

COUNCIL AGENDA



Village Council Meeting
6:30 P.M. Thursday, November 19, 2015

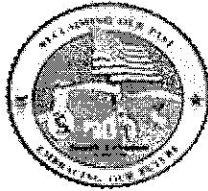
Village Administration Building
99 High Street
South Lebanon, Ohio 45065

	Agenda Items
1.	Call to Order
2.	Roll Call
3.	Pledge of Allegiance
4.	Guest Speakers A. None
5.	Open Forum
6.	Approval of Meeting Minutes A. October 1, 2015, Regular Meeting B. October 1, 2015, Workshop C. October 15, 2015, Regular Meeting
7.	Emergency Resolutions/Ordinances and Third Reading of Resolutions/Ordinances A. Third Reading-Ordinance to Amend the Village of South Lebanon Income Tax Ordinance, Effective January 1, 2016 B. Third Reading-Resolution Authorizing Sale of Vehicle on Govdeals.com C. Emergency –Resolution to Approve Change Order #2 with Civil Solutions Associates, Inc. relative to the Zoar Road Project
8.	Village Administrator Reports (non-legislative) A. Memo-Update on Community Center and 2-story building B. Memo – Project update
9.	New Business A. Second Reading—Adoption of Warren County 2015 Hazard Mitigation Plan B. First Reading – Resolution to Approve Addendum to the Contract with the Warren County Sheriff for CY2016 C. Motion to approve invoices to be paid
10.	Old Business A. None

11.	Committee Reports and Communications A. None
12.	Council Member Comments
13.	Village Administrator Comments
14.	Village Solicitor Comments
15.	Warren County Sheriff – Sergeant Boylan’ s Comments
16.	Mayor’s Comments
17.	Executive Session A. None
18.	Adjournment

Members of the public may address Council during the Open Forum segment of the agenda and shall be limited to five minutes each. After the speaker concludes remarks Council may comment or ask questions at that time. The Mayor may at his or her discretion restrict duplicate testimony on a particular subject.

The next regular Village Council Meeting will be on Thursday, December 3, 2015 at 6:30 PM.



Village of South Lebanon
99 N. High Street, South Lebanon, Ohio 45065
513-494-2296
fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor & Village Council

CC:

From: Jerry Haddix, Village Administrator

Date: November 17, 2015

Subject: Amended Income Tax Ordinance

The final reading to amend the Village's Income Tax ordinance will be on 11/19/15. Attached is a list of the significant changes to the ordinance. If you would like a copy of the complete amended ordinance, it will be available on our website or I can make a hard copy.



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MEMORANDUM

To: Mayor and Council
CC: Bruce McGary, Village Solicitor
From: Sharon Louallen, Fiscal Officer
Molly Hine, Tax Commissioner
Date: October 13, 2015
Subject: Tax Ordinance Changes

The following are items that are changes from our existing ordinance per HSB5. The changes are minimal, as our existing ordinance already abides by many of the new mandates.

- Section 1.03 Definitions - #14D – Gambling will now be taxable under the new ordinance.
- Section 1.09 Return and Payment of Tax – Section G, #1C – No amount is to be due if amount is \$10.00 or less. Old ordinance amount \$5.00. This does not exempt having to file.
- Section 1.096 Refunds – Section A, #A1 - Overpayments of \$10.00 or less will not be refunded. Old ordinance amount was \$5.00

VILLAGE OF SOUTH LEBANON, OHIO
ORDINANCE NO. 2015-09

**AN ORDINANCE TO AMEND THE VILLAGE OF SOUTH LEBANON
INCOME TAX ORDINANCE, EFFECTIVE JANUARY 1, 2016**

WHEREAS, the municipal taxing power is one of the powers of local self-government delegated in Article XVII, Section 3 of the Ohio Constitution to Ohio Municipalities, subject to: Article XIII, Section 6 of the Ohio Constitution delegating to the General Assembly the authority to restrict municipalities power of taxation to the extent necessary to prevent abuse of power; and Article XVIII, Section 13 of the Ohio Constitution delegating to the General Assembly the authority to pass laws to limit the powers of municipalities to levy taxes and incur debt for local purposes; and,

WHEREAS, in accordance with the aforementioned taxing power, on Dec. 21, 2006, the Village Council passed Ordinance No. 2006-38, the current Income Tax Ordinance for the Village of South Lebanon; and,

WHEREAS, the General Assembly subsequently determined it was necessary and appropriate to comprehensively review and amend Chapter 718 of the Ohio Revised Code, setting forth statutory requirements for municipal income tax codes in Ohio; and,

WHEREAS, on Dec. 19, 2014, House Bill 5 ("HB 5"), known as the [Ohio] Municipal Tax Reform Bill, was enacted, which attempts to standardize the municipal income tax system across the State of Ohio, and requires any income and withholding tax to be levied in accordance with the provisions and limitations specified in Chapter 718 of the Ohio Revised Code; and,

WHEREAS, in accordance with HB 5, all local municipal tax ordinances must be amended and in effect by January 1, 2016; and,

WHEREAS, in accordance with HB 5, the Village Council desires to enact the following amendments to the Village of South Lebanon Income Tax Ordinance, effective January 1, 2016, which the Council finds and determines to be in accord with the provisions and limitations specified in the current version of Chapter 718 of the Ohio Revised Code.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the Village of South Lebanon, Ohio, at least a majority of all members elected thereto concurring:

Section 1. Municipal Income Tax.

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1.97		COLLECTION OF TAX AFTER TERMINATION OF CHAPTER
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VILLAGE OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2015-_____

A RESOLUTION DECLARING CERTAIN ITEMS OF VILLAGE PROPERTY NOT NEEDED FOR PUBLIC USE, OR OBSOLETE OR UNFIT FOR THE USE FOR WHICH THE ITEMS WERE ACQUIRED, AND FURTHER AUTHORIZING THE VILLAGE ADMINISTRATOR TO SALE SUCH ITEMS USING GOVDEALS.COM

WHEREAS, in accordance with Resolution No. 2015-_____ the Village entered into a contract for the calendar year 2015 with Govdeals.com to sell tangible items of personal property belonging to the Village which are not needed for public use, or is obsolete or unfit for the use for which each item was acquired; and,

WHEREAS, upon the recommendation of the Village Administrator, the following tangible items of personal property belonging to the Village should be declared by the Council to not be needed for any public use, obsolete or unfit for the use for which the items were intended:

- 2008 Ford Crown Victoria
Serial #2FAFP71V08X132249

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of South Lebanon, at least a majority of all members elected thereto concurring:

Section 1. That the Council declares the following items of tangible personal property belonging to the Village not needed for any public use, obsolete or unfit for the use for which the items were intended:

- 2008 Ford Crown Victoria
Serial #2FAFP71V08X132249

Section 2. That the Council authorizes the Village Administrator to cause the following items to be sold by Govdeals.com as long as the item sells for the minimum bid (or no minimum bid, if no bid is listed below):.

<u>Item</u>	<u>Minimum Bid</u>
2008 Ford Crown Victoria	\$1,000.00

Section 3. That the Council is acting in its administrative capacity in adopting this Resolution.

Section 4. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 5. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this ____ day of _____, 2015.

Attest: _____
Sharon Louallen, Fiscal Officer/Clerk Lionel Harold Lawhorn, Mayor

First Reading – / /2015

Effective Date – / /2015

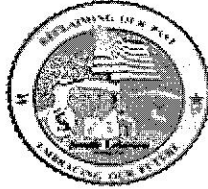
Second Reading – / /2015

Vote - ____ Yeas
 ____ Nays

Prepared by and approved as to form:

BRUCE A. McGARY
VILLAGE SOLICITOR
SOUTH LEBANON, OHIO

By: _____
Date: _____



Village of South Lebanon
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MEMORANDUM

To: Mayor & Village Council
From: Jerry Haddix, Village Administrator
Date: November 17, 2015
Subject: Zoar Road Change Order

Attached is final "quantity adjustment" change order for the Zoar Road project. After the final quantities were tallied, the total contract price decreased by **\$4,905.05**.

**VILLAGE OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2015-____**

**A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND FISCAL
OFFICER TO EXECUTE CHANGE ORDER #2 TO CONTRACT WITH CIVIL
SOLUTIONS ASSOCIATES, INC. FOR THE ZOAR ROAD IMPROVEMENTS
PROJECT IN THE VILLAGE OF SOUTH LEBANON, AND DECLARING AN
EMERGENCY**

WHEREAS, on August 6., 2015, the Village Council passed Resolution No. 2015-22 and entered into a contract with Civil Solutions Associates, Inc. ("Contractor") for the construction of the Zoar Road Improvements Project in the amount of \$338,988.85; and,

WHEREAS, on October 15, 2015, the Village Council passed Resolution No. 2015-31 to approve Change Order #1 with said Contractor and increased the total contract price to \$408,806.95; and,

WHEREAS, said Contractor has completed the Project and, based on the final quantities, has resulted in a final cost of \$403,901.90 which is a net decrease of \$4,905.05 from the contract price; and,

WHEREAS, a change order is required to adjust the contract quantities to equal the final actual quantities; and,

WHEREAS, immediate action is required to approve said change order and closeout said project with the Ohio Public Works Commission (OPWC), and such action is necessary in order to preserve the public peace, health, safety or welfare of the Village.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of South Lebanon, at least two-thirds of all members elected thereto concurring:

Section 1. Approve Change Order #2 with Civil Solutions Associates, Inc., a copy of which is attached hereto, and further authorize the Mayor and Fiscal Officer to execute a Change Order on behalf of the Village.

Section 2. That the Council is acting in its administrative capacity in passing this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That this Resolution is hereby declared to be an emergency measure in accordance with Ohio Rev. Code § 731.30 for the immediate preservation of the public peace, health, safety and general welfare; and, this Resolution shall be in full force and effective immediately upon its passage.

Section 5. That it is found and determined that all formal actions of the Council concerning and relating to passing this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this 19th day of November, 2015.

Attest: _____
Sharon Louallen, Fiscal Officer/Clerk Lionel Harold Lawhorn, Mayor

Rules Suspended: / /2015 (if applicable)	Effective Date – / /2015
Vote - ____ Yeas ____ Nays	
First Reading – / /201__	Effective Date – / /201__
Second Reading – / /201__	
Third Reading– / /201__	
Vote - ____ Yeas ____ Nays	

Prepared by and approved as to form:

BRUCE A. McGARY
VILLAGE SOLICITOR
SOUTH LEBANON, OHIO

By: _____

Date: _____

Change Order No. #2

Date of Issuance:	11/9/2015	Effective Date:	11/9/2015
Owner:	Village of South Lebanon	Owner's Contract No.:	
Contractor:	Civil Solutions Associates, Inc.	Contractor's Project No.:	15-090
Engineer:	Choice One Engineering	Engineer's Project No.:	WAR-SLE-1501
Project:	Zoar Road Improvements REBID		

The Contract is modified as follows upon execution of this Change Order:

Description:

Final quantities based on actual field measurements at measurements

Attachments: [List documents supporting change]

Attached spreadsheet

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: \$ 338,988.85	Original Contract Times: Substantial Completion: 12/4/2015 Ready for Final Payment: 12/4/2015 days or dates
[Increase] from previously approved Change Orders No. 1 to No. 1: \$ 69,818.10	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price prior to this Change Order: \$ 408,806.95	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Decrease] of this Change Order: \$ 4,905.05	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ 403,901.90	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:

By: *[Signature]*
Engineer (if required)
Title: *Chief Engineer*
Date: *11/9/15*

ACCEPTED:

By: _____
Owner (Authorized Signature)
Title: _____
Date: _____

ACCEPTED:

By: *[Signature]*
Contractor (Authorized Signature)
Title: *Project Manager*
Date: *11/9/15*

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

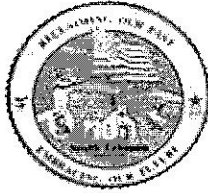
REF. NO.	ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT COST	TOTAL COST
		CHANGE ORDER #1 APPROVED QUANTITIES				
1	201	CLEARING AND GRUBBING	LUMP	1	\$5,500.00	\$5,500.00
2	202	PAVEMENT REMOVED (FULL-DEPTH REPLACEMENT AREAS)	S.Y.	667	\$13.50	\$9,004.50
3	202	GUARDRAIL REMOVED	FT.	250	\$12.00	\$3,000.00
4	203	EXCAVATION (FULL-DEPTH REPLACEMENT AREAS)	C.Y.	220	\$75.00	\$16,500.00
5	204	SURGRADE COMPACTION	S.Y.	667	\$3.00	\$2,001.00
6	254	2" PAVEMENT PLANING, ASPHALT CONCRETE	S.Y.	8103	\$3.50	\$28,360.50
7	301	5" ASPHALT CONCRETE BASE	C.Y.	93	\$185.00	\$17,205.00
8	304	6" AGGREGATE BASE	C.Y.	112	\$60.00	\$6,720.00
9	407	TACK COAT @ 0.10 GAL/S.Y.	GAL.	810	\$3.00	\$2,430.00
10	441	1" ASPHALT CONCRETE LEVELING COURSE, TYPE 1, (448)	C.Y.	225	\$160.00	\$36,000.00
11	441	1-1/2" ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (448)	C.Y.	28	\$185.00	\$5,180.00
12	441	1-1/2" ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (448), PG64-22	C.Y.	338	\$160.00	\$54,080.00
13	606	GUARDRAIL, TYPE MGS	FT.	250	\$22.90	\$5,725.00
14	614	MAINTAINING TRAFFIC	LUMP	1	\$4,670.00	\$4,670.00
15	644	DOUBLE YELLOW CENTERLINE	MILE	0.62	\$2,845.80	\$2,845.80
16	644	EDGE LINE	MILE	1.24	\$2,835.00	\$3,515.40
17	659	SEEDING AND MULCHING	S.Y.	400	\$3.50	\$1,400.00
18	SPEC	DRILLED PIER INSTALLATION	LUMP	1	\$204,669.75	\$204,669.75
		CHANGE ORDER #1 APPROVED TOTAL				\$408,806.95

CHANGE ORDER #1 APPROVED TOTAL - ACTUAL FINAL QUANTITIES = CHANGE ORDER #2

\$408,806.95 - \$403,901.90 = \$4,905.05 REDUCTION IN CONTRACT PRICE

CHANGE ORDER #2 = -\$4,905.05

REF. NO.	ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT COST	TOTAL COST
		ACTUAL FINAL QUANTITIES				
1	201	CLEARING AND GRUBBING	LUMP	1	\$5,500.00	\$5,500.00
2	202	PAVEMENT REMOVED (FULL-DEPTH REPLACEMENT AREAS)	S.Y.	692	\$13.50	\$9,342.00
3	202	GUARDRAIL REMOVED	FT.	287.5	\$12.00	\$3,450.00
4	203	EXCAVATION (FULL-DEPTH REPLACEMENT AREAS)	C.Y.	234	\$75.00	\$17,550.00
5	204	SURGRADE COMPACTION	S.Y.	692	\$3.00	\$2,076.00
6	254	2" PAVEMENT PLANING, ASPHALT CONCRETE	S.Y.	7872	\$3.50	\$27,552.00
7	301	5" ASPHALT CONCRETE BASE	C.Y.	127	\$185.00	\$23,495.00
8	304	6" AGGREGATE BASE	C.Y.	89	\$60.00	\$5,340.00
9	407	TACK COAT @ 0.10 GAL/S.Y.	GAL.	285	\$3.00	\$855.00
10	441	1" ASPHALT CONCRETE LEVELING COURSE, TYPE 1, (448)	C.Y.	200	\$160.00	\$32,000.00
11	441	1-1/2" ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (448)	C.Y.	29	\$185.00	\$5,365.00
12	441	1-1/2" ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (448), PG64-22	C.Y.	300	\$160.00	\$48,000.00
13	606	GUARDRAIL, TYPE MGS	FT.	287.5	\$22.90	\$6,583.75
14	614	MAINTAINING TRAFFIC	LUMP	1	\$4,670.00	\$4,670.00
15	644	DOUBLE YELLOW CENTERLINE	MILE	0.59	\$2,708.10	\$2,708.10
16	644	EDGE LINE	MILE	1.18	\$2,835.00	\$3,345.30
17	659	SEEDING AND MULCHING	S.Y.	400	\$3.50	\$1,400.00
18	SPEC	DRILLED PIER INSTALLATION	LUMP	1	\$204,669.75	\$204,669.75
		ACTUAL FINAL TOTAL				\$403,901.90



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MEMORANDUM

To: Mayor & Village Council
From: Jerry Haddix, Village Administrator
Date: November 16, 2015
Subject: Update on Community Center & 2-story building

Community Center Lease Bid

On November 4, 2015, we opened the bids for the lease of the Community Center. The only bid received was from Joshua's Place Inc. As part of the bid, the successful bidder would be responsible for utilities and maintenance, be required to submit a Capital Improvement Plan (CIP), with a minimum lease term of ten (10) years. Attached is the bid sheet and CIP submitted by Joshua's Place. Also, the Exception Sheet lists the items they want the Village to be responsible for.

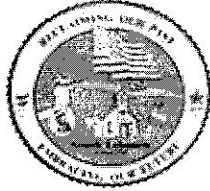
Currently, the Village Church monthly lease amount is \$2,000. We are responsible for all of the utilities and maintenance. The average monthly gas & electric expenses average about \$2,000/month.

Community Center Maintenance

Due to no heat in the common areas of the Community Center, Tony received prices for heater rental for the hallways. They are \$200/month each with one at each end of the hallway.

2-Story Update

Trane submitted a preliminary proposal for HVAC and electrical work on the 2 story building (see attached). I have been waiting to hear back from Mike Shadoan on his views on this proposal. We can go ahead and have Trane bid out the work. There are two (2) different options:

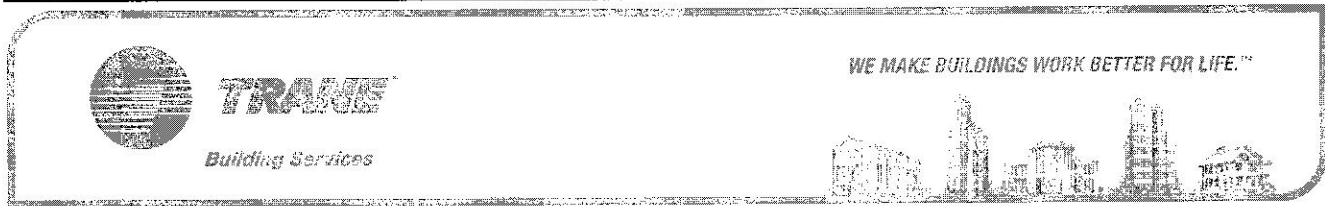


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- 1) Single zone roof top units – Pros – less expensive, doesn't require 3 phase electric
Cons- Less individual control of heating/cooling
- 2) VAV rooftop units & VAV in spaces Pros – More control of heating/cooling
Cons – More expensive/ requires 3 phase electric

We can go ahead and have Trane bid out the labor and the Village is not committing any funds until the bids are received and a contract is executed.

Currently, electric service to the Community Center is provided from the 2 story building. This proposal includes separating the two (2) services.



Trane U.S. Inc.
10300 Springfield Pike
Cincinnati, OH 45215-1118
Phone: (513) 771-8884
Fax: (513) 772-7281

October 28, 2015

Mr. Jerry Haddix / Mr. Skip Lawhorn
Village of South Lebanon
99 North High Street
South Lebanon, OH 45065

Site Address:
20 North High Street
South Lebanon, OH 45065

Attention: Mr. Jerry Haddix / Mr. Skip Lawhorn

Project Name: Existing South Lebanon Elementary HVAC / Electrical Retrofit

Preliminary Budget Scope of Work:

Trane is pleased to offer our budget on this project. Trane's budgetary scope of work includes the following:

Option 1 – Single Zone Rooftop Units / Electrical Upgrade

Mechanical Scope:

- Seven (7) new gas fired, single zone RTUs will be placed on the second floor roof near the corridor areas. Two units will serve the second floor and five units will serve the first floor.
- The second floor will be divided into east and west exposures. Each unit will have ducted supply and ducted return.
- The first floor will be divided as follows: records break area, administration offices, utilities/court, mayor-conference, tax/finance and meeting room. Each zone will have an individual roof mounted unit. Each unit will have a ducted supply and a ducted return. Ducts will be routed through the second floor in the corridor area.
- Four (4) electric unit heaters will be provided for the basement and mechanical space heating.
- Design drawings, Professional Engineer review, permits, Safety/Supervision and air balancing are included.

Electrical Scope (Community Center Service Relocation/Replacement):

- Demo existing service, panels and disconnect feed coming from existing SLE building.
- Install new single phase service in existing electric room.
- Install new panels and connect existing circuits to new panels.
- Find existing underground conduits going to existing SLE building, expose conduits and redirect to new utility pole for connection.
- Budget is based on being able to reuse existing underground conduit and wiring from interception point back to community building.

Electrical Scope (Existing South Lebanon Elementary):

- Demo existing service and panels.
- Installation of a new three phase service located in the electric room on the 1st floor.
- Installation of new panels in custodial closets on 1st and 2nd floor.
- Connection of feeds from existing panels to new panels.
- Installation of new panel in electric room to serve existing utility equipment and new RTUs.
- Power new electric unit heaters.

Controls:

- Installation of a Trane Tracer SC Building Automation System.
- The SC panel will be able to reside on the customer provided LAN network with customer provided access.
- Access to the site database will be via the Internet (Internet service provided by others). Static IP address will be provided by the owner.
- Trane will setup monitoring/control of all RTUs on the Tracer SC system.
- Provide graphic displays to present monitored data points and floor plan graphics.

By Others:

- Duct Shafts (walls around duct work)
- Electrical feed upgrade from Duke (Approximately \$30,000, final cost will come from Duke and be the owner's responsibility)
- Ceiling work or wall repair

Total Project Budget:\$ 520,000

Option 2 – VAV Rooftop Units and VAVs in Spaces / Electrical Upgrade

Mechanical Scope:

- Four (4) new gas fired variable air volume units with VAV boxes will be provided. Two units will feed the second floor and two units will feed the first floor. The spaces will have individually zoned VAV boxes.
- There will be a total of twenty-three (23) VAV boxes for the space with electric heat in this option.
- Four (4) electric unit heaters will be provided for the basement and mechanical space heating.
- Design drawings, Professional Engineer review, permits, Safety/Supervision and air balancing are included.

Electrical Scope (Community Center Service Relocation/Replacement):

- Demo existing service, panels and disconnect feed coming from existing SLE building.
- Install new single phase service in existing electric room.
- Install new panels and connect existing circuits to new panels.
- Find existing underground conduits going to existing SLE building, expose conduits and redirect to new utility pole for connection.
- Budget is based on being able to reuse existing underground conduit and wiring from interception point back to community building.

Electrical Scope (Existing South Lebanon Elementary):

- Demo existing service and panels.
- Installation of a new three phase service located in the electric room on the 1st floor.
- Installation of new panels in custodial closets on 1st and 2nd floor.
- Connection of feeds from existing panels to new panels.
- Installation of a new panel in the electric room to serve the new VAV reheats load and a second panel to serve the existing utility equipment and four new RTUs.
- Installation of power to twenty-three VAV boxes.
- Power new electric unit heaters.

Controls:

- Installation of a Trane Tracer SC Building Automation System.
- The SC panel will be able to reside on the customer provided LAN network with customer provided access.
- Access to the site database will be via the Internet (Internet service provided by others). Static IP address will be provided by the owner.
- Trane will setup monitoring/control of all RTUs and VAVs on the Tracer SC system.
- Provide graphic displays to present monitored data points and floor plan graphics.

By Others:

- Duct Shafts (walls around duct work)
- Electrical feed upgrade from Duke (Approximately \$30,000, final cost will come from Duke and be the owner's responsibility)
- Ceiling work or wall repair

Total Project Budget:\$ 615,000

Alternate #1 (Demolition):

Remove the existing heating systems in each room and cap the piping. The boiler and equipment in the basement will be abandoned in place.

Total Project Budget:\$ 20,000

Alternate #2 (Plumbing):

The existing facility has two restrooms, one on the upper level and one on the lower level. The existing water heater is located in the basement.

Per the new plans, a new restroom will be added next to the existing restroom on the first floor. The existing water heater will be abandoned in place and a new electric water heater located on the first floor.

New water closets and urinals will be provided and reconnected to the existing piping. It is assumed the existing water piping is adequate for reconnection. No renovation work on the existing piping is included and if found bad will be quoted separately on one of Trane's State Contracts as required.

No plumbing work is included in the break room.

Total Project Budget:\$ 40,000

Clarifications

1. Any service not listed is not included.
2. Work will be performed during normal Trane business hours.
3. Hazardous material identification, abatement and/or removal are excluded from this scope of work.
4. Performance Bond or other types of Bonds are **NOT** included in this budget.
 - a. Performance and payment bonds on the mechanical and electrical contractors are budgeted.
5. The above budget does **NOT** include sales tax.
6. Permits, inspections and engineered drawings are included.
7. Our scope would provide a 1 year parts and labor warranty on the project. HVAC equipment can be selected with extended warranties if desired.
8. The existing gas service is adequate size for reconnection for new units. No meter upgrade is budgeted.
9. No structural work is budgeted for wall penetrations or for roof mounted equipment as none is expected.
10. Control of equipment not listed above is not budgeted.
11. System startup/commissioning/training/as-built drawings are provided by Trane.
12. Prevailing wage rates are budgeted.

Once you have internal approval to proceed, we will finalize the design and pricing through our required bidding process. This will consist of items such as verification of mechanical, electrical and plumbing designs, bidding of the project to multiple contractors, reviewing options on HVAC equipment and going through a compliance review/audit on our state procurement contract.

Thank you for the opportunity. We look forward to exceeding your expectations. Please let us know if you have any questions, comments, or concerns. We can be reached on our cellular numbers listed below.

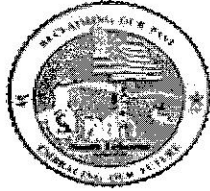
Sincerely,



Bob Walters
Account Manager
Cell: (513) 432-2251
robert.walters@trane.com



Bob Haun
Solutions Account Manager
Cell: (513) 518-2361
rthaun@trane.com



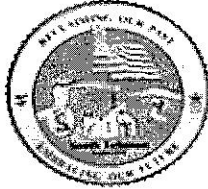
Village of South Lebanon
99 N. High Street, South Lebanon, Ohio 45065
513-494-2296
fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor and Council
From: Jerry Haddix, Village Administrator
Date: November 17, 2015
Subject: Project Update

- The Shepherd's Crossing project should be completed within the next week. They are also going to repair the section of Morgan Dr. that was damaged by the water main break last year;
- A proposed CDBG project for next year is starting the reconstruction of High Street where Pike Street left off. I will discuss this at the meeting.
- Appraisals are complete and right-of-way acquisition is now beginning for the SR48/Mason-Morrow-Millgrove intersection. The total amount of the appraisals is \$225,154.

Let me know if you have any questions.



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MEMORANDUM

To: Mayor & Village Council
From: Jerry Haddix, Village Administrator
Date: November 17, 2015
Subject: Adoption of County's Hazard Mitigation Plan

Attached is a resolution to adopt the County's recently approved Hazard Mitigation Plan. The full 209 pages of the Plan is available on our website. I will provide a link in the "Posts" section.

Let me know if you have any questions.

VILLAGE OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2015-_____

**A RESOLUTION ADOPTING THE 2015 HAZARD MITIGATION PLAN AS THE
OFFICIAL HAZARD MITIGATION PLAN OF THE VILLAGE OF SOUTH
LEBANON**

WHEREAS, the Village of South Lebanon, Warren County, Ohio is most vulnerable to natural hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the Federal Emergency Management Agency (FEMA) a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities; and

WHEREAS, the Village of South Lebanon acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds; and

WHEREAS, the Warren County 2015 Hazard Mitigation Plan has been developed by the Warren County Emergency Management Agency in cooperation with other county departments, and officials and citizens of the Village of South Lebanon; and,

WHEREAS, a FEMA-required public participation process consistent with the requirements of DMA 2000 was conducted to develop the Warren County 2015 Hazard Mitigation Plan; and

WHEREAS, , the Warren County 2015 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural hazards that face the County and its municipal governments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of South Lebanon, Ohio, at least a majority of all members elected thereto concurring:

Section 1. That the Warren County 2015 Hazard Mitigation Plan, a copy of which is attached hereto, is hereby adopted as the official Hazard Mitigation Plan of the Village of South Lebanon; and,

Section 2. That the respective officials and agencies identified in the implementation strategy of the Warren County 2015 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

Section 3. That the Council is acting in its administrative capacity in adopting this Resolution.

Section 4. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 5. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this day of , 2015.

Attest: _____
Sharon Louallen, Fiscal Officer/Clerk Lionel Harold Lawhorn, Mayor

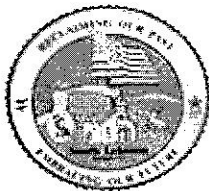
Rules Suspended: / /2015 (if applicable)	Effective Date – / /2015
Vote - ____ Yeas ____ Nays	
First Reading – / /2015	Effective Date – / /2015
Second Reading – / /2015	
Third Reading – / /2015	
Vote - ____ Yeas ____ Nays	

Prepared by and approved as to form:

BRUCE A. McGARY
VILLAGE SOLICITOR
SOUTH LEBANON, OHIO

By: _____

Date: ____/____/2015



Village of South Lebanon
99 N. High Street, South Lebanon, Ohio 45065
513-494-2296
fax: 513-494-1656
www.southlebanonohio.org

MEMORANDUM

To: Mayor & Village Council
From: Jerry Haddix, Village Administrator
Date: November 17, 2015
Subject: 2016 Sheriff Contract Addendum

Attached a resolution and contract addendum for the contract with the Warren County Sheriff's Office for 2016. Here are the proposed changes for 2016 from the 2015 contract:

- Salaries and associated fringe benefits increase **2.3%**;
- Increase in proposed Comp time payout from \$1,000 to \$20,000;
- Increase in overtime from \$70,000 to \$80,000; and
- Total annual increase from \$485,917.86 to \$542,994.86

Please let me know if you have any questions.

VILLAGE OF SOUTH LEBANON, OHIO
RESOLUTION NO. 2015-_____

**A RESOLUTION APPROVING AND AUTHORIZING MAYOR AND
FISCAL OFFICER TO EXECUTE AN ADDENDUM TO THE AGREEMENT WITH
WARREN COUNTY SHERIFF AND WARREN COUNTY COMMISSIONERS FOR
POLICE PROTECTION IN THE VILLAGE OF SOUTH LEBANON FOR THE
CALENDAR YEARS 2016**

WHEREAS, providing public safety is one the most critical functions of local municipal government; and,

WHEREAS, the Village, the Sheriff and the Warren County Commissioners entered into an Agreement for Police Protection dated August 24, 1998, and the Agreement was thereafter amended in 2002, 2006, 2008, 2012, and most recently a three (3) year term to include 2015, 2016, and 2017, and,

WHEREAS, the Sheriff desires to enter into an Addendum to the said Agreement for Police Protection with the Village for the calendar years 2016, thereby amending the Agreement for Police Protection with the only modifications being a three year term and an increase in the cost for the 2016 services, all other terms and conditions shall remain the same.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of South Lebanon, Ohio, at least a majority of all members elected thereto concurring:

Section 1. That the Council approves and authorizes the Mayor and Fiscal Officer to execute the Addendum to the Police Protection Agreement for police protection in the Village of South Lebanon for the calendar year 2016, a copy of which is attached hereto.

Section 2. Authorizing the Fiscal Officer to pay invoices relating to the said Addendum once billed and received for police protection services for calendar year 2016 without further action of Council, but further action of Council shall be required prior to paying invoices for 2017.

Section 3. That the Council is acting in its administrative capacity in adopting this Resolution.

Section 4. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 5. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted this ____ day of _____, 2015.

Attest: _____
Sharon Louallen, Fiscal Officer/Clerk Lionel Harold Lawhorn, Mayor

Rules Suspended:	(if applicable)	Effective Date –
Vote - ____ Yeas ____ Nays		
First Reading –	/ /2015	Effective Date – / /2015
Second Reading –	/ /2015	
Third Reading –	/ /2015	
Vote - ____ Yeas ____ Nays		

Prepared by and approved as to form:

BRUCE A. McGARY
VILLAGE SOLICITOR
SOUTH LEBANON, OHIO

By: _____
Date: _____

Addendum to Agreement For Police Protection

WHEREAS, the parties entered into an agreement for Police Protection (the Agreement) on August 24, 1998; and

WHEREAS, the parties have extended the terms of the Agreement by mutual consent, pursuant to the terms of the Contract; and

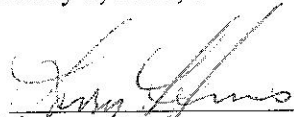
WHEREAS, the parties recognize that the police protection needs of the Village of South Lebanon have changed since the original draft of this agreement;

NOW, THEREFORE, the parties agree to amend the agreement for police protection as follows:

1. The Sheriff will provide five (5) full-time Sheriff's Deputies to provide police protection within the Village and
2. The Warren County Commissioners have agreed to pay for one deputy assigned to the Village of South Lebanon Sheriff's Office Post. The Sheriff's Office personnel assigned to the South Lebanon Post will also Patrol the unincorporated Union Township area. Payment for a Deputy in subsequent years of this Agreement shall be negotiated on a year by basis; however in the event that the Warren County Commissioners discontinue paying for one (1) Deputy assigned to the South Lebanon Post, the South Lebanon Post personnel will no longer patrol the unincorporated Union Township area on behalf of Warren County.
3. The Village, in consideration of the provisions of police protection, shall pay the Sheriff, through the Warren County Auditor, for four (4) of the aforementioned five (5) Deputies.
4. The Village of South Lebanon shall pay for all vehicles, equipment, fuel and the maintenance of the South Lebanon Post facility.

All remaining items of the Agreement for Police Protection will remain in full force and effect until January 1, 2018, unless amended by written agreement of the parties.

By


Larry L. Sims
Warren County Sheriff

11-13-15
Date

Page 2

South Lebanon Agreement

By Ordinance Number _____ of the Village of South Lebanon, Ohio

Date _____

Lionel Skip Lawhorn
Mayor

Date

Sharon Louallen, Fiscal Officer

Date

Approved as to form:

Warren County Commissioners:

Bruce A. McGary

Dave Young, President

Pat South, Vice President

Approved as to Form

Keith Anderson

Tom Grossmann, Member

ATTACHMENT A

2016 PAYROLL ADDENUM

Police protection contract between the Sheriff of Warren County, Ohio and the Village of South Lebanon, Warren County, Ohio.

In conjunction with the terms and conditions of the above referenced contract relative to the number of and the compensation for the services of Deputy Sheriff, and the following Schedule of payments, shall be implemented commencing as of January 1, 2016 and continuing through 12:00 midnight on December 31, 2016.

2016 South Lebanon Enforcement Budget

	<u>Name</u>	<u>Position</u>	<u>Date</u>	<u>Insurance</u>	<u>Salary</u>
Sgt.	1 Sergeant Boylan	Sergeant	1/20/1998	F	\$77,621.64
Dep	2 Deputy Hale	Deputy	4/16/2013	S	\$67,054.80
	3 Deputy Ritchie	Deputy	9/29/2003	F	\$67,573.80
	4 Deputy Stavermann	Deputy	3/10/1997	F	\$67,573.80
	Comp Time Payout				\$20,000.00
					\$299,824.04

630-2258

Updated: 7/28/2015

Total Payroll (102)				\$299,824.04
Overtime (114)				\$80,000.00
Holiday (115)				\$28,305.90
PERS (811)	18.10%	\$408,129.94		\$73,871.52
Benefits (820)				\$49,595.64
Single / Base	1	\$483.13	\$5,567.53	
Family / Base	3	\$1,223.26	\$44,038.08	
Couple / Base	0	\$611.64	\$0.00	
Weave	0	\$0.00	\$0.00	
Worker's Comp (830)	2%	\$408,129.94		\$5,000.00
Life Insurance (860)	4	\$10.00		\$480.00
Medicare (871)	1.45%	\$408,129.94		\$5,917.88
Total (South Lebanon Enforcement)				\$542,994.98

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2016 ADDENUM FOR PAYROLL

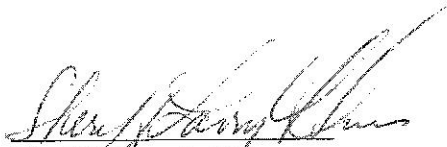
EXPENSES:

These totals may fluctuate with changes of personnel and be documented in the biweekly payroll record.

COST GRAND TOTAL	\$ 542,994.98
FIRST QUARTER INVOICE	\$ 135,748.73
COST PER REMAINING QUARTERS	\$ 135,748.75
COST PER PAY PERIOD	\$ 22,624.79

All other conditions and terms shall remain in effect.

In witness whereof, the parties have hereunto set their hands on this ____ day of _____, 2015, at _____, Ohio


Sheriff Larry L. Sims

Mayor Lionel Skip Lawhorn