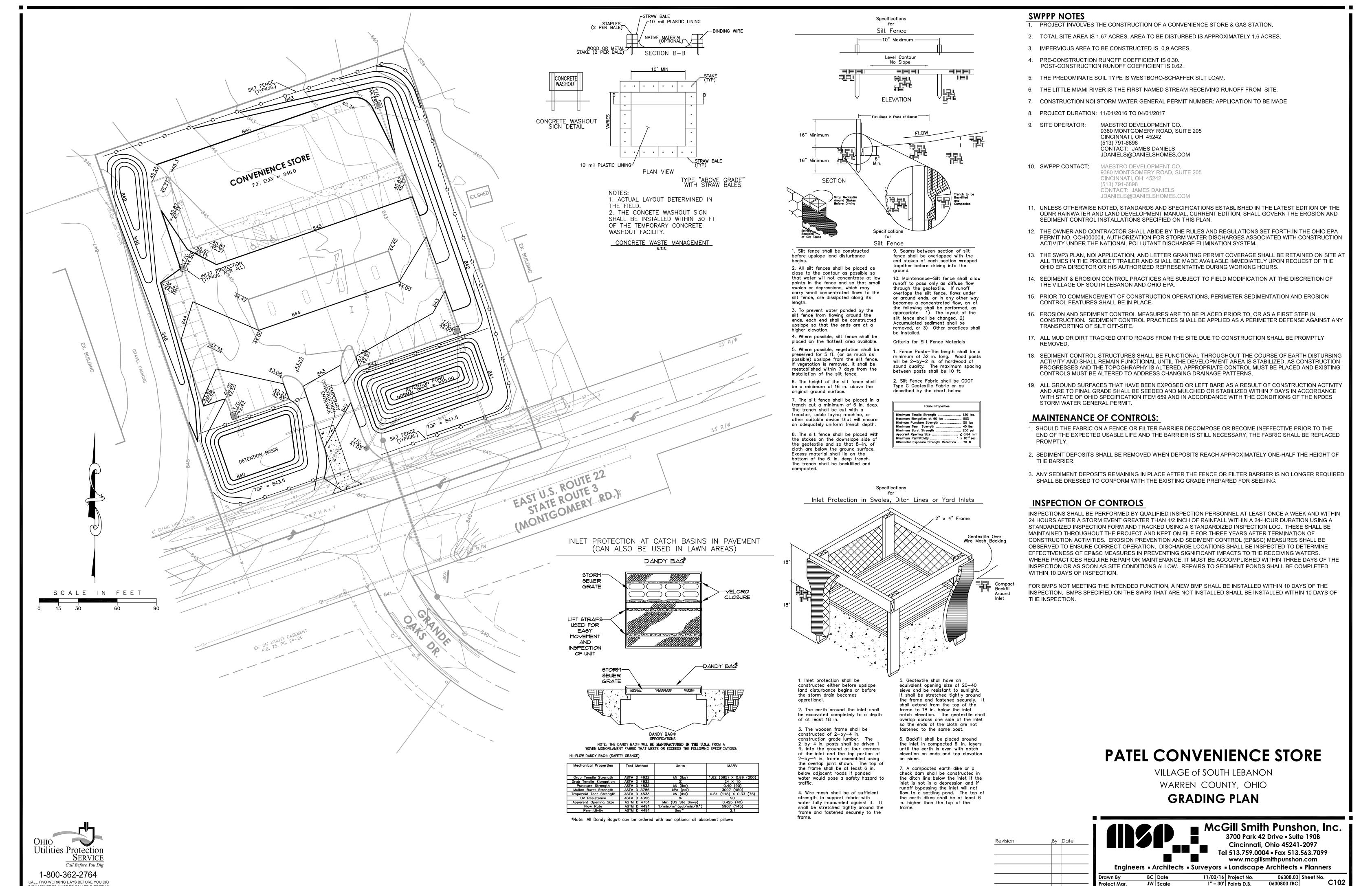
—24"DIA. TRASH RACK CONTECH STORMRAX ¬ RS-24 OR EQUAL

12"INV=838.75

ADJACENT TO CURB

Engineers = Architects = Surveyors = Landscape Architects = Planners

JW Scale 1" 06308034-IMP-00 X-Ref. 1" = 30' Points D.B. N/A File No. 06308

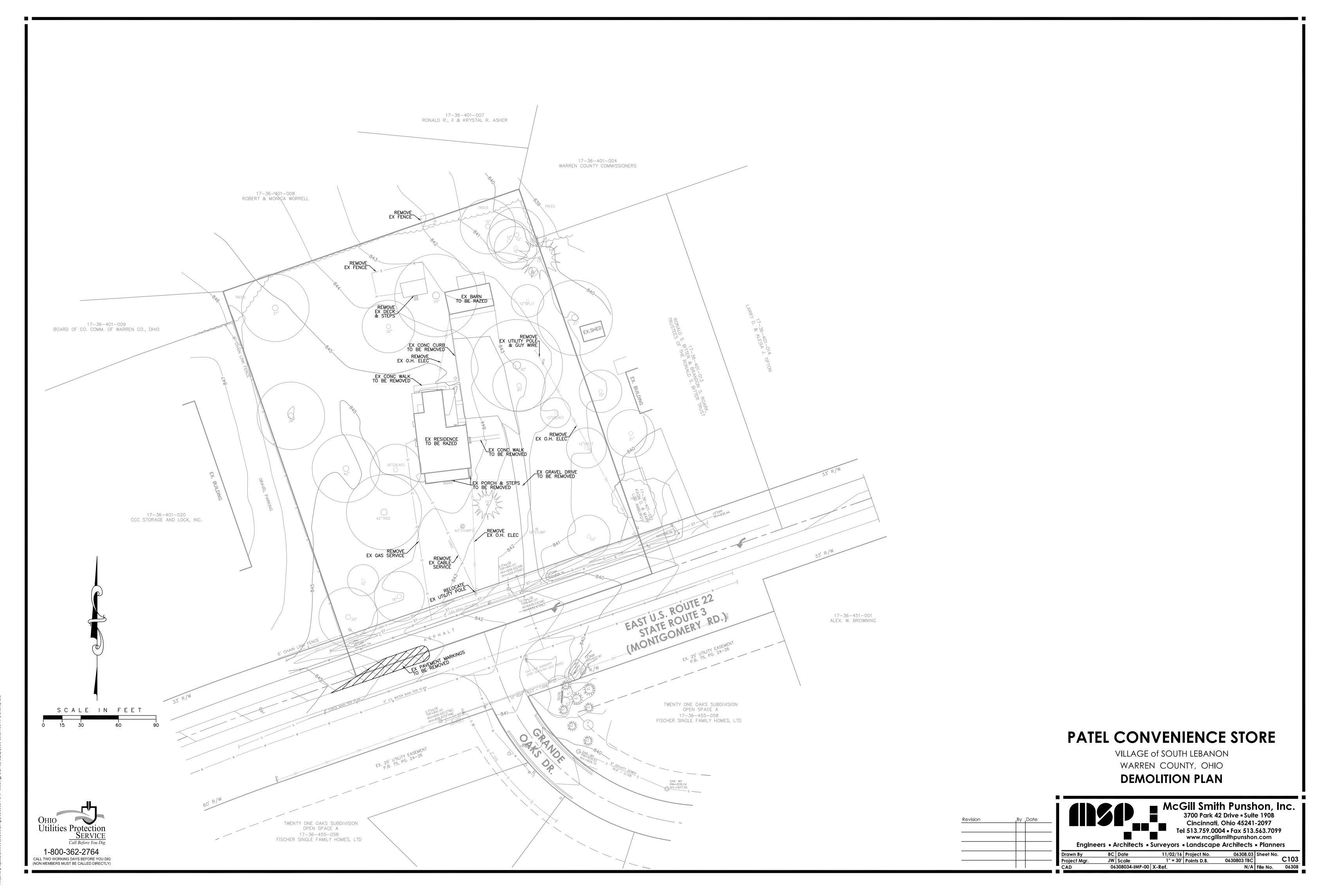


NON MEMBERS MUST BE CALLED DIRECTLY)

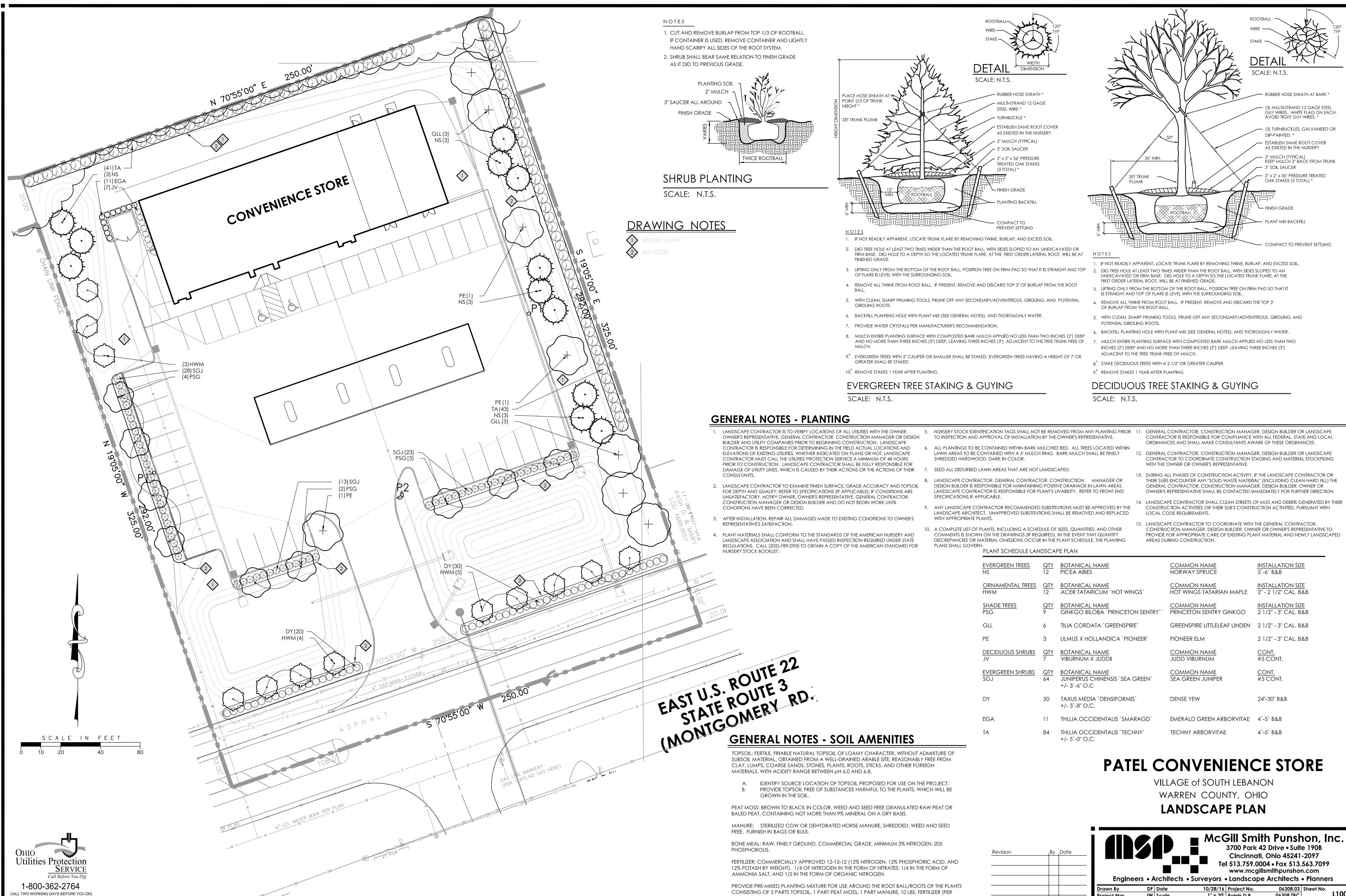
N/A | File No. 06308

JW Scale

03308034-IMP-00 X-Ref.



N:\land projects\\\06000\\06308\\dwq\\\06308\\034-IMP-00 dwg \\DFMO_11/2/2016_10:3



CUBIC YARD) AND 2 1/3 LBS. OF BONE MEAL (PER CUBIC YARD).

(NON MEMBERS MUST BE CALLED DIRECTLY)

06308 TBC 06308034-IMP-00 File No. 0630

Project Mgr.

JW Scale

06308036-PLA X-Ref.

1" = 20' | Points D.B.



DXF file created by LitePro 2.037 on 10/28/2016 8:40:27 AM

AREA NAME	DIMENSIONS	GRID / TYPE	# PTS	SPAC.	GROUP	AVG.	MAX.	MIN.	MAX./MIN.	AVG./MIN.
NEW AREA	491.90' x 400.80'	15 x 15 / H-H	256	15.00	(+)	1.30	7.61	0.01	910.31	155.00

EOWII WAIKE SCHEDGE								
TYPE	SYM.	DESCRIPTION	LAMP	LUMENS	MOUNTING/BALLAST	LLF.	QTY.	
P1	В	Spaulding 1 Head (1) "A" CL1-A-90LU-4K-4-xx-24' SSS POLE	(1)	31027	24' POLE 2.5' BASE	0.91	2	
P2	₽=>	Spaulding 2 Head (1) "A" CL1-A-90LU-4K-4-xx-24' SSS POLE (1) "A3" CL1-A-90LU-4K-3-xx-24' SSS POLE	(1)	31027 29025	24' POLE 2.5' BASE	0.91 0.91	1	

AKLA SOMMAKT SCHLDOLL						
AREA NAME	1/0	DIMENSIONS	LUMS. / (ASMS)	WATTS/SQ. FT.	QTY.	
NEW AREA	OUT	491.90' x 400.80'	<p1> (2) <p2> (1)</p2></p1>	00.0	1	

PATEL CONVENIENCE STORE

VILLAGE of SOUTH LEBANON WARREN COUNTY, OHIO

PHOTOMETRIC PLAN



4124	■ McGill Smi
	3700 Park
	Cincinnat
	Tel 513.759.0
	www.mcg
Engineers • Architects	Surveyors = Landscap

mith Punshon, Inc.
rk 42 Drive = Suite 190B
nati, Ohio 45241-2097
9.0004 = Fax 513.563.7099
cgillsmithpunshon.com
cape Architects = Planners

 DF
 Date
 10/28

 JW
 Scale
 1" =

 06308036-PLA
 X-Ref.
 10/28/16 Project No. 1" = 20' Points D.B.

 06308.03
 Sheet No.

 06308 TBC
 L200

 06308034-IMP-00
 File No.
 06308